

# Notice of meeting and agenda

## North West Locality Committee

**6.30pm, Wednesday 14 November 2018**

Dean of Guild Court Room, City Chambers, Edinburgh

This is a public meeting and members of the public are welcome to attend.

### Contacts

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minute of the North West Locality Committee of 11 September 2018 – submitted for approval as a correct record (circulated)

## **5. Forward planning**

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- 5.1 North West Locality Committee Work Programme (circulated)
- 5.2 North West Locality Committee Rolling Actions Log (circulated)

## **6. Business Bulletin**

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- 6.1 Business Bulletin (circulated)

## **7. Presentations**

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- 7.1 Waste and Cleansing Update – PowerPoint presentation from the Waste and Cleansing Service Manager

## **8. Locality Issues**

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- 8.1 North West Locality Policing Update – report by Police Scotland (circulated)
- 8.2 North West Locality Improvement Plan – Update – report by the Executive Director of Place (circulated)
- 8.3 Investing in Muirhouse Tower Blocks – report by the Executive Director of Place (circulated)
- 8.4 Local Events Fund 2017/18 – report by the Executive Director of Place (circulated)

- 8.5 Local Community Grants Fund Applications – report by the Executive Director of Place (circulated)
- 8.6 Queensferry Road Roadworks – Update Report (Scottish Power and Care Home) – report by the Executive Director of Place (circulated)
- 8.7 Granton Square – Response to Motion – report by the Executive Director of Place (circulated)
- 8.8 Parking in Bedford Court – report by the Executive Director of Place (circulated)
- 8.9 Locality Performance Dashboard – report by the Chief Executive (circulated)
- 8.10 Child Poverty Action Unit Report – referral from the Culture and Communities Committee (circulated)

## **9. Governance Issues**

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- 9.1 None

## **10. Meeting Arrangements**

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- 10.1 Next Meeting: Wednesday 30 January 2019 at 6.30pm in the Dean of Guild Court Room, City Chambers, Edinburgh

## **11. Motions**

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- 11.1 Motion by Councillor Hutchison - Communal Bins in Muirhouse

Committee

- (i). Recognises that adequate provision of suitable waste receptacles is essential to maintaining a clean and safe living environment in communal blocks and that a lack of bins can lead to fly-tipping, unsanitary and unsafe conditions in bin stores and creates a living environment which is undesirable for residents.
- (ii). Acknowledges that Officers in Waste have confirmed that the current provision of bins in the Muirhouse flats is in line with Council policy.
- (iii). Acknowledges the work already being undertaken by Officers to review the Council's communal bins policy.
- (iv). Requests a report to the Transport and Environment Committee and the Housing and Economy Committee in two cycles comprising a review of the Council's approach to waste disposal and bin storage in high rise blocks and other communal living arrangements, comprising;

- a. An analysis of the current situation with regard to waste disposal in Muirhouse including a review of bin store positioning and layout and the use of garbage chutes.
- b. An appraisal of whether a lack of bins is responsible for the current situation of overflowing bins and waste strewn bin stores.
- c. An action plan and timeline to improve conditions in Muirhouse with regard to waste disposal.

## **Laurence Rockey**

Head of Strategy and Communications

### **Committee Members**

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Councillors Aldridge (Convener), Mitchell (Vice-Convener), Barrie, Bird, Bridgman, Brown, Jim Campbell, Day, Douglas, Gloyer, Gordon, Hutchison, Lang, Osler, Frank Ross, Whyte, Work, and Young.

### **Information about the North West Locality Committee**

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The North West Locality Committee consists of 18 Councillors and is appointed by the City of Edinburgh Council. The North West Locality Committee usually meets every eight weeks.

The North West Locality Committee meets in City Chamber, Edinburgh. The meetings are open to all members of the public.

### **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Stuart Johnston, Committee Services, City of Edinburgh Council, Waverley Court, Business Centre 2.1, 4 East Market Street, Edinburgh, EH8 8BG, Tel 0131 529 7035, e-mail [stuart.johnston@edinburgh.gov.uk](mailto:stuart.johnston@edinburgh.gov.uk)

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh. The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

### **Webcasting of Council meetings**

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)) .

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# Minutes

## North West Locality Committee

6.30pm, Tuesday 11 September 2018

### Present

Councillors Aldridge (Convener), Mitchell (Vice-Convener), Barrie, Bird, Brown, Jim Campbell, Day, Douglas, Gloyer, Hutchison, Lang, Osler, Frank Ross, Whyte, Work, and Young.

### 1. Minutes

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#### Decision

To approve the minutes of the North West Locality Committee of the 19 June 2018 as a correct record.

### 2. Work Programme

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The North West Locality Committee Work Programme was submitted.

#### Decision

To note the Work Programme.

(Reference – North West Locality Work Programme, submitted).

### 3. Rolling Actions Log

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The North West Locality Committee Rolling Actions Log was submitted.

#### Decision

1) To agree to close actions 3, 4 (2), 5 (2 and 3), 6, 7 and 8.

2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted).

### 4. Business Bulletin

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The North West Locality Committee Business Bulletin was submitted.

#### Decision

To note the Business Bulletin.

(Reference – Business Bulletin, submitted).

### 5. Presentation

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The Committee received a PowerPoint presentation on the findings of the 2017 Edinburgh People Survey for the North West Locality area.

## **Decision**

- 1) To note the presentation.
- 2) To agree that a copy of the presentation be uploaded to the Council website.

## **6. North West Locality Improvement Plan**

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An update was provided on progress with developing the action planning element of the North West Locality Improvement Plan (LIP) and a programme of future updates to Committee was proposed.

### **Decision**

- 1) To note the progress in developing the LIP workplans.
- 2) To agree to the programme of future LIP updates detailed in the report subject to North Edinburgh being brought forward on the timetabling and the themed LIP presentations commencing from the 30 January 2019 meeting onwards.
- 3) To agree to invite Community Action North to give a presentation at a future Committee meeting.
- 4) To agree that SMART objectives be incorporated to the action plan for consideration at the next Committee meeting.

(Reference – report by the Executive Director of Place, submitted.)

## **7. North West Locality: Parking Restrictions Work Plan**

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Details were provided of the current and outstanding Traffic Regulation Orders that the North West Locality team were considering and progressing.

### **Decision**

- 1) To note the report with respect to the formal Traffic Regulation Order (TRO) process.
- 2) To note the appendices attached to the report detailing outstanding TROs promoted by the North West Locality team.
- 3) To note the considerable work and technical detail which went into new TROs and the necessary statutory consultation processes.
- 4) To note the significant backlog of cases where requests had been made for new TROs with some stretching back as far as 2014.
- 5) To note the frustration expressed by residents at the length of time taken to even deal with relatively minor and uncontentious changes.
- 6) To note paragraph 3.7 of the report which stated responsibility for progressing TROs at an officer level was to move to the Central Parking Operations Team.
- 7) To agree to request a further report in one cycle from the Central Parking Operations Team on the resourcing and prioritisation of TRO requests in the North West Locality going forward.

- 8) To agree thereafter to receive an annual report at committee, detailing the progress made in dealing with TRO requests and reducing the back log over the preceding 12 months.

(Reference – report by the Executive Director of Place, submitted).

## **8. North West Locality: Roads Capital Repair Programme 2018-2021**

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Details were provided of the city-wide 3-year Transport Capital Repairs Programme into carriageway and footway schemes specifically in the North West Locality.

### **Decision**

- 1) To note the report.
- 2) To note the approved roads repair schemes for 2018-2021 set out in the appendices to the report.

(Reference – report by the Executive Director of Place, submitted.)

## **9. Objections to Traffic Regulation Order TRO/17/59 Proposed Parking Restrictions – Kimmerghame Development**

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It was proposed to introduce double yellow line waiting restrictions in the Kimmerghame Estate to ensure that one side of every street would remain clear of parked cars and maintain emergency access.

Two objections had been received following the public advertisement stage of the process.

### **Decision**

- 1) To note the objections received to the Traffic Regulation Order.
- 2) To approve the Traffic Regulation Order as advertised.

(Reference – report by the Executive Director of Place, submitted.)

## **10. Queensferry Road Roadworks (Scottish Power and Care Home)**

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Details were provided of the planning and programming undertaken to facilitate two sets of roadworks on Queensferry Road. A summary of the site operations was also provided.

### **Decision**

- 1) To note the report including the detailed planning undertaken by officers of the North West Locality team.
- 2) To note the works completed to date and completion works required.
- 3) To note the detailed planning and commitments sought in advance of any further completion works.
- 4) To recognise the significant disruption which was caused to residents and commuters during the two sets of road works on Queensferry Road in July 2018.



- 5) To welcome the decision of officers to ensure the two sets of works were carried out during the quieter school summer holidays but nevertheless recognised the particular pressures which arose from the decision to allow the two sets of works to occur at the same time.
- 6) To agree Scottish Power did not deliver on its promise to ward councillors, community councils and officers to work long shifts, seven days a week shown by the frequent and considerable periods in which no work took place.
- 7) To agree that utility companies should face the appropriate financial penalties when they fail to comply with the terms of the permissions issued by the Council.
- 8) To welcome paragraphs 3.19 and 3.20 of the report on the lessons learned and to agree to receive a further report at the November 2018 meeting which reported on the September / October 2018 works.

(Reference – report by the Executive Director of Place, submitted.)

## **11. Community Councils Engagement**

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In response to a motion by Councillor Jim Campbell, an update was provided on the outcomes of the joint meeting between members and representatives from community councils across the North West locality which took place on 31 July 2018 on how community councils could best engage with the North West Locality Committee.

### **Decision**

- 1) To note the positive discussions with community councils at the round table meeting on 31 July 2018.
- 2) To agree that that options 3.3.3 to 3.3.8 in the report by the Executive Director of Place be adopted to effectively engage with community councils.
- 3) To agree that options 3.3.1 and 3.3.2 in the report be brought back for consideration at the Committee once the Edinburgh Partnership review had been completed.
- 4) To agree that options 3.3.9 and 3.3.10 in the report be brought back for consideration at the Committee once the Community Council Scheme had been reviewed by the Council.

(References – North West Locality Committee, 25 April 2018 (item 18); report by the Executive Director of Place, submitted).

## **12. Community Grants Fund Report – referral from the Culture and Communities Committee**

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The Culture and Communities Committee on 19 June 2018 considered a report setting out proposals to enable Locality Committees to determine the future operating model for the Community Grants Fund. The report had been referred to the North West Locality Committee for information.

### **Decision**

To note the report.

(References – Culture and Communities Committee, 19 June 2018 (item 17); report by the Chief Executive, submitted.)

### **13. Local Community Grants Fund Applications**

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Recommendations from Almond and Forth Neighbourhood Partnerships on Community Grants Fund applications were submitted for approval. Committee was also invited to note awards made under delegated authority by Forth and Inverleith Neighbourhood Partnerships.

#### **Decision**

- 1) To approve the recommendations of Forth and Almond Neighbourhood Partnerships as noted at paragraphs 3.1 and 3.3 in the report by the Executive Director of Place.
- 2) To note the grant awards under delegated authority as detailed in paragraph 3.4 of the report.
- 3) To agree that an options paper be prepared for the next Committee meeting on ring-fencing the Community Grants Fund in 2019/20 for the North Edinburgh small area.

(Reference – report by the Executive Director of Place, submitted.)

### **14. Investment in Communities and Localities Budget**

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Approval was sought to allocate the Communities and Localities budget to support activity undertaken by the Locality team, partners and the community to deliver a range of actions and initiatives against the priorities set out in the North West Locality Improvement Plan, and to establish a member officer working group to oversee the process.

#### **Decision**

- 1) To note the allocation of £62,500 to the North West Communities and Localities budget;
- 2) To agree that Committee allocate £10,000 from the budget to match fund the allocation of £10,000 from the Culture budget to establish a Local Events Fund, and that Community Councils be given the autonomy to decide/recommend on the expenditure of the £20,000.
- 3) To agree to expend the remainder of the budget by making an allocation to neighbourhood partnership areas on the same proportional basis as the local community grants fund and to seek recommendations from neighbourhood partnerships as to the best use of this additional money in their areas.

(Reference – report by the Executive Director of Place, submitted.)

### **15. North West Locality Policing Update**

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An overview was provided of the recent policing activity within the North West Locality over the last two months. Details were provided of local crime trends, antisocial behaviour, summarised ward activity and the work of Community Policing Teams.

## **Decision**

- 1) To note the update.
- 2) To agree that statistics on racial hatred crimes be included in future reports to the Committee.

(Reference – report by Police Scotland, submitted.)

## **Declarations of interest**

Councillor Whyte declared a financial interest in the above item as a member of the Scottish Police Authority, left the room and took no part in the consideration of this item.

## **16. Scottish Fire and Rescue Service Locality Committee Performance Report – April to June 2018**

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The Scottish Fire and Rescue Service North West Locality Committee Performance report for April to June 2018 was presented.

## **Decision**

- 1) To note the report.
- 2) To agree that comparative figures for the previous year be included in future reports to the Committee.

(Reference – report by the Scottish Fire and Rescue Service, submitted.)

## **17. Budget Commitment to Cycling in 2016/17 and 2018/19 Cycling Programme – referral from the Transport and Environment Committee**

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The Transport and Environment Committee on 9 August 2018 considered a report on the Council's budget commitment to cycling for the year 2016/17 and the Cycling Programme for 2018/19. The report was referred to the North West Locality Committee for information.

## **Decision**

To note the report.

(References – Transport and Environment, 9 August 2018 (item 7); report by the Head of Strategy and Insight, submitted.)

## **18. Public Toilets at Hawes Pier – Motion by Councillor Lang**

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The following motion by Councillor Lang was submitted in terms of Standing Order 16:

- “1) Committee notes:
- a) The growing popularity of Queensferry as a port for international cruise liners.
  - b) The growth in income generated for the Council from such visits, with expected docking fees of £268,000 for 2017/18.

- c) The answer given to Councillor Young by the Convener of the Finance and Resources Committee at the 21 September 2017 Council meeting where he (i) confirmed income from docking fees formed part of the Transport Services Budget and was not spent on specific projects and (ii) confirmed he would consider any business case for requests for funding.
- 2) Committee recognises the importance of making a positive first and last impression on those visiting the City of Edinburgh from around the world. Committee therefore notes with concern the current state of toilet facilities at the Hawes Pier which are used by those entering the town via the Hawes Pier as well as others visiting the UNESCO World Heritage Site of the Forth Bridge.
- 3) Committee further notes that whilst there is an annual budget of £75,000 for the maintenance of the Hawes Pier, there is currently no money allocated for improvements of the toilet facilities.
- 4) Committee therefore requests a report on the options available for the renovation and improvement of the toilet facilities, in particular covering the allocation of a proportion of monies generated from docking fees. Committee requests this report in one cycle in order to consider what specific recommendations it may wish to make to the Finance and Resources Committee relating to the budget.”

#### **Decision**

To approve the motion by Councillor Lang.

### **19. Traffic Management in Granton Square – Motion by Councillor Day**

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The following motion by Councillor Day was submitted in terms of Standing Order 16:

“Committee:

- 1) Notes the traffic management issues in Granton Square as a result of the increase in access points to the Square brought about by the developments in the area.
- 2) Notes residents’ concerns that the current traffic management system was not fit for purpose and was potentially unsafe.
- 3) Notes that work was currently taking place to identify measures to remedy the problems and to ask the Executive Director of Place to report to the next North West Locality Committee detailing progress made in identifying a solution.”

#### **Decision**

To approve the motion by Councillor Day.

### **20. Strategic Transport Analysis North West Locality – Motion by Councillor Jim Campbell**

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The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

“Committee:

- 1) Asks Officers to define the process for conducting a strategic analysis of vehicle flows in the contiguous urban North West Locality, including the assumptions about the incremental and cumulative impact of developments in that locality, or just outside that locality, and any changes in City Centre vehicle flows.
- 2) Considers how the North West Locality Committee and the Transport and Environment Committee could be educated on the methodology, involved in the scoping, and informed of the results of such a study.
- 3) Detail what traffic count data that exists for the main routes in the North West Locality, and consider how any gaps in traffic count data might be addressed through innovative means such as community counts or new low cost vehicle counting technologies.
- 4) Reports back to the North West Locality Committee in one cycle setting out how and when this could be achieved.”

### **Decision**

To approve the motion by Councillor Jim Campbell.

### **21. Muirhouse High Flats – Emergency Motion by Councillor Hutchison**

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The Convener ruled the following motion by Councillor Hutchison as urgent to allow it to be considered at this meeting.

The following motion by Councillor Hutchison was submitted in terms of Standing Order 16:

“Committee

- 1) Asks for an urgent report on the condition of the Muirhouse high flats, and the projected time scale for any works to improve these flats. The report should be taken to the next meeting of the Housing & Economy Committee and then referred to the North West Locality Committee.
- 2) The report should include an estimate of the number of individual flats that were in an unsatisfactory condition based on a sample survey. The sample should be representative as possible of all the individual flats in terms of size, aspect, height and block location.
- 3) Comments from resident’s groups, or any organisations who have established contacts with residents, should be invited and included alongside any historic records of concerns these groups or residents have raised with the Council.”

### **Motion**

To approve the motion by Councillor Hutchison.

- moved by Councillor Hutchison, seconded by Councillor Young.

### **Amendment**

To take no action.

- moved by Councillor Frank Ross, seconded by Councillor Bird.

## **Voting**

The voting was as follows:

For the motion - 11 votes

For the amendment - 4 votes

(For the motion: Councillors Aldridge, Mitchell, Brown, Jim Campbell, Douglas, Gloyer, Hutchison, Lang, Osler, Whyte, and Young.

For the amendment: Councillors Bird, Day, Frank Ross and Work.

Abstention: Councillor Barrie.)

## **Decision**

To approve the motion by Councillor Hutchison.

## North West Locality Committee

November 2018 – March 2019

Item	Key decisions	Expected date of decision	Wards affected	Director and Lead Officer
1	Health & Social Care update	31 January 2019	1, 3, 4, 5, 6	Chief Officer Health & Social Care Partnership Lead Officer: Mike Massaro-Mallinson mike.massaro-mallinson@nhslothian.scot.nhs.uk
2	Effects of janitorial review	31 January 2019	1, 3, 4, 5, 6	Executive Director for Communities & Families Lead Officer: Peter Strong peter.strong@edinburgh.gov.uk
3	Granton Waterfront Regeneration - update	31 January 2019	4	Executive Director of Place Lead Officer: Michelle Fraser michelle.fraser@edinburgh.gov.uk
4	Annual Events Review – Damage to Parks (Motion by Councillor Staniforth to Council in May 2018)	31 January 2019		Executive Director of Communities & Families Lead Officer: Sarah Murphy Sarah.Murphy@edinburgh.gov.uk
5	Community Councils Engagement	19 March 2019		Executive Director of Place Lead Officer: Peter Strong peter.strong@edinburgh.gov.uk
6	Local Community Grants Fund Applications	19 March 2019		Executive Director of Place Lead Officer: Peter Strong peter.strong@edinburgh.gov.uk

## North West Locality Committee

14 November 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	25.04.18	<a href="#">Objections to Traffic Regulation Order TRO/15/48 Proposed Parking Restrictions at Barnton Avenue West</a>	Addendum by Councillor Lang approved as follows: "Agreed that (a) the effectiveness of the new parking restrictions should be reviewed 12 months after the implementation of the TRO in order to determine whether any additional action is required and (b) the results of the review shall be reported to the Committee within two cycles of that 12 month period"	Executive Director of Place	November 2019		



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
2	25.04.18	<a href="#">North West Edinburgh Health and Social Care Update</a>	To request a report back to Committee on the backlog of people waiting for an assessment across the city broken down by locality together with information on waiting times.	Chief Officer, Edinburgh Health and Social Care Partnership	31 January 2019		.
3	19.06.18	<a href="#">Petition for Consideration: Blackhall Traffic</a>	To agree to bring an update report to Committee after consultation with the petitioners to clarify the action they would like to be taken.	Executive Director of Place		11 September 2018	<b>Recommended for closure</b> – Update was provided as part of Business Bulletin at meeting on 11.09.18
4	19.06.18	<a href="#">Community Grants Fund and Neighbourhood Environment Programme</a>	1) To agree that a letter on behalf of the Community Councils and elected members supporting the in principle sum of £20,000 allocated by Almond Neighbourhood	Executive Director of Place			Email sent by Executive Director of Place 8 August 2018 to Transport Scotland. Reply received 21 August 2018 advising that Transport Scotland are unable to provide a

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>Partnership and the identification of match funding for a new pedestrian crossing at Boness Road would be presented to the Executive Director of Place for endorsement and then sent to the relevant organisations that would be approached regarding match funding</p> <p>2) To note that a workshop would be held on participatory budgeting and that a report would be brought back to the Corporate Policy and Strategy Committee that considered Neighbourhood</p>				<p>contribution towards costs.</p> <p><b>Recommended for closure</b> - Report was taken to Culture and Communities Committee and referred to the last North West Locality Committee on 11.09.18</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			Partnerships make decisions on mainstream funding using participatory budgeting, and the report would be referred to all Locality Committees for consideration.				
5	5.10.17 (action remitted from the Transport & Environment Committee August 2018)	<a href="#">Petitions for Consideration: Parking Issues in Shandon and Improving the Original Traffic Claiming Measures in Rosshill Terrace, South Queensferry to make them fit for purpose for this 20mph zone</a>	In respect of improving the Original/Current Traffic Calming Measures in Rosshill Terrace, the issues raised would be passed to the City-Wide or Locality Transport Team to be addressed, a road safety assessment would be considered and whether a report or an update in the Business Bulletin would be brought to the next Committee.	Executive Director of Place	Ongoing		The Transport and Environment Committee agreed that updates be provided to the North West Locality Committee with Business Bulletin updates to the Transport & Environment Committee.  Business Bulletin update at the meeting on 14.11.18.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
6	11.09.18	<a href="#">Presentation on the 2017 Edinburgh People Survey</a>	To agree that a copy of the presentation be uploaded to the website.	Committee Services		12.09.18	<b>Recommended for closure</b> – Presentation was uploaded to the website and link was circulated as part of the Action Note following the meeting.
7	11.09.18	<a href="#">North West Locality Improvement Plan – Update</a>	1) To agree to invite Community Action North to give a presentation at a future Committee meeting and that North Edinburgh be brought forward on the proposed timetabling for receiving themed LIP presentations.	Executive Director of Place		Ongoing	1) Community Action North (CAN) were commissioned to carry out consultation within North Edinburgh to form the basis of the first iteration of the North Edinburgh Small Area Action Plan, and produced a report People Powered Places. They subsequently organised a North Edinburgh Small Area consultation

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p>event and produced a report People Powered Communities – creating action for small area. Copies of both reports are available on request. CAN are now in the process of being wound up, as most staff members have left the organisation in advance of its funding ceasing in March 2019. The final report to the Scottish Government assessing CAN's impact will be reported to Committee.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To agree that SMART objectives be incorporated to the action plan for consideration at the next Committee meeting.</p> <p>3) To agree that the themed LIP presentations commence from the 31 January Committee meeting onwards.</p>		31 January 2019		2) On agenda at the meeting on 14.11.18
8	11.09.18	<a href="#">North West Locality Parking Restrictions Work Plan</a>	To request a further report in one cycle from the Central Parking Operations Team on the resourcing and prioritisation of TRO requests in the North West Locality going forward.	Executive Director of Place	19 June 2019		Business Bulletin update at the meeting on 14.11.18.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
9	11.09.18	<a href="#">North West Locality Roads Capital Repair Programme 2018-2021</a>	<p>1) To agree that the raw data for all roads along with the methodology of how repairs to footpaths and road improvements was prioritised be circulated to members.</p> <p>2) To agree that a members briefing be circulated on the timetabling of the works to be carried out on the capital repair programme and on slippage within the programme.</p>	Executive Director of Place		<p>Ongoing</p> <p>Ongoing</p>	<p>1) Capital Investment and Prioritisation Procedure briefing sent to Ward Councillors on 10/10/2018. Sean Gilchrist is point of contact for any specific Ward enquiries. Raw data for Transport assessments are stored on the Council servers due to the huge file size.</p> <p>2) Members briefing to follow from Transport.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
10	11.09.18	<a href="#">Queensferry Road Roadworks (Scottish Power and Care Home)</a>	To welcome paragraphs 3.19 and 3.20 of the report on the lessons learned and therefore to agree to receive a further report at the November 2018 meeting which reported on the September / October works.	Executive Director of Place		Ongoing	On the agenda for consideration at the meeting on 14.11.18.
11	11.09.18	<a href="#">Community Councils Engagement</a>	<p>1) To agree that options 3.3.1 and 3.3.2 be brought back for consideration at the Committee once the Edinburgh Partnership review had been completed.</p> <p>2) To agree that options 3.3.9 and 3.3.10 be brought back for consideration at the Committee once the</p>	Executive Director of Place / Chief Executive	<p>1) 19 March 2019</p> <p>2) Autumn 2019</p>		



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			Community Council Scheme had been reviewed by the Council.				
12	11.09.18	<a href="#">Local Community Grants Fund Applications</a>	To agree that an options paper be prepared for the next Committee meeting on ring-fencing Community Grants Fund in 2019/20 for the North Edinburgh small area.	Executive Director of Place	19 March 2019		Report will be available for March 2019 as it relates to 2019/20 funding and requires consultation with neighbourhood partnerships.  New Community Grants Fund recommendations have been received from Inverleith and Forth Neighbourhood Partnerships and are on agenda for 14.11.18
13	11.09.18	<a href="#">North West Locality Policing Update</a>	To agree to include statistics on racial hatred crimes in future reports to the Committee.	Police Scotland		14 November 2018	<b>Recommended for closure</b> – Police report for meeting on 14.11.18 includes

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							statistics for hate crime as requested.
14	11.09.18	SFRS - <a href="#">Locality Committee Performance Report – North West Locality – April to June 2018</a>	<p>1) To agree to incorporate comparative figures for the previous year into future reports.</p> <p>2) To agree to provide Councillor Barrie with further information behind the figure</p>	Scottish Fire and Rescue Service (SFRS)	30 January 2019		<p>1) The North West Locality Committee's contact at SFRS, Jimmy Melvin, has moved onto pastures new. A new SFRS officer, Mark Inglis, has very recently taken over but was unable to provide a report in time for the 14.11.18 meeting. A SFRS report will be brought to the next NWLC meeting on 30.01.19.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			noted in the report for Forth Ward relating to 'All deliberate dwelling fires'.				
15	11.09.18	Motion by Councillor Lang – Public toilets at Hawes Pier  <a href="#">(See agenda of 11 September 2018)</a>	To request a report on the options available for the renovation and improvement of the toilet facilities, in particular covering the allocation of a proportion of monies generated from docking fees. To request this report in one cycle in order to consider what specific recommendations it might wish to make to the Finance & Resources Committee relating to the budget.	Executive Director of Place	Ongoing		Business Bulletin update at the meeting on 14.11.18.
16	11.09.18	Motion by Councillor Day – Traffic Management in	To note that work was currently taking place to identify measures to remedy the problems and	Executive Director of Place	Ongoing		On the agenda for consideration at the meeting on 14.11.18.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Granton Square ( <a href="#">See agenda of 11 September 2018</a> )	to ask the Director of Place to report to the next North West Locality meeting detailing progress made in identifying a solution.				
17	11.09.18	Motion by Councillor Jim Campbell – Strategic Transport Analysis North West Locality  ( <a href="#">See agenda of 11 September 2018</a> )	To report back to the North West Locality Committee in one cycle setting out a strategic transport analysis of the North West Locality area.	Executive Director of Place	Ongoing		Business Bulletin update at the meeting on 14.11.18.
18	11.09.18	<a href="#">Emergency Motion by Councillor Hutchison – Muirhouse High Flats</a>	To ask for an urgent report on the condition of the Muirhouse high flats, and the projected time scale for any works to improve these flats. The report should be taken to the next meeting of the Housing and Economy Committee and then	Executive Director of Place	Ongoing		On the agenda for consideration at the meeting on 14.11.18.



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			referred to the North West Locality Committee.				

## **North West Locality Committee**

**6.30pm, Wednesday 14 November 2018**

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

## North West Locality Committee

Convener:	Members:	Contact:
<p>Councillor Robert Aldridge</p>  <p>Vice Convener: Councillor Max Mitchell</p> 	<p>Councillor Gavin Barrie Councillor Eleanor Bird Councillor Claire Bridgman Councillor Mark Brown Councillor Jim Campbell Councillor Cammy Day Councillor Scott Douglas Councillor Gillian Gloyer Councillor George Gordon Councillor Graham Hutchison Councillor Hal Osler Councillor Frank Ross Councillor Iain Whyte Councillor Norman Work Councillor Louise Young</p>	<p>Peter Strong North West Locality Manager (131) 529 5005 <a href="mailto:peter.strong@edinburgh.gov.uk">peter.strong@edinburgh.gov.uk</a></p>

**Traffic Calming in Rosshill Terrace, South Queensferry****Completed Actions:**

Monitoring vehicle speed/driver behaviour - Speed/traffic survey completed - Analysis of the available data generally suggests that vehicle speeds are, on average, close to the 20mph speed limit near the residential properties.

Remove foliage obstructing speed limit traffic signs

Arrange Police speed checks

Additional road markings (20 mph roundels and SLOW markings) were laid at various locations in October 2017.

The Road Safety team have retrieved up to date collision data for Rosshill Terrace and found no personal injury collisions noted in the standard three year search period.

**Outstanding actions:**

Relating to the initial enquiry and the Dalmeny Station Residents' Association Meeting of 28 June 2018

1. To improve visibility a Traffic Regulation Order will be promoted to extend the double yellow lines on both sides at the junction Forth Terrace. The Council will endeavour to promote the order in the next 3 to 6 months, due to the formal consultation and approvals process it is likely to take 12 to 18 months for the lines to be laid.
2. Monitor success of the 20mph speed limit – a city wide review is ongoing and a report will be offered to the Transport and Environment Committee in early 2019. Rosshill Terrace has been noted as an area of interest.

*Note from the 20MPH Team:*

The final phase of implementation concluded in March 2018 and the results of the monitoring programme will be reported to the Committee one year after this. It is possible that the Council may then decide to prioritise the introduction of additional measures where need and justification is evident. I will ensure that your comments are held on record as part of the monitoring process.

Contact:

Dave Sinclair

0131 529 7075

[David.sinclair@edinburgh.gov.uk](mailto:David.sinclair@edinburgh.gov.uk)



3. Considering the immediate impact of through traffic on Rosshill Terrace the NW Locality team will consider the installation of a full width speeding table at an appropriate location to manage driver behaviour. Our Area Engineer – will liaise with Lothian buses, Emergency Services and Fran Kirkwood to agree the most appropriate location.
4. The Residents Association asked if our Road Safety Manager would reconsider the installation of a Vehicle Actuated Sign (VAS) on Rosshill Terrace. Currently, the traffic volume does not meet our City Wide Council approved criteria.
5. Kirkliston and Queensferry Traffic Study – An element of the traffic study is to consider the impact of intrusive traffic in the Queensferry area including Station Road and Rosshill Terrace. The Ward Councillors and local Community Councils will be invited to discuss and consider the initial findings with the Consultant the week following the November Locality Committee.

### **Resourcing and Prioritisation of TRO requests**

September's Committee received a report on outstanding TROs within North West locality and requested a further report on how the backlog would be reduced and future requests from Ward councillors would be prioritised when responsibility for delivering TROs reverted to a city-wide function.

The realignment of roads and transport functions between locality and city-wide services is ongoing, and will be subject to staff consultation over the next couple of months. As such, there will be no imminent changes in respect of delivering the TRO services described in the report, and the North West locality team will continue to fulfil this role.

The backlog of TRO requests reported to September Committee included 53 where the Locality Roads team still had to start the TRO process. It is estimated that this will be reduced to 20 by March/April 2019.

Any members wishing to discuss specific TRO requests should contact [david.sinclair@edinburgh.gov.uk](mailto:david.sinclair@edinburgh.gov.uk)

Contact:  
Dave Sinclair  
0131 529 7075  
[David.sinclair@edinburgh.gov.uk](mailto:David.sinclair@edinburgh.gov.uk)

## North West Strategic Transport Analysis

A strategic transport analysis for the city will be included in the Main Issues report for Local Development Plan (LDP) 2 which is due in January 2019. A transport appraisal will follow thereafter on the impact of developments in the city.

In addition, the City Mobility Plan is currently being consulted on. This looks at prioritising walking, cycling and public transport.

The Council's traffic model holds the most recent data collected and new automatic traffic counters are currently being procured to provide up to date information for the model. In addition officers will review the data provided by the School of Informatics recently.

## Public Toilets at Hawes Pier

Committee approved a motion from Councillor Lang at its meeting on 11 September 2018 and requested a report within one cycle on the options for renovation and improvement of the toilet facilities, in particular covering the allocation of a proportion of monies generated by the docking fees.

The expenditure and income from the use of Hawes Pier is contained within the Place directorate budget. This is assumed on an on-going basis and covers, not only the maintenance costs but also security and other expenditure which is incurred in the operation of the pier.

Although there is currently no budget available to meet the cost of refurbishment and/or upgrade of the toilet facilities the service is currently investigating the options available for this. Unfortunately, this has taken longer than anticipated and therefore the findings of this will not be available until later in the year. The findings will be shared with Elected Members to allow it to be considered alongside other investment priorities.

Contact:

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Contact: Gareth Barwell

0131 529 5844

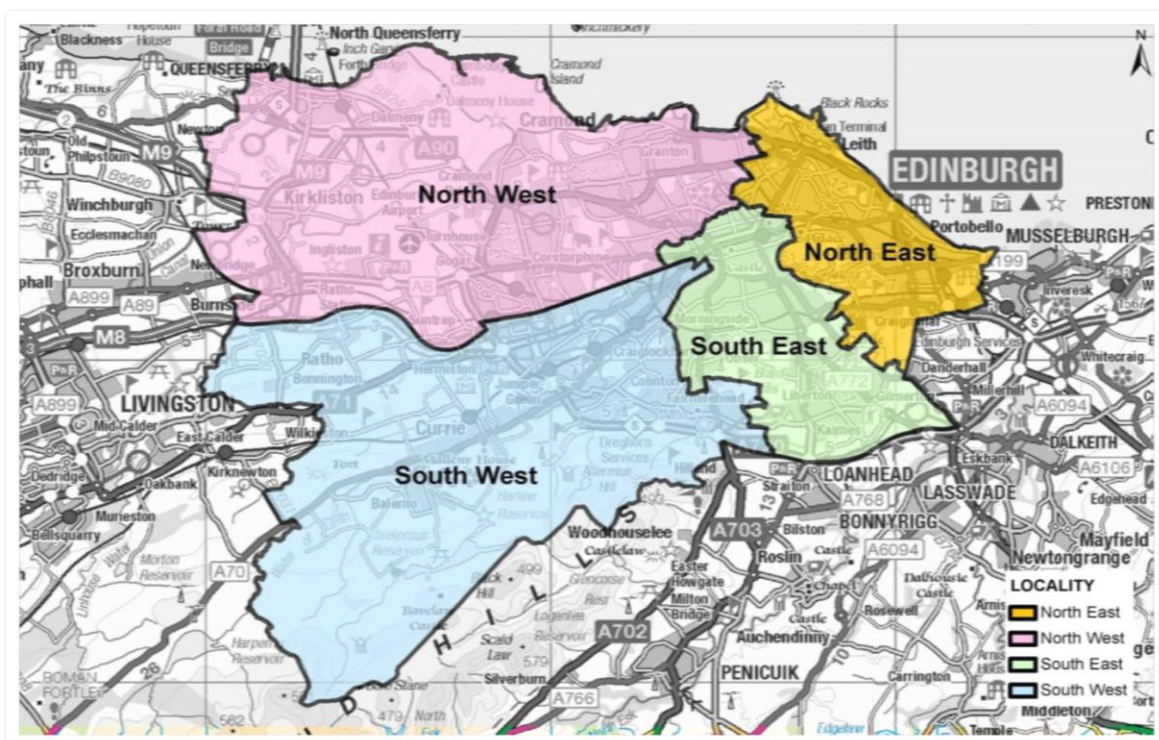
[Gareth.barwell@edinburgh.gov.uk](mailto:Gareth.barwell@edinburgh.gov.uk)



# CITY OF EDINBURGH DIVISION

## North West Locality Policing Update

Tuesday, 06 November 2018



### *Purpose*

*This information is provided for Local Area Committee members.*

*It reflects recent policing activity within the Locality over the last 2 months and is designed to provide an indication of local crime trends, antisocial behaviour, summarised ward activity and work of Community Policing Teams.*

*Additional detailed reports around funded ward officer activity are submitted separately to the Local Authority and Community Safety Partnership as part of the Edinburgh Partnership Agreement.*

*Other planned community safety work relating to policing will be covered in the Locality Improvement Plan updates.*

## Key Crime Statistics

Police Scotland quarterly performance information by council area can be found here:  
<http://www.scotland.police.uk/about-us/our-performance/>

Northwest Locality	Recorded crime: comparison to same period last year to date
Serious violent crime	Down 32.6 %
Robbery	Down 63.6 %
Common Assault	Down 4.7 %
Housebreaking domestic properties	Down 28.4 %
Antisocial behaviour incidents	Down 16.4 %
Hate Crime	Up 21.3%
Motor vehicle theft	Down 42.9%

NB: All data are provisional management information not official statistics. All data are sourced from Police Scotland internal systems and are correct as at 04/11/2018 and cover the period 02/04/2018 to 04/11/2018.

Darker nights housebreaking prevention - whilst the number of recorded housebreakings has reduced across the locality, home owners are reminded about some simple steps they can take to protect their property:

<http://www.scotland.police.uk/keep-safe/home-and-personal-property/secure-your-home>





## Ward Updates

### Forth

Preventing housebreaking – focussed patrols continued across Forth ward by uniformed and plain clothed officers.

Tackling ASB - the October holidays through to Halloween/Bonfire period saw an increase in reports of ASB in the ward. A number of intervention visits and patrols were conducted of key areas to minimise and prevent disorder. This included joint licensing visits with Council Licensing staff for possible underage alcohol sales, delivering advice on responsibilities and minimum pricing and preventing underage sales/proxy purchase as well as firework test purchasing with Trading Standards. Enforcement action included a 14-year-old male charged in connection with 6 fire-raising offences relating to bins being set alight in the West Pilton area in October.

ASB patrols also took in Victoria Park / West Pilton Park, and East Pilton Park in regard to motorbikes / ASB / Fireworks. This was supported by Operation Orbit Off-Road Motorcycles and other specialist resources.

Road safety focus continued on schools in the area with a presence at Holycross Primary School raising parental awareness and issuing several warnings to encourage safe parking outside the school. Officers met with Parent Council and Head Teacher to discuss options around road safety.

Several bike marking events were conducted to increase awareness of pedal cycle security and reduce instances of theft, this included an event on the walkway near Victoria Park.

Community engagement included community walkabout in Wardieburn, drop in at Sainsburys in Trinity, the Royston Wardieburn breakfast club, Trinity Primary charity walk as well as a visit to Wardie Primary to speak to P1 pupils about the role of the Police and keeping themselves safe.

### Almond

ASB patrols focussed on Silverknowes, Davidson Mains and Barnton areas. Officers are also exploring environmental improvements and engaging local businesses in Davidson Mains area to reduce further ASB.

Road safety – ‘Pop Up Bob’ made further appearances across the ward area. Attention was given to parking concerns outside St Margarets, Queensferry and Echline Primary Schools to support staff and school crossing patrols. Speed checks were also carried out on B800.

Rural crime prevention – visits to 13 local farms and rural businesses, offering crime prevention surveys and providing various details on security advice including Smartwater marking.



Community engagement included attendance at a careers event at Ingliston, personal safety talks to pupils at Queensferry Primary school, drop in surgery at Tesco Davidson Mains and community support to the Muirhouse Fall Festival at Millenium Park.

### **Drum Brae/Gyle**

Patrols continued at Edinburgh Park regarding reports of pedal cycle theft from the area. A bike marking event was held to highlight crime prevention measures.

Road safety action continued with speed checks at various locations.

Preventing ASB - joint patrols were carried out with CEC Licensing Standards Officer and a number of licensed premises visited.

Community engagement included police surgeries at Gyle Shopping Centre and a joint event with Trading Standards offering advice and support regarding bogus callers and prevention of doorstep crime. Personal Safety, Drug and Alcohol presentations were also delivered to a number of local school children.

Hate Crime – a community surgery held at Gyle Shoppig centre along with EaRN (Equality and Rights Network) as part of hate crime awareness week with further hate crime inputs promoting the 'Keep Safe - I Am Me' campaign.

### **Corstorphine/Murrayfield**

Tackling housebreaking – activity included high visibility patrols of Ravelston and Murrayfield areas to deter housebreaking with further crime prevention advice delivered to several local residents.

Preventing ASB – foot and cycle patrols carried out in Roseburn Park and Water of Leith areas, including patrols in support of events at Murrayfield Stadium.

Licensed premise checks were conducted with the assistance of Licensing Standards Officer and included testing licence standards compliance.

Road safety - activity included speed checks in key areas with enforcement action. "Pop up Bob" also made several appearances across the ward.

A bike marking event resulted in over 130 bikes being marked at St Margaret's Park and Roseburn Park with further bike security advice provided.

Community engagement included the regular drop in at Costa coffee and visit to Murrayfield nursery.



## **Inverleith**

Regular cyclepath/foot patrols continued across Inverleith ward to prevent instances of ASB, taking in Easter Drylaw Park, Stockbridge, Ravelston and Maidencraig.

Action and intervention has also been taken in response to recent reports of ASB at Inverleith Park and sundial garden. Reports were received of large groups of young people gathering. Police action includes several young people being taken home to parent/guardians, engagement with local schools as well as patrols at key times with the majority of young people adhering to police guidance. Friends of Inverleith Park, Parks team and local community council have been kept up to date with action to date.

The Family and Household Support Team secured assistance of local mental health teams to support a vulnerable repeat caller and ensure appropriate support to address vulnerabilities.

Several community engagement events were held including a police drop in at Drylaw Neighbourhood Centre and Blackhall Library and a parent surgery at Ferryhill Primary.

'Your View Counts' – Policing your community, tell us what is important to you:

<http://www.scotland.police.uk/about-us/decision-making/public-consultation/local-policing-consultation/>

Follow Edinburgh Northwest Police on social media:

Twitter: @EdinPoINW

Facebook: @EdinburghPoliceDivision





## Significant Crimes / Ongoing Operations

### Halloween & Bonfire Period

Significant planning at local, divisional and national level went into preparations for this year's Bonfire and Halloween period to deter, detect and disrupt those intent on causing disorder. This included intervention visits, delivery of letters, firework safety talks, visits to local premises selling fireworks, test purchasing, community clean ups, joint patrols as well as the deployment of specially trained officers and the use of dispersal powers.

Edinburgh's Bonfire Community Improvement Partnership (CIP) coordinated activity and recognised the effectiveness of diversionary work in reducing anti-social behaviour and preventing young people being caught up in disturbances locally. Various youth groups across the City applied for funding, enabling them to conduct activities over the key period.

A minority of persons were intent on causing some ASB and this was dealt with quickly and effectively. 8 arrests made in northwest area - 4 were held in custody charged with culpable and reckless conduct after directing fireworks at police, council and fire service staff and 3 young people were also charged in front of guardians with firework offences. Several vehicles parked in the car park at the housing office at West Pilton received damage to their windscreen and this is subject of ongoing enquiry.

The majority of people across the area appeared to enjoy their evening and responded to police and partner advice and direction, with several providing positive feedback during the night to police and fire service staff on the ground.

### Young Drivers Event

Over 2,000 6<sup>th</sup> year pupils from Edinburgh schools attended this year's Edinburgh Young Drivers event at the Corn Exchange in October with the assistance of local community and school link officers. The event promotes awareness of the consequences that could be faced by these new drivers as they begin their journey onto the roads.

The exhibition included hard hitting presentations from Lothian Buses and Police Scotland demonstrating the need to be aware of your surroundings when driving on the road. Laura Torrance from Spinal Injuries Scotland also shared her emotional story after she was left with a spinal injury from a road traffic accident at the age of 16.

The event is now in its eighth year and is organised in partnership with City of Edinburgh Council, Police Scotland, NHS Lothian, Scottish Fire & Rescue Service, Transport Scotland and Scottish Safety Camera Unit (East) and is supported by Lothian and Digby Brown.

### Upcoming Events:

#### Autumn Internationals, Murrayfield

Operation 'Winter City' – citywide policing operation covering Edinburgh Winter Festival







# North West Locality Committee

6.30pm, Wednesday 14 November 2018

## North West Locality Improvement Plan - Update

Item number	8.2
Report number	
Executive/routine	Routine
Wards	1, 3, 4, 5, 6
Council Commitments	<a href="#">11</a> , <a href="#">13</a> , <a href="#">18</a> , <a href="#">31</a> , <a href="#">34</a> , <a href="#">35</a> , <a href="#">40</a> , <a href="#">47</a> , <a href="#">51</a> , <a href="#">52</a>

### Executive Summary

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This report updates Committee on progress with developing meaningful performance indicators and trend data to monitor the effects of delivery of the North West Locality Improvement Plan (LIP), as requested at September's Committee.

## North West Locality Improvement Plan - Update

### 1. Recommendations

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- 1.1 It is recommended that Committee;
- 1.1.1 notes the progress in developing the Locality Improvement Plan (LIP) workplans; and
  - 1.1.2 agrees the revised programme of future LIP updates detailed in 3.9 below.

### 2. Background

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- 2.1 At its meeting on [11 September](#), Committee considered an update report on the North West LIP and requested inter alia that SMART objectives be incorporated into the LIP Action Plan for consideration at the next Committee meeting.

### 3. Main report

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- 3.1 The Council responsibility to report on LIP outcomes city-wide sits with the Culture and Communities Committee as the community planning brief sits within its remit, with overall responsibility lying with the Edinburgh Partnership as the community planning partnership. As the Edinburgh Partnership review is currently underway, there has to date been no LIP outcome reporting.
- 3.2 Officer discussions to prepare for the report have been taking place, however, focusing on the high level outcome indicators which might be most useful and meaningful. Although this is a work in progress, examples of the high level indicators being considered are noted below:-

Theme	Indicator
Employability/poverty	unemployment rates by age group people living in low income household children living in poverty adults with no qualifications benefits claimants by age group

Health and Wellbeing	Life expectancy % of adults with long term health issue that limits day to day living people's perception of their own health people's perception of living independently alcohol and drug related mortality
Community Safety	crime rates people's perception of safety in their neighbourhood after dark satisfaction with management of anti-social behaviour issues
Children Young People and Families	school attainment children leaving school to positive destinations
Place	% residents satisfied with their neighbourhood as a place to live provision of affordable housing

- 3.3 These indicators are available at locality level and are capable of being tracked through time to demonstrate the effectiveness or otherwise of LIPs in tackling poverty and inequality.
- 3.4 The next reporting level is at the Action Plans, which are both more specific to local circumstances and more detailed. With the exception of Community Safety (see below) none of the thematic sub groups have met since the September Committee meeting.
- 3.5 Discussion has, however, taken place with Police Scotland colleagues around the North West Community Safety priority outcomes and indicators, and the following is offered as an example of performance indicators which can be reported on, either as baseline indicators or as trend analysis. At this stage, no SMART objectives (eg to reduce reported anti-social behaviour by x%) have been listed against the indicators. It is proposed that Community Safety is the first thematic area to report back to Committee, in January, and that SMART objectives will be included along with the proposed indicators, in a full report containing trend and baseline data.

3.6 Suggested Community Safety performance indicator are:-

<b>Action</b>	<b>Performance Indicator</b>
Police work in partnership with other agencies and the community to deal with low level crime	<p>reported crime levels (Police Scotland)</p> <p>reported anti-social behaviour (Council)</p> <p>public perception of safety (Edinburgh Peoples Survey; local community safety surveys)</p> <p>public perception of Police (Police Scotland Your View Counts; annual Scottish Crime &amp; Justice Survey)</p>
Police are accessible, approachable and involved with our communities	<p>public perception of Police (Police Scotland Your View Counts; annual Scottish Crime &amp; Justice Survey)</p> <p>monthly reports from Council Funded and FAHST officers</p> <p>Police attendance at community council and other community events</p> <p>Police social media presence</p> <p>use of 3<sup>rd</sup> party reporting centres for hate crime</p>
Resources aimed at tackling crime and anti-social behaviour meet the needs of the whole locality	<p>reported crime levels (Police Scotland)</p> <p>Scottish Fire &amp; Rescue Service data</p> <p>reported anti-social behaviour (Council)</p> <p>public perception of safety (Edinburgh Peoples Survey; local community safety surveys)</p> <p>public perception of Police (Police Scotland Your View Counts; annual Scottish Crime &amp; Justice Survey)</p> <p>use of Police Scotland Prevention Task Force, Operational Support Division, Roads Policing and other specialist departments</p>
Initiatives aimed to tackle long term issues are effective and sustainable	<p>reported crime levels (Police Scotland)</p> <p>public perception of safety (Edinburgh Peoples Survey; local community safety surveys)</p>

	public perception of Police (Police Scotland Your View Counts; annual Scottish Crime & Justice Survey) specific analytical reports
our community is empowered to help promote responsible behaviours and work with key agencies to tackle local issues	number of active Neighbourhood Watch Scotland groups number of domestic/gender based violence reports number of hate crime reports surveys of local community safety forums members

- 3.7 The next level of reporting will look at specific projects and activities, monitoring the level of engagement during the life of the project, and assessing the overall impact on the priority area. In the context of Community Safety, examples might include StrongerNorth's community engagement, levels of looked after and accommodated children, usage of ASBO and eviction actions, and the establishment of Black and Minority Ethnic support groups. A local template for this purpose is being developed.
- 3.8 As noted above, the other thematic sub groups have not had the opportunity to discuss potential performance indicators or SMART objectives. It is proposed that as these discussions take place progress is reported to Committee, and that full reports are provided when each thematic area reports to Committee as per the suggested timetable below.
- 3.9 Taking the above into consideration, the following timetable is suggested for thematic and small areas to report to Committee:-

<b>Committee Date</b>	<b>Theme</b>	<b>Small Area</b>
January 2019	Community Safety	North Edinburgh
March 2019	Employment, Training & Education	Gateside
June 2019	Health & Wellbeing	Drum Brae
September 2019	Children, Young People & Families	Walker Drive
November 2019	Place	East Craigs

## **4. Measures of success**

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- 4.1 Progress against the Action Plans will be reported regularly to the Locality Committee, and against the priority outcomes annually to Culture and Communities Committee.

## **5. Financial impact**

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- 5.1 There are no specific financial impacts regarding the LIP, with any Council costs being contained within existing budgets. Improved joint action planning and service delivery should result in better services for citizens at no additional cost.

## **6. Risk, policy, compliance, and governance impact**

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- 6.1 The Locality Committee has a clear remit to scrutinise and oversee the delivery of Council services in the LIP. Community planning structures in Edinburgh are currently under review by the Edinburgh Partnership.

## **7. Equalities impact**

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- 7.1 Locality planning activity contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations.
- 7.2 An Integrated Impact Assessment has been carried out as part of the Action Planning process of the LIPs, which has identified no specific concerns.

## **8. Sustainability impact**

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- 8.1 The LIPs have been screened under Schedule 2 of the Environmental (Scotland) Act 2005. This self-assessment has determined that there are no negative environmental impacts and a Strategic Environmental Assessment is not required.

## **9. Consultation and engagement**

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- 9.1 No further consultation or engagement has taken place since the September Committee report. .

## **10. Background reading/external references**

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- 10.1 [North West Locality Improvement Plan](#)

**Paul Lawrence**

Executive Director of Place

Contact: Peter Strong, North West Locality Manager

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**11. Appendices**

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None



# North West Locality Committee

6.30pm, Wednesday 14 November 2018

## Investing in Muirhouse Tower Blocks

<b>Item number</b>	8.3
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	1
<b>Council Commitments</b>	1, 23, 24, 51

### Executive Summary

---

This report updates Committee on actions taken and proposed following the Living Rent deputation heard by Housing and Economy Committee on 30 August 2018 and the emergency motion agreed by the North West Locality Committee on 11 September 2018.

## Investing in Muirhouse high flats

### 1. Recommendations

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- 1.1 To note the report.

### 2. Background

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- 2.1 The Housing and Economy Committee meeting of 30 August 2018 heard a deputation from Living Rent and Muirhouse high flats residents. Committee agreed to a site meeting with residents, councillors and officials, which took place on 6 September 2018. Housing and Economy Committee have agreed to receive updates via the Business Bulletin.
- 2.2 On 11 September 2018, the North West Locality Committee considered an emergency motion headed Muirhouse High Flats and agreed to its terms on division, with the clarification that the same report would be considered by both the Housing and Economy and North West Locality committees.
- 2.3 There are six multi-storey blocks in Muirhouse (Birnies, Fidra, Gunnet, Inchmickery, May and Oxcars courts) totalling 359 properties of which 9 have been sold. These blocks were built in the 1960s by Wimpey and Scotcon at a time when public authorities were tackling problems of overcrowding in cramped, private housing. Tower blocks of this age and construction type tend to be associated with problems relating to condensation, water ingress and low energy efficiency standards due to poor thermal insulation. (See Appendix 1 for location map).
- 2.4 While not receiving the same high number of bids as some Council homes in the city, these flats continue to be in demand with, on average, around 50 bids received each time a property becomes available for let. Ongoing and planned internal and external investment will ensure a continuing lifespan for these properties.
- 2.5 Significant capital investment has been ongoing in these blocks over the last five years. All have been fitted with new: kitchens and bathrooms; energy efficient heating system upgrades, and secure door entry systems. A phased approach to further modernisation has been identified and a budget of £7.5m committed to be spent over the next five years as part of the Council's commitment to invest around £500m over the next 15 years to bring existing Council homes up to new-build standard.

- 2.6 Officers have been working with local tenant groups, the Improving Muirhouse and Pennywell (IMP) development group and Edinburgh Tenants Federation (ETF), to identify problems and different approaches to modernising these blocks to ensure they meet the Energy Efficiency Standard for Social Housing (ESSH), which aims to improve the energy efficiency of social housing across Scotland.

### 3. Main report

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- 3.1 Work is ongoing to modernise the six Muirhouse blocks, including internal and external building refurbishment, environmental improvements, and continuing discussion with, and support and advice for, residents.

#### **Investment to date and planned**

- 3.2 Birnies and Fidra courts have benefitted from external fabric improvements. The remaining blocks are included in the Housing Revenue Account (HRA) Capital Investment Plan for significant modernisation, which will help to eradicate dampness and mould, thereby reducing heating costs for residents. External works will be carried out alongside measures to improve internal ventilation, complementing external works. This work is due to be completed by 2022 but options to accelerate the programme will be explored.
- 3.3 Consultation has started with residents to ensure that further investment meets the needs of the community to provide a smart, modern appearance; external wall insulation and window replacement, to ensure good quality, energy efficient homes with low heating costs, and a safe, secure neighbourhood for residents and visitors.
- 3.4 While these capital works are programmed and will be carried out in a phased manner, Council officers will continue to provide advice and assistance and ensure that repairs are carried out for residents currently experiencing issues relating to dampness and mould, as well those without these concerns.

#### **Tackling dampness and condensation**

- 3.5 Stewart Property Services are surveying 68 properties, across the six blocks (14% of properties), where dampness has been reported over the last two years. It was felt that these properties are sufficiently representative to provide an accurate picture of block conditions. Focusing on them, rather than progressing the systematic survey requested by the North West Locality Committee, will ensure that those properties most in need of remedial work are prioritised.
- 3.6 These surveys are helping to assess measures taken to remediate dampness and identify any further steps that can be taken in the short term prior to further ongoing capital investment in 2019. They will also help to confirm the approach to longer term capital upgrades and where energy efficiency advice could be provided. 49 surveys have been completed to date and attempts to survey 19 'no access' properties and any further new dampness/condensation reported will continue.

- 3.7 Where there is dampness, the cause is linked mainly to water ingress from water pipes, balcony doors and walkways seals, and roofs. A further contributory factor, exacerbating the problem in around half of the properties, relates to building design, including those parts of the blocks most exposed to wind driven rain, e.g., north facing external lower bedroom window panels have defective seals. Similarly, the ashfelt covering on north facing walkways is cracked in various areas, potentially leading to water ingress.
- 3.8 Internally, condensation has been found consistently on north facing internal walls, ceilings and bathroom ceilings. This is being compounded by tenants not using their heating or fans and blocking vents to manage their heating bills. Fuel poverty is a significant concern being reported to surveyors.
- 3.9 The surveys have identified that lifestyle factors may contribute to condensation, but homes may fail to deal with normal water vapour levels due to a lack of insulation, ventilation, heating, or any combination of these. Building design causes, as the building was not designed to meet current day living conditions, will be addressed via the planned investment to ensure that moisture produced from cooking, bathing and drying clothes, etc, can be absorbed in to the environment without condensation occurring. Support and advice is being offered to tenants reporting condensation and dampness.
- 3.10 Drying washing indoors can increase moisture, which can cause condensation. A pilot project is being tested offering Muirhouse high flat residents free tumble dryer tokens during the winter months to minimise clothes being dried indoors. Tokens are available on Mondays from the Concierge Office in Birnies Court: 26 contacts have been made and 60 tokens issued (single people and couples receive two tokens and families three). Where required the launderettes are being refurbished.
- 3.11 The existing bird netting is not adequately preventing bird fouling, limiting the use of balconies for drying washing. A new system to deter birds is being tested on the open decks in Inchmickery and Oxcars courts. This system gives off ultra violet light, which appears to birds as fire and discourages landing and nesting.
- 3.12 Changeworks will ensure that tenants can access advice on heating and ventilating their homes effectively. A dedicated Changeworks resource is available to Muirhouse high flat tenants, who can request a home visit via the Concierge or block surgeries.
- 3.13 A simplified leaflet on how to use the new heating system is being designed for tenants, which will include the estimated costs of using the heating and fans. By way of example, the fans, if used correctly, cost around £3.00 per annum to run but tenants perceive them to be more expensive. Face to face appointments will also be scheduled for tenants who want help to set up and run their heating.
- 3.14 Residents can also be referred to the City of Edinburgh Council's Income Maximisation Team to ensure that they are receiving all entitled financial support.

The UK [Government Warm Home Discount Scheme](#) and [Cold Weather Payments](#) will continue to be promoted to residents.

### **Consulting residents**

- 3.15 Meetings were held with the IMP and the ETF High Flats Group in August 2018 for early discussion on investment proposals, including for the Muirhouse high flats.
- 3.16 Housing Officers have completed face to face surveys with around 100 residents from the six blocks discussing satisfaction with their home, repairs, their relationship with the Locality Office and Council communications.
- 3.17 A hard copy newsletter, noted at Appendix 2, has been delivered to all residents providing them with information on these various initiatives and where they can get help including from their Housing Officer and the Concierge Team Leader. Further hard copy newsletters will be provided to all residents regularly to keep them up to date as work progresses and remind them how to report any concerns. The second edition is due to be issued week ending 9 November 2018.
- 3.18 A draft communication and engagement plan has been discussed with Registered Tenants Organisations (RTOs) representing tenants in the blocks. This plan sets out how Council officers will work with residents to make sure that they know about the planned work; where to get advice on any concerns; how and when they can become involved; and the timescales.

The views of RTOs/ETF gathered to date reflect a shared assessment that further investment in the blocks is required to provide a modern standard and that the Repairs Service needs to be improved.

A meeting with representatives from Birnies Court Tenants Association (BCTA) and Tenants and Residents in Fidra Court (TRiFiC), the two RTOs active in the blocks, was held on 25 October 2018, which was also attended by observers from Living Rents and Muirhouse Salvesen Community Council. The representatives welcomed the progress being made and emphasised the importance of this improvement work to tenants, as well as the need for ongoing effective communication as described in the draft Communication and Engagement Plan. The following suggestions from the RTOs to enhance communications will be taken on board:

- 3.18.1 issue newsletters when there is there is new information to share, and include positive news stories;
  - 3.18.2 extend the surgeries currently operating on Friday mornings to a weekday evening to be more convenient for those working; and
  - 3.18.3 continue with bi-monthly Development Group meetings with the RTOs to plan future engagement.
- 3.19 Complaints made by individual tenants, some of which have also been raised by the relevant local RTO and/or ETF, have been rectified. 30 residents have made a

complaint relating to repairs over the last three years, a further breakdown is noted at Appendix 3. Living Rent raised concerns about asbestos in their deputation.

- 3.20 Asbestos was a widely used as a building material but following increasing concerns about it's use, it was found to be unsuitable for use. If asbestos products are damaged, fibres can be released in to the air and if very high levels of asbestos fibres are inhaled there is a risk of illness. Everyone is exposed to asbestos but if in good condition and not damaged, it is best to leave it alone. Tenants have been advised to make contact if they have concerns at all about any material in their homes.
- 3.21 Ongoing investment and repairs will be led by the priorities of the residents who live in the high rise flats. Ultimately, the aim is to improve the standard of the Council's housing stock across its estate and therefore the quality of life of the tenants of those properties.

#### **Following up repairs and any other resident queries**

- 3.22 A dedicated repairs phone line is in place for Muirhouse high flat tenants to report any immediate/outstanding repair concern. As at 25 October 2018, 3 residents have called. In addition, approximately 40 residents who indicated a repair issue during the face to face survey, mentioned at 3.16, are being visited by a member of staff.
- 3.23 A weekly surgery has been put in place for residents to drop in without appointment to meet with Housing Officers to discuss any housing related concern. As at 23 October 2018, 28 residents have attended.

#### **Improving the environment**

- 3.24 A power wash deep clean of all bin stores within the six blocks has been carried out to remove any build-up of grime. The canopies have also been cleaned.
- 3.25 During 2018, the areas around Birnies and Oxcars courts were resurfaced through the Neighbourhood Environment Programme. In early 2019, a new recycling area will be created at Inchmickery Court. Further ideas to help tackle waste concerns will be explored with residents. Work is also underway at Fidra Court to lay new slabbing and create raised beds to enable residents to grow their own produce.

## **4. Measures of success**

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- 4.1 Modernised and improved properties;
- 4.2 Dampness issues resolved;
- 4.3 Reduction in complaints; and
- 4.4 Increased tenant satisfaction with their homes.

## **5. Financial impact**

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- 5.1 An estimated £7.5m will be spent bringing properties up to standard from range of budgets, including the Capital Programme, Neighbourhood Environment Programme and revenue repairs. This £7.5m is part of a wider programme of refurbishment and upgrade of Council properties around the city, estimated at £500m over the next 15 years. Further Scottish Government support for EESSH improvements is being explored.
- 5.2 A costed programme of work is being developed and will be prioritised in discussion with residents. A further update will be provided to the North West Locality Committee on 31 January 2019.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 The programme of work is being co-ordinated through an officer working group and regular dialogue with RTOs and other interested parties will help mitigate any risk associated with the diverse range of parties involved.
- 6.2 Risk of reputational damage through negative publicity is being managed by an ongoing communication programme with residents and targeted actions to resolve problems as quickly as possible.
- 6.3 Regular updates will be provided to elected members to assist with ongoing monitoring and evaluation of progress and the impact of the range of initiatives.

## **7. Equalities impact**

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- 7.1 This work will have a positive impact on tenants who are often poorer and more likely to be adversely affected by dampness/hard to heat properties. Quantum (smart) storage heating has been installed in all six blocks over the last two/three years. These heating systems are highly efficient at storage and release of heat when it is required by the users through the control unit. As a comparison, these heaters are around 27% cheaper to run than the systems that they replaced.

## **8. Sustainability impact**

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- 8.1 Properties will comply with the new Energy Efficiency Standard for Social Housing.
- 8.2 Tenants will benefit from more affordable heating due to more efficient heating systems and better insulated blocks.

## **9. Consultation and engagement**

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- 9.1 Consultation and engagement with residents in the six blocks is being carried out in three main ways:



- 9.1.1 Through the IMP and ETF with many events over several months, including walkabouts, workshops and meetings. Discussion has covered property/environmental investment proposals as well as more immediate repair and health and safety concerns;
  - 9.1.2 Meetings and events with local tenant groups, including Birnies Court Tenants Association, the Muirhouse High Rise Action Group and Tenants and Residents in Fidra Court. These have included open days, walkabouts and discussions involving a range of local officers, including patch Housing Officers, Police, Family and Household Support and the Concierge; and
  - 9.1.3 Contact with individual tenants: a regular Friday morning surgery runs from 10am to 1pm in the Fidra Court Community café. Tenants can drop in as suits them, they don't need to make an appointment. Housing officers and Changeworks staff are on hand to deal with any concerns. In addition, housing officers will continue to meet with residents as part of their day to day duties and annually to seek their views on the Housing service. Views gathered will help to inform service improvement.
- 9.2 To assist with taking this work programme forward, communications will include:
- 9.2.1 Regular newsletters posted through every resident's door. The first was issued on Friday 21 September and the second on Friday 9 November 2018;
  - 9.2.2 Co-ordinated meetings to brief RTOs in the Muirhouse high flats. Discussion with these groups has helped to formulate the consultation approach;
  - 9.2.3 A series of consultation events involving residents from the different blocks as required, depending on the work being planned at any time, e.g., drop in sessions, pop up displays, exhibitions, surveys and 'hands-on' workshops. These events will be advertised widely with participation encouraged; and
  - 9.2.4 Ongoing 'business as usual' meetings with ETF and meetings with Living Rent on request.

## 10. **Background reading/external references**

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None

### **Paul Lawrence**

Executive Director of Place

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## 11. Appendices

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Appendix 1 - Site map of blocks

Appendix 2 - First newsletter provided to residents of the six Muirhouse tower blocks

Appendix 3 - Historic complaint information

### **Appendix One**

Site Map of Blocks

Oxcars/ Inchmickery Court 11 storey, 35 Maisonettes, 41 Single flats

Birnies/ Fidra Court 15 storey, Tower block, 56 Single flats

Sunnet/ May Court 9 storey, Tower block, 44 Maisonettes, 4 Single flats



# Important news for residents of Muirhouse high rise flats

Edition 1

September 2018

**Welcome** to the first edition of a newsletter for Muirhouse high flats residents (Bimies, Fidra, Gunnet, Inchmickery, May and Oxcars courts).

We've been listening to your concerns about your homes and neighbourhood, as well as your ideas for improvements, and here's what we're doing:

## Speak to us in person

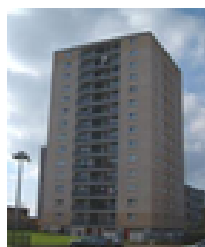
Come and chat to a housing officer in Fidra Court Community Cafe on Fridays from 10am to 1pm.

Get help with repairs, your rent or any other general housing query. Just turn up, no appointment needed. Or, call your housing officer:

Kyle Bellamy (Bimies, Fidra, May, Gunnet) 0131 529 3585 or Sarah Tarbard (Inchmickery and Oxcars) 0131 469 3327.

## Checking repairs

Housing officers have recently spoken with



around 100 residents from the flats about their homes and neighbourhood. Everyone who said they need a repair done will be visited by officers from the local office and the Repairs Service. If you wish to report a

repair or are having problems getting a repair done, please call 0131 529 5213.

## Bin store and canopy cleaning

You may have noticed greater activity from your concierge team recently: the team have been deep cleaning the blocks and removing a build-up of weeds. We have also arranged for the bin stores to be power washed and the canopies to be cleaned. If you would like to discuss cleaning standards in your block, please call Keith Wilson, Concierge Team Leader, on 0131 338 2814.

## Improving your homes

Significant investment is planned for your homes and you will be invited to help develop the plans for these improvements.

Working with local tenant and resident groups and the Edinburgh Tenants' Federation, we will arrange consultation events for you to give your views to make sure that the designs meets your needs.

There has been a great deal of work done in all blocks in recent years:

- ✓ New kitchens and bathrooms
- ✓ New electrical heating systems
- ✓ New secure door entry systems
- ✓ New CCTV systems
- ✓ New lift cars.

Bimies and Fidra courts have had new windows installed and Bimies has had a full roof replacement.

Fidra will be fitted with a new roof next year. Both these blocks have also been provided with modern, external wall insulation. Further investigations will be carried out to see what else can be done to ensure that these blocks are warm and safe places to live.

In addition to work that has already been carried out, further investment is planned over the next four years. For example, Gunnet, May, Oxcars

### Specialist heating advice

Unsure how to use your heating system? Need energy efficiency advice? Contact your housing officer or the Concierge Office if you would like a home visit from Changeworks. They can help you to get value for money from energy suppliers and suggest ways to heat and air your home effectively.



### Free tumble dryer tokens

Drying wet clothes indoors can increase moisture and condensation, leading to dampness. From October 2018 to March 2019, as a trial period, we will provide free tumble dryer tokens to all residents living in these blocks. This will help you to dry your clothes during the colder months and reduce the build-up of moisture. You can collect your free tokens from the Concierge Office at Birnies Court every Monday starting 1 October. Leaflets will provide more information on the trial.

### Pest control

Council officers will be carrying out a pest control survey to see what can be done to stop nesting birds. New kit will also be tested on the open decks in Inchmickery and Oxcars. This system gives off ultra violet light, which appears to birds as fire and discourages them from landing and nesting. Read more at [www.bird-free.com](http://www.bird-free.com)

### Meeting resident groups

To help with co-ordination, we will meet with all tenant and resident groups covering the high flats to hear their views – Birnies Court Tenants' Association, Tenants and Residents' in Fidra Court and the Muirhouse High Rise Action Group. We will start with immediate repairs and then look at longer term investment and improvements. If there's not a residents' group in your block and you're interested in finding out more about how to set one up, please speak to your housing officer or email [tenant.panel@edinburgh.gov.uk](mailto:tenant.panel@edinburgh.gov.uk)

and Inchmickery courts will benefit from investment to ensure that they are modern, energy efficient and low-cost. This work will include new windows, external wall insulation and exterior improvements.

Improving your neighbourhood is also important. This year the areas around Birnies and Oxcars courts were resurfaced through the Neighbourhood Environment Programme. Early next year a new recycling area will be created at Inchmickery Court. Further ideas will be explored with residents.

Please be assured that we are committed to working with you to ensure your homes are fit for the future and that you can live in a welcoming and safe neighbourhood.

### Asbestos

We know that some residents are worried about asbestos in their homes. Asbestos was widely used in building material but found to be unsafe.

If asbestos products are damaged, fibers can be released in to the air. If very high levels of asbestos fibers are inhaled there is a risk of illness.

We are all exposed to asbestos but if it's in a good condition and not damaged, it's best to leave it alone. People who have become ill are usually those who have worked very closely with asbestos.

But, if you have any concerns at all about any material in your home, please do not hesitate to contact the Concierge Office on 0131 336 2814.



Call ITS on 0131 242 8181 and quote reference 18-4034

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### Appendix 3

#### Complaint History

In the last three financial years, there have been 30 complaints made by residents from the six Muirhouse blocks (out of 359 properties) relating to repairs. The tables below show the breakdown per block.

<b>Breakdown per financial year</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
Birnie's	1	1	4
Fidra	1	2	
Gunnet		7	
Inchmickery	1		
May	1	7	
Oxcars	1	2	2

Complaints related to dissatisfaction with work carried out; repeat visits required; operatives not arriving for appointments, and delays in completing work. 9 of these complaints were upheld; 18 were not upheld and three are being investigated.

# North West Locality Committee

6.30pm, Wednesday, 14 November 2018

## Local Events Fund 2017/18

<b>Item number</b>	8.4
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	1, 3, 4, 5, 6
<b>Council Commitments</b>	

### Executive Summary

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This report advised Committee on the events which took place during 2018 following awards made from the Local Events Fund budget.

## Local Events Fund 2017/18

### 1. Recommendations

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- 1.1 That Committee note the activities carried out as a result of awards made from the Local Events Fund budget 2017/18; and
- 1.2 Note the process being developed for the 2018/19 Local Events Fund budget

### 2. Background

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- 2.1 As updated in September's Business Bulletin, the 2017/18 Local Events Fund budget was oversubscribed, with 10 organisations submitting bids totalling £51,206 against a budget of £15,000. A funding panel comprising elected members, officers and community representative assessed the bids and made awards to the following organisations:

<b>Organisation</b>	<b>Bid</b>	<b>Award</b>
Muirhouse Youth Development Group	£2,500	£1,263
North Edinburgh Arts	£8,147.50	£5,725
South Queensferry & Roseberry Hall CE Centre Association	£3,551.50	£2,107
Western Edinburgh Youth Engagement Partnership	£9,990.80	£5,905

2.2 The following organisations bid for but did not receive funding:

<b>Organisation</b>	<b>Bid</b>
Clermiston & Drum Brae Childrens Gala	£2,500
EPOCH 8	£9,054
Friends of West Pilton Park	£250
Granton Hub	£6,472
Queensferry Music Society	£3,840
St Andrew's Clermiston	£4,500

### 3. Main report

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3.1 All four organisations funded have either completed or are part way through the events for which funding was awarded, with the most recent event (North Edinburgh Arts) taking place over the weekend of 12/13 October. Details of each of the events are given below.

#### **Muirhouse Youth Development Group – North Edinburgh Games**

- 3.2 The purpose of this bid was to organise a mini-youth games at Silverknowes Promenade, to give young people, their families and the wider community a taster of the activities on offer at the larger North Edinburgh Games held each summer at Loch Tay. The event took place on 3 August 2018 and attracted over 40 local people.
- 3.3 The event demonstrated the collective approach taken by youth work providers in North Edinburgh, with each contributing according to their strengths, and encouraged a number of young people who attended to sign up as volunteers with the youth work providers. It also gave young people an opportunity to try new activities such as archery, cycling and canoeing within the safe environment of their local area, building up their confidence and interest in the larger North Edinburgh Games, and also demonstrating the possibility of these activities being offered more locally in the longer term.
- 3.4 This event primarily plays into the Children, Young People & Families (develop and promote opportunities to participate in sports, leisure and creative play) and Community Safety (supporting diversionary activities) themes of the Locality Improvement Plan, as well as the North Edinburgh Small Area.



### **North Edinburgh Arts – North Edinburgh Outdoor Cinema**

- 3.5 This event was run over the weekend of 12/13 October 2018 by North Edinburgh Arts in conjunction with Screen Education Edinburgh, and combined indoor and outdoor screenings of films chosen by Screen Education Edinburgh participants, along with associated workshops. The event was themed around Made in North Edinburgh and Halloween.
- 3.6 A total of 183 people attended the planned indoor screenings, although unfortunately the planned outdoor screening had to be cancelled due to high winds. An alternative indoor screening was attended by 16 young people, and a replacement outdoor screening is being planned for Spring 2019. The planned workshops had to be cancelled due to lack of attendance, which North Edinburgh Arts think may have been due to the timing (11am on a Saturday). Future workshops will reflect this, as well as considering the most interesting topics.
- 3.7 This event focuses on the North Edinburgh Small Area, reinforcing the sense of community and belonging within North Edinburgh, which was demonstrated by the buzz created at a community meal complementing the screenings, and liberal servings of popcorn and candy floss. The event also contributes to the Health & Wellbeing commitment to promote a wide range of activities to promote, in this case, mental wellbeing.

### **South Queensferry & Roseberry Hall CE Centre Association – Almond Youth Talk Digital Arts Project**

- 3.8 The aim of this bid was to work with a group of young people to help them express their experience of living in South Queensferry and Kirkliston through the medium of digital arts and photography, which would then be displayed and form part of the discussion at the South Queensferry and Kirkliston Youth Talk event on 14 September 2018.
- 3.9 30 young people from youth clubs in Kirkliston and South Queensferry and 15 young people from Queensferry High School's Pupil Council visited and photographed various locations around Kirkliston and South Queensferry, capturing images of good and bad environments, and a core group of five young people then worked with a digital artist on these and other staged images representing their imaginary environmental scenarios. The opportunity to be creative and inventive in using props and staging photos was commented as particularly stimulating.
- 3.10 The theme addressed by this project is Children Young People and Families, contributing to the action on young people being involved in identifying areas which could be used for proactive play, and establishing Youth Talk across the North West locality.

## **Western Edinburgh Youth Engagement Partnership – Western Edinburgh Youth Arts and Culture Programme**

- 3.11 This application was to fund a series of events, mainly during school holidays, starting in April 2018 and ending in February 2019. These events included graffiti art, Djembe drumming workshop, film making project, and waste art sculpture, culminating in a rap/street poetry competition planned for February 2019.
- 3.12 The graffiti art and drumming workshops have taken place, attracting 32 and 42 young people (including families in the drumming workshop). As well as providing creative diversionary activities during the school holidays, the activities have allowed the young people to develop their creative and communication skills, express themselves in a safe place, and increase their self confidence.
- 3.13 This project very specifically addresses the Community Safety theme action to develop Youth Engagement Partnerships to co-ordinate and improve opportunities for diversionary activities.

### **2018/19**

- 3.14 At its meeting on 19 September Committee agreed to allocated £10,000 from the North West Communities and Localities budget to match fund £10,000 provided from the Culture budget to provide a Local Events Fund budget of £20,000 for 2018/19, and that recommendations on expenditure from this fund should be made by community councils.
- 3.15 City-wide guidance and publicity for applicants are currently being drafted, with a view to completed applications being returned in early 2019. Once completed applications have been received a Funding Panel comprising community council representatives will be convened, and its recommendations referred back to Committee for approval.

## **4. Measures of success**

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- 4.1 Projects funded from the Local Events Fund contribute to the priorities contained within the Locality Improvement Plan.
- 4.2 The Local Events Fund budget is fully expended.

## **5. Financial impact**

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- 5.1 The Local Events Fund budget of £15,000 for 2017/18 was fully expended.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 There are no significant risk, policy, compliance or governance implications arising from this report.

## 7. Equalities impact

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- 7.1 Locality community planning activity generally, and the activities supported by these funds, contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations.

## 8. Sustainability impact

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- 8.1 No specific implications.

## 9. Consultation and engagement

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- 9.1 An elected member and community councillor representative from each of the 4 Neighbourhood Partnerships within North West, along with a representative from the voluntary sector, were invited to make up the Funding Panel.

## 10. Background reading/external references

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Funding Panel papers

### **Paul Lawrence**

Executive Director of Place

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# North West Locality Committee

6.30pm, Wednesday, 14 November 2018

## Local Community Grants Fund Applications

<b>Item number</b>	8.5
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	4, 5
<b>Council Commitments</b>	

### Executive Summary

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Committee is asked to approve the recommendations from Inverleith and Forth Neighbourhood Partnerships for Community Grants Fund applications.

## Local Community Grants Fund Applications

### 1. Recommendations

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- 1.1 The North West Locality Committee is asked to approve the recommendations of the Inverleith and Forth Neighbourhood Partnerships as noted at 3.1 and 3.2 below.

### 2. Background

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- 2.1 Approval of Community Grants Fund (CGF) applications is a function devolved to the Locality Committee.
- 2.2 Inverleith and Forth Neighbourhood Partnerships have made recommendations on new applications. Almond and Western Neighbourhood Partnerships have not considered any new applications since the Committee meeting on 11 September 2018.

### 3. Main report

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- 3.1 At its meeting on 30 October 2018 the Inverleith Neighbourhood Partnership recommended the following CGF award:

A.R.T.S Afternoon	£2,065
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- 3.2 At its meeting on 6 November 2018 the Forth Neighbourhood Partnership recommended the following CGF awards:

North Edinburgh Arts	£795
Pilton Youth and Children's Project	£1,276
SHE Scotland CIC	£1,000

- 3.3 All four neighbourhood partnerships have CGF budget remaining, and Committee will receive further reports as they make recommendations on awards.

## 4. Measures of success

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- 4.1 The success of awards of CGF will be measured by the extent to which they benefit local communities, support the work of the Neighbourhood Partnerships and further Locality Improvement Plan priorities.

## 5. Financial impact

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- 5.1 All awards can be contained within the CGF budget for North West.

## 6. Risk, policy, compliance and governance impact

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- 6.1 There are no significant risk, policy, compliance or governance implications arising from this report.

## 7. Equalities impact

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- 7.1 Locality community planning activity contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations, as evidenced through the engagement strategies and plans which involve working with all partners and members of the community.

## 8. Sustainability impact

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- 8.1 No specific implications.

## 9. Consultation and engagement

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- 9.1 Opportunities to bid for Community Grant Fund are widely advertised to appropriately constituted groups within neighbourhood partnership areas, and neighbourhood partnership boards discuss and make recommendations on the level of funding to be awarded to applicants.

## 10. Background reading/external references

---

- 10.1 Community Grants Fund applications

### **Paul Lawrence**

Executive Director of Place

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# North West Locality Committee

6.30pm, Wednesday, 14 November 2018

## Queensferry Road Roadworks – Update report (Scottish Power and Care Home)

Item number	8.6
Report number	
Executive/routine	
Wards	1, 3, 5
Council Commitments	

### Executive Summary

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This report offers an update on the recent developer utility connection and Scottish Power infrastructure improvement works on Queensferry Road (Barnton and Clermiston Road North).

#### Scottish Power Transformer Cabling Project

In June, July and October of this year Scottish Power carried out major works on Quality Street, Queensferry Road and Clermiston Road North. These works are part of the major upgrading project which is underway in the Barnton/ Drumbrae/ Saughton Road North areas.

#### Queensferry Road Care Home Utility Service Connections

Over July and September/October 2018 McLaughlin & Harvey completed four utility service connections for the new care home currently under construction at 565 Queensferry Road.

## Queensferry Road Roadworks – Update report (Scottish Power and Care Home)

### 1. Recommendations

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- 1.1 It is recommended that the Committee:
  - 1.1.1 Notes the content of the report including the detailed planning undertaken by officers of the North West Locality team for all phases of the works.
  - 1.1.2 Notes all works have been completed.
  - 1.1.3 Notes the comments on contractor performance and our assessment of improvements that could have been delivered.

### 2. Background

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#### **Scottish Power Transformer Cabling Project Planning:**

- 2.1 This report provides an update on the concluding phases of roadworks noted in the Queensferry Road Roadworks report presented at the North West Locality Committee on 11<sup>th</sup> September 2018.
- 2.2 In early August 2018, Scottish Power and their contractor (Clancy Docwra) met with the Council to discuss the outstanding ducting works and the cabling works which were already planned for October. In attendance were members of the North West Locality team, Lothian Buses, Stagecoach, and colleagues from our Transport City Wide networks team.
- 2.3 Scottish Power planned to carry out the duct laying and the cable pulling concurrently.
  - 2.3.1 Phase one: completion of the spur from Clermiston Road North westward along Queensferry Road and into Clermiston Drive. Phase one was expected to last between 7 to 10 days as the duct route was known to be obstructed and contain significant existing utility apparatus.
  - 2.3.2 Phase two: required 3 excavations, 1) on Quality Street at the substation, 2) on the centre of Queensferry Road (the midway point due to the length of cable) and 3) on Clermiston Road North at the other substation. It was expected that item 1) and 2) would be completed over a weekend. Traffic management would revert to the Phase 1 site only by Monday, however, if there were any delays it was possible that the occupation for items 1) and 2) could be present on the Monday morning.



- 2.4 There were two traffic management stages:
- 2.4.1 Stage one Closure of Clermiston Road North between Queensferry Road and Drum Brae Drive, a road closure northbound of Quality Street and a contraflow arrangement on Queensferry road between the ducting excavations and the cabling pit. During this time Queensferry Road was limited to a single lane in either direction.
- 2.4.2 Stage two: Queensferry Road with a contraflow arrangement past the ducting works, single lane in either direction and Clermiston Road North closed to northbound traffic between Queensferry Road and Drum Brae Drive.
- 2.5 The project proposals were presented to the September 2018 City Wide Traffic Management Group Meeting.
- 2.6 Alternative routes during this period were to be protected from significant or conflicting roadworks

### **Queensferry Road Care Home – Utility Connections Project Planning**

- 2.7 In early August 2018, the developer, McLaughlin & Harvey met with Locality road officers and our public transport partners to discuss the outstanding works. Both BT and Scottish Power had works to complete while Scottish Water had a permanent connection to make,
- 2.8 The developer confirmed that engineering difficulties during the first occupation in July meant that an alteration to the original traffic management was required. More road space to carry out a larger Scottish Power excavation was required to free up more cable to make the connection, while BT had duct to lay on Drum Brae North connecting the new development to a junction box on Barntongate Avenue This required a different traffic management arrangement than previously used.
- 2.8.1 Phase 1: This required a closure of Drum Brae Drive (northbound), while also taking Queensferry Road down to one lane in each direction and banning the right turn onto Drum Brae North.
- 2.8.2 Phase 2: Similar to phase 1 but with 2 lanes available citybound.
- 2.9 During this occupation the developer agreed to work longer hours to make use of the available time period and lessen the impact on commuters. They clearly stated this in the letter delivered to residents and circulated by the North West Locality.
- 2.10 These proposals were also taken to the September 2018 CWTMG meeting for consideration.
- 2.11 Due to the developers handover deadline and conflicting Scottish Power works there was no other option but to programme the works during term time.
- 2.12 Alternative routes during this period were to be protected from significant or conflicting roadworks.

### 3. Main report

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#### **Scottish Power Transformer Cabling Project - Works Phase**

- 3.1 Scottish Power's contractor installed the necessary traffic management for the Stage 1 works on Clermiston Road North (Full closure) and Quality Street (northbound closure) and a contraflow arrangement on Queensferry Road after 19:00 on Friday 12 October 2018.
- 3.2 Work began on all sites as soon as the traffic management was put in place with all the pits dug by early Saturday. Cabling works followed immediately and were completed by mid-afternoon. The cable jointing was complete by the end of Saturday. As planned pits 1 and 2 were reinstated on the morning of Sunday 14 October and the traffic management was changed to Stage two on Sunday night.
- 3.3 At the same time other teams were working on completing the ducting works from Clermiston Road North along Queensferry Road and into Clermiston Drive. The ducting works were complete on Queensferry Road by Tuesday 16 October. The carriageway was reinstated by Wednesday 17 October with traffic management removed from Queensferry road for evening peak. Clermiston Road North remained closed in a northbound direction as planned.
- 3.4 On Thursday 18 October the cable was pulled between Clermiston Drive and pit 3 on Clermiston Road North. The carriageway was reinstated by Friday 19 October morning with all remaining traffic management removed from the road Friday night.

#### **Care Home Utility Connections - Works Phase**

- 3.5 The traffic management contractor, Clancy Traffic Management started erecting the traffic management earlier than agreed on Queensferry Road, at approximately 18:30 on Friday 28 September.
- 3.6 Scottish Power worked through the night on Friday with the power connection carried out by early on the following day. The carriageway was then reinstated early on the morning of Sunday 30 September with the traffic management left in place most of the day to allow the reinstatement to cool.
- 3.7 BT started their work on Monday 1 October and were complete by Tuesday afternoon, however their contractor did not complete the reinstatement due to inadequate materials. The reinstatement was not completed until the morning of Wednesday 3 October.
- 3.8 The new Scottish Water connection was also completed by Scottish Water by Tuesday 2 October.
- 3.9 Traffic management was partially removed by the developer at Noon on Wednesday 3 October as agreed, however, officers from the North West Locality were forced to remove roadworks and diversion route signage that the Contractor did not remove.
- 3.10 Issues relating to lack of activity in the road occupation were observed by both passing motorists and the North West Roads officers. Due to the depth of excavation and proximity of the water connection it was deemed necessary to

provide a safe loading zone adjacent to the work area. On reflection the developer could have been instructed to adopt a more complex and robust shoring system during the excavation and connection phase that may have allowed a peak period tidal contraflow arrangement.

### **Stakeholder Consultation**

- 3.11 In advance and during the recent work regular updates have been offered to local Councillors, Community Councils and key stakeholders, including traffic management plans and projected programmes.

### **Outstanding Works**

- 3.12 Scottish Power Transformer Cabling Project - Final connections to the substation on Quality Street and Clermiston Road North will require small footway excavations in Spring 2019.
- 3.13 Care Home Utility Service Connections – None known.

### **Lessons Learned**

- 3.14 In conclusion, the Locality team have undertaken a significant planning and co-ordination exercise with both Scottish Power and the Care Home Contractor to mitigate the impact of the roadworks. Scottish Power's contractor worked very efficiently on both sets of roadworks, essentially completing their connections ahead of programme. Due to the size and nature of the Care Home water connection a safe loading zone was left unoccupied during the period of works. On reflection a more complex shoring system and reduced working hours regime could have been adopted to facilitate a tidal contraflow traffic management arrangement. This arrangement may have extended the timeline, however, it could have significantly reduced the impact on the road network.
- 3.15 It has been appropriate to increase the level of supervision and management to ensure Utility companies and developers work to agreed timescales and traffic management plans. Locality staff supervised the last phase of the works each day, including weekends and evenings.

## **4. Measures of success**

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- 4.1 Improved commitment and planning from Utility companies and contractors working on the road network will reduce the impact on road users on strategic and local routes.

## **5. Financial impact**

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- 5.1 There is no additional financial cost in the ongoing co-ordination, planning and programming of Utility and contractors works.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 Utility infrastructure works on strategic routes will always have an impact on road users. The Authority is likely to experience significant reputational damage if works

are seen to be delayed or appropriate resources are not visibly committed to site operations.

All Utility companies are duty bound to mitigate the impact of their works under the terms of the Transport Scotland Act 2010.

## **7. Equalities impact**

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Consideration has been given to the relevance of the Equalities Act 2010 and there will be no negative impact on those covered by the Protected Characteristics.

## **8. Sustainability impact**

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- 8.1 The successful management and delivery of roadworks on strategic routes in the City will have a positive impact on detrimental vehicle emissions, road safety, public transport journey times and active travel.

## **9. Consultation and engagement**

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- 9.1 Utility companies and contractors are obliged to inform road users and stakeholders as appropriate.
- 9.2 In advance of these works member briefings were sent to local Elected Members, Community Councils and key stakeholders.
- 9.3 The City-Wide Traffic Management Group engages with many key transport related stakeholders and providers when making decisions on strategic routes. The purpose of this review group is to consider and scrutinise all appropriate planned roadworks on strategic routes.

## **10. Background reading/external references**

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None.

### **Paul Lawrence**

Executive Director of Place

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## **11. Appendices**

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None

# North West Locality Committee

6:30pm, Wednesday, 14 November 2018

## Granton Square Response to Motion

Item number	8.7
Report number	
Executive/routine	
Wards	4 - Forth
Council Commitments	

### Executive Summary

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This report is in response to the Motion raised by Councillor Day at the Locality Committee of 11<sup>th</sup> September 2018.

## Granton Square Response to Motion

### 1. Recommendations

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- 1.1 It is recommended that the Committee:
- 1.1.1 notes the extent of local intervention and maintenance that can be delivered by the Locality team;
  - 1.1.2 notes the current work being undertaken by the Road Safety and Active Travel team; and
  - 1.1.3 notes the current situation relating to development planning under the context of the City Plan 2030 and the Granton Waterfront Development Framework.

### 2. Background

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- 2.1 This report offers the Committee an update relating to planned interventions at the Granton Square junction considering local maintenance issues, emerging proposals to revise the layout of the junction and the strategic importance of the junction with respect to future development in North Edinburgh.
- 2.2 This report seeks to acknowledge the importance of the junction, make particular reference to ongoing local maintenance, planned interventions from the Road Safety and Active Travel team and strategic development planning in North Edinburgh.
- 2.3 The Motion raised by Councillor Day at the Locality Committee of 11 September 2018 noted the following:

*Notes the traffic management issues in Granton Square as a result of the increase in access points to the square brought about by the developments in the area.*

*Notes residents' concerns that the current traffic management system is not fit for purpose and is potentially unsafe.*

*Notes that work is currently taking place to identify measures to remedy the problems and asks the Director of Place to report to the Transport and Environment Committee on 9 August detailing progress made in identifying a solution."*

### 3. Main report

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- 3.1 A number of Council functions play into the matters raised in Councillor Day's motion (Locality team, Core Transport and Planning teams). For the purpose of this report the response has been considered in three sections:
- 3.1.1 The Locality Roads team are currently responsible for ongoing maintenance and minor intervention (road maintenance, road markings, traffic sign maintenance and inspection of the area. The realignment of many of these locality transport functions is due to take place in early 2019.
  - 3.1.2 Transport service team project development and delivery. Our Road Safety and Active Travel team are developing a significant project on Lower Granton Road and are considered improved pedestrian facilities in the area.
  - 3.1.3 Strategic local development planning, and transport infrastructure improvements will be considered and developed under the banner of the City Plan 2030.
  - 3.1.4 Our Housing & Regulatory Services team are current carrying out early engagement to develop the Granton Waterfront Development Framework and have recently appointed an Architect to develop a high-level master plan. Future updates relating to this framework will be reported to the Housing and Economy Committee.
- 3.2 **Locality Team Maintenance and current junction layout:**
- 3.2.1 The scope of Locality team interventions is currently generally defined as management, maintenance and co-ordination of roadworks on the road network. However, through engagement with external stakeholders the Locality teams will consider local projects and improvements either directly or following approvals under the terms of the current Neighbourhood Partnership structure.
  - 3.2.2 The Locality Roads team will undertake a detailed inspection of the Granton Square area and identify any road maintenance actions. This inspection will be over and above the traditional annual Safety Inspection.
  - 3.2.3 The current layout of the junction has not significantly changed for many years although it is acknowledged the land use and traffic patterns in the area have significantly changed over the last two decades as the result of adjacent residential development. Colleagues in our planning Development Control team have confirmed that the general layout of the junction has remained unchanged from the 1960's. At that time the road, now known as Lochinvar Drive, was operating as an access road to the Granton Docks, on the north side of the Square.

### 3.3 **Transport Team projects and Interventions:**

3.3.1 Given the relatively low number of collisions resulting in injury, our Road Safety team would do not consider any changes to the road layout to be necessary under our Accident Investigation and Prevention processes. Over the last three years only two injury accidents have been reported by police Scotland:

#### Recorded Injury Accident Data for the last three years:

Both incidents occurred at the Northeast entry arm to the junction.

- November 2014 – Two vehicles collided resulting in slight injuries
- May 2016 – Two vehicles collided resulting in slight injuries

### 3.3.2 **Current Transport Projects:**

Cycling and Walking Improvements on Lower Granton Road – The Active Travel Team have recently been consulting and engaging with local partners regarding proposals to introduce improved shared facilities for pedestrians and cyclists along Lower Granton Road between McKelvie Parade and Granton Square. The project also includes the installation of a toucan pedestrian and cycle crossing at the West end of Lower Granton Road, next to Granton Square (see appendix 1).

3.3.3 There is also a relatively modest project to look at pedestrian crossing improvements around the Square, which arose from a Motion by the former Councillor Jackson in January 2017. A Transport and Environment Committee Business Bulletin (10 August 2017) was a report back in response to this Motion. The Road Safety team is currently in the early stages of developing this project and we would hope to be able to consult with the local community on initial proposals in early 2019.

3.3.4 A project of this nature would require joint funding and would include pedestrian crossing improvements at the Square. Outline discussions between the Road Safety, Active Travel and NW Locality team have been held to consider the scope of the proposed project and funding opportunities including the possibility of Sustrans match funding under the context of a placemaking project. Several preliminary design options have been drawn up, and the consultation stage is expected to commence as noted above.

3.3.5 The Transport and locality teams are also aware of the possibility of a future tramline or waterfront promenade passing through this area, although it is likely to be some considerable time before either of these proposals are considered in the area.

3.3.6 A Motion was raised by the former Councillor Jackson at the Transport and Environment Committee on 17<sup>th</sup> January 2017 to consider what measures



could be introduced to assist pedestrians trying to cross the road. The Council then submitted a bid for Sustrans Community Links funding to assist with the development of a local placemaking scheme. This bid was successful and local traffic and pedestrian surveys are to be undertaken. Following this the Road Safety and Active Travel team we will consult with the local community. (See link in section 10)

### **3.4 Local Development Planning:**

- 3.4.1 The 2018 Local Development Plan - Action Programme makes reference to the Lower Granton Square Public Realm and Granton Crescent Park – path widening and new ramp (total cost c. £2.8m). The estimated delivery date given for this project is 2024. Funding for this action has not yet been identified, however, prioritisation of available funding for Local Development Plan actions is currently being undertaken.
- 3.4.2 The preparation of the next local development plan City Plan 2030 is underway. The Transport Appraisal which may accompany the plan will assess what actions are required to mitigate any effects on the transport network and to support new development within this area. The Transport Appraisal would provide the basis for identifying any new public realm, or transport infrastructure actions in subsequent Action Programmes accompanying City Plan 2030.
- 3.4.3 Granton Square is just out with the boundary of the Granton Development Framework and detailed Masterplan to be prepared by Collective Architecture, however, the scope of the TA for this development is still under discussion.

## **4. Measures of success**

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- 4.1 Improved sustainable active travel options and pedestrian crossing facilities for residents, visitors and commuters
- 4.3 Positive environmental benefits for residents, visitors and commuters in the area.
- 4.4 The impact from increased population resulting from planned future developments is mitigated by local, Transport and strategic planning measures.

## **5. Financial impact**

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- 5.1 Local maintenance and improvement interventions are funded by the Locality Revenue budget and defined by available resource limitations.
- 5.2 Funding implications for future planned transport projects are still to be confirmed. Funding may be secured from several Council or external partner budgets.
- 5.3 Significant future travel and transport infrastructure improvements will be defined in the future City Plan 2030 – Action Plan.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 Considering the relatively low number of reported injury accidents on Granton Square and the proposal to install a new pedestrian crossing on Lower Granton Road no immediate significant intervention is deemed necessary.

However, to support personal active travel choices, promote road safety and mitigate the impact of planned future development in the Granton area it would be reasonable to invest in the junction to provide a contemporary layout.

## **7. Equalities impact**

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- 7.1 Consideration has been given to the relevance of the Equalities Act 2010 and there will be no negative impact on those covered by the Protected Characteristics.

## **8. Sustainability impact**

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- 8.1 The recommendations within this report do not have any adverse impact on carbon impacts, and it is expected that the measures noted in the report and associated Local improvement projects and any aspects considered appropriate under the City Plan 2030 should mitigate traffic and environmental impacts in the area.

## **9. Consultation and engagement**

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- 9.1 Lower Granton Road – Pedestrian and Cycling Improvement Project – colleagues from the Transport Active Travel have recently carried out local engagement regarding the scope and design of the project with Ward Councillors and the Community Council.  
<https://consultationhub.edinburgh.gov.uk/sfc/design-cycle-walk-lower-granton-road/>
- 9.2 Consultation on the forthcoming City Plan 2030 is currently expected to take place in February to March 2019. Further details are available on the [City Plan 2030 webpage](#).

## **10. Background reading/external references**

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- 10.1 [http://www.edinburgh.gov.uk/download/meetings/id/54361/item\\_61\\_-\\_transport\\_and\\_environment\\_committee\\_business\\_bulletin](http://www.edinburgh.gov.uk/download/meetings/id/54361/item_61_-_transport_and_environment_committee_business_bulletin)
- 10.2 Local Development Plan Action Programme 2018 -  
[http://www.edinburgh.gov.uk/downloads/file/10446/ldp\\_action\\_programme\\_january\\_2018](http://www.edinburgh.gov.uk/downloads/file/10446/ldp_action_programme_january_2018)

**Paul Lawrence**

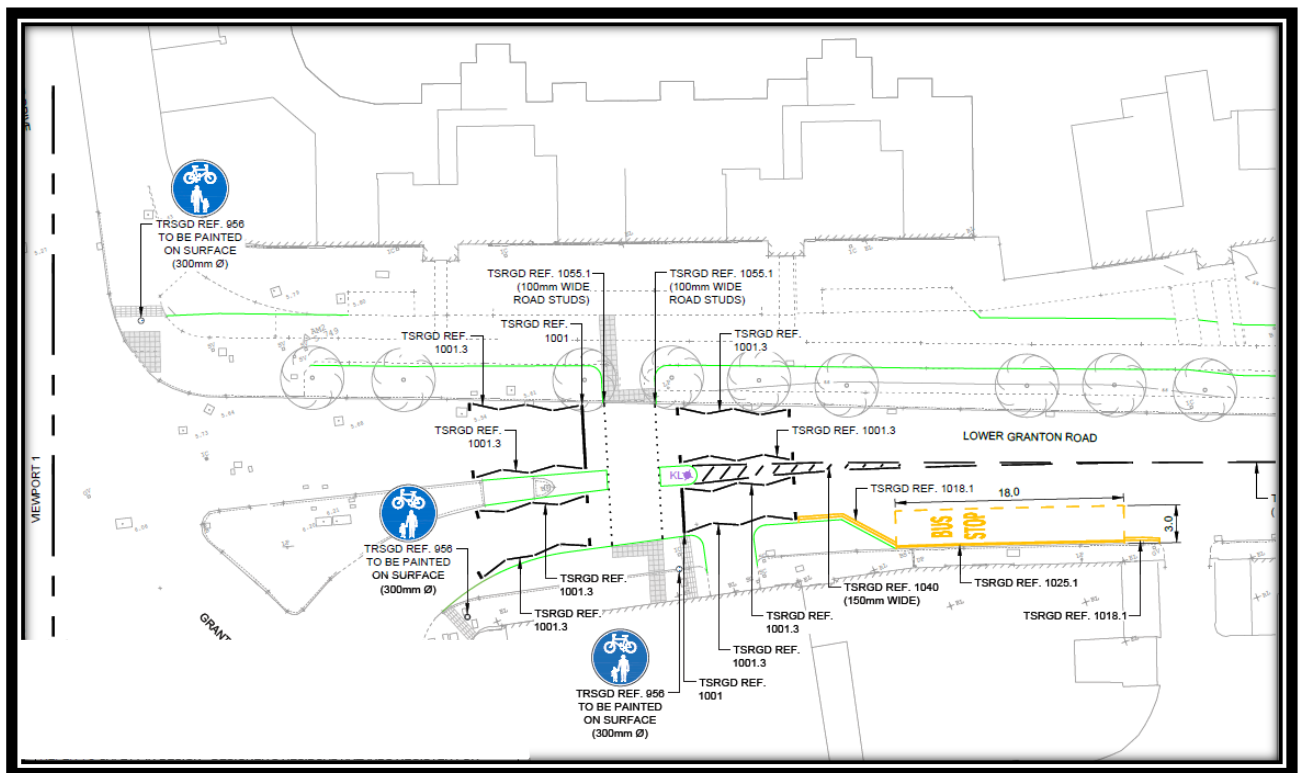
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## 11. Appendices

### 11.1 Appendix 1 - Extract from Lower Granton Road Scheme plan – showing proposed pedestrian crossing



# North-West Locality Committee

6.30pm, Wednesday, 14 November 2018

## Parking in Bedford Court

<b>Item number</b>	8.8
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	5 – Inverleith
<b>Council Commitments</b>	<a href="#">18</a> and <a href="#">19</a>

### Executive Summary

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Following complaints from residents living within Bedford Court, a number of years ago the Housing Department installed a lockable gate and distributed keys to residents to restrict vehicular access to the parking area. This approach is no longer sustainable and after the most recent instance of the lock breaking in early 2018, Housing have decided not to replace it and to investigate alternative parking management solutions.

The Bedford Court parking area is situated on Council land and forms part of a road that is not currently managed as part of the surrounding Controlled Parking Zone (CPZ) restrictions. Being a road, there is a public right of passage over the area which only the Council can manage or restrict the use of. Repairing or maintaining a physical barrier, such as a gate, is not considered to be an appropriate solution as the same problems are likely to reoccur. The only practical solution that would address inconsiderate commuter parking and help residents park closer to their homes is to bring the street into the CPZ and introduce controlled parking restrictions.

This report describes the outcomes of a lengthy public engagement and consultation process and recommends starting the necessary statutory procedures to introduce parking controls in the area. The aim of such controls is to make it easier for residents to park closer to their homes and to address commuter and non-residential parking in the area.

## Parking in Bedford Court

### 1. Recommendations

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- 1.1 It is recommended that the North-West Locality Committee:
  - 1.1.1 notes the outcome of the public consultation; and
  - 1.1.2 approves the start of the statutory procedure to introduce parking controls in the Bedford Court parking area.

### 2. Background

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- 2.1 Residents in Bedford Court have experienced commuter and non-residential parking problems within their car park which has prevented them, their visitors and trades people from parking near their homes. They have also raised concerns regarding poor access for emergency service vehicles due to inconsiderate parking. A map indicating the extent of the area in question can be found in Appendix 1.
- 2.2 In the past, Housing attempted to manage parking with a gate and distributed keys to residents, preventing access to non-residential vehicles.
- 2.3 Unfortunately, the lock has been broken a number of times and non-residents have obtained keys, resulting in commuters and non-residents using the gated area.
- 2.4 The gate broke again in early 2018 and Housing have concluded that this approach is no longer sustainable and one which they cannot continue to manage.
- 2.5 The previous system of control also cannot be reinstated given that the status of Bedford Court has now been clarified as being part of the road. The most practicable means of enabling a form of parking control is via the Road Traffic Regulation Act 1984, the same means used to enable parking controls in neighbouring streets.
- 2.6 Being part of the road network, there is a public right of passage over Bedford Court and the use of gates, bollards or any other device or structure would restrict the right of passage.
- 2.7 The use of a gate or similar structure is likely to be cost prohibitive as construction, maintenance and operations costs would have to be borne by residents. Once keys are issued, the Council has no control over their use or that of the car park. A gate would also inconvenience; visitors, disabled people and obstruct access for emergency service vehicles which residents are concerned about.

- 2.8 The absence of any parking restrictions in Bedford Court has increased commuter and non-residential parking in the area. Preventing residents, their visitors, carers, people making deliveries and trades people using the area legitimately.
- 2.9 The two options available to the Council are to:
  - 2.9.1 include Bedford Court within the CPZ to manage parking demands, prevent commuter parking and allow residents to purchase parking permits to help them park closer to their homes during the day, or
  - 2.9.2 leave the area uncontrolled as it currently stands which would allow unrestricted commuter and long-term non-residential parking to occupy parking places throughout the day, restricting accessibility for residents, their visitors and emergency service vehicles.
- 2.10 This report provides details of the community engagement process and considers the results of two consultation exercises with residents on the possible introduction of parking controls.

### 3. Main report

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- 3.1 Residents have complained about the negative impact of commuter and non-residential parking in Bedford Court and have requested that the Council takes action to address these problems.
- 3.2 Elected members for the ward have also expressed their concern regarding parking for residents in the area.
- 3.3 There have been several meetings and discussions between Housing officers, local residents, the Bedford Community Association and elected members regarding this matter.

#### **Consultation Results**

- 3.4 An initial parking questionnaire, was distributed by Housing to all 38 properties within the Bedford Court development in August 2017. It offered residents three options for the car park:
  - 3.4.1 Controlled Parking Zone managed by parking services issuing permits;
  - 3.4.2 75% Controlled Parking Zone with permits and 25% pay and display meters; and
  - 3.4.3 Car park situation to remain the same, first come, first served parking with no enforcement powers.
- 3.5 A total of 14 responses were received from residents living in Bedford Court and the following results were obtained:
  - 3.5.1 Five people chose option 1;
  - 3.5.2 One person chose option 2;
  - 3.5.3 Six people chose option 3; and

- 3.5.4 Two people returned the questionnaire without indicating a preference.
- 3.6 There is no difference between Options 1 and 2 in terms of parking management. Therefore, the results indicate that, of those respondents who indicated an option, 50% of residents support the introduction of parking controls while 50% do not.
- 3.7 In pursuit of greater clarity, a further letter was delivered to residents in July 2018 encouraging them to participate in an online survey. A copy of the survey can be found in Appendix 2.
- 3.8 This second consultation elicited 12 responses. However, two were received from people living outwith the area concerned and one resident responded twice. This produced a total of nine responses and represents a return rate of approximately 24% which is slightly above average for a parking consultation of this nature.
- 3.9 On this occasion, five out of nine respondents 'strongly agreed' with the introduction of parking controls while four 'strongly disagreed'. More detailed results from the consultation can be found in Appendix 3.
- 3.10 The local Bedford Community Association identified parking as one of their key issues and wanted to see more detailed parking proposals being brought forward.

### **Controlled Parking Zone**

- 3.11 The most practical solution that the Council can propose to manage parking demands and help residents to park closer to their homes in Bedford Court is to include the car park area within the CPZ. This includes the introduction of parking places and the issue of residents' parking permits.
- 3.12 Shared use parking places (which can be used by permit holders and pay and display users) would also be provided to accommodate parking for visitors, deliveries and trades people at Bedford Court.
- 3.13 In addition, disabled persons' parking places would be formalised to protect spaces for disabled persons' blue badge holders which are currently unrestricted in the area. This will significantly improve parking opportunities for blue badge holders.
- 3.14 It would be proposed to add Bedford Court to the existing N3 CPZ. The general hours of control in Zone N3, 8.30am to 5.30pm Monday to Friday, would apply.

### **Recommendation**

- 3.15 The results of the consultations indicate a slight preference for the introduction of parking controls. This is the only option available to the Council in these circumstances to address parking problems and to help residents park closer to their homes.
- 3.16 Leaving the area uncontrolled as it currently stands would not address residents' concerns regarding commuter parking and the lack of parking opportunities for themselves. It also fails to address concerns regarding access for emergency vehicles and accessibility for disabled persons' blue badge holders. Without reliable access to nearby parking facilities many disabled people will not travel for fear of parking problems at their destination or upon their return home.

- 3.17 There are some residents who favour the status quo as they do not wish to pay for parking permits or alternatively as they want the lock on the gate to be repaired. Housing have made it clear that this will not happen again. Indeed, the four respondents who strongly disagreed with the introduction of parking controls all stated their desire for the gate lock to be repaired or for a new entry system to be introduced.
- 3.18 Due to its close proximity to Stockbridge and the city centre, the absence of parking controls is likely to encourage commuter and non-residential parking in the area. This is not consistent with the aims of the Controlled Parking Zone and the Council's transport objectives of managing parking demands and reducing commuter parking opportunities in the city centre.
- 3.19 Furthermore, a number of residents in the area are already residents' permit holders and have requested additional parking opportunities near to their homes.
- 3.20 The presence of parking controls not only restricts long-term non-residential parking but it can also help to encourage more considerate parking where parking places and yellow lines are marked on-street.

#### **4. Measures of success**

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- 4.1 Residents will be able to park closer to their homes.
- 4.2 Reduction in commuter and non-residential parking in Bedford Court parking areas.
- 4.3 Improve parking opportunities for visitors, disabled people, carers and trades people.
- 4.4 Enhanced access for emergency service vehicles.

#### **5. Financial impact**

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- 5.1 The cost of implementing parking restrictions (Traffic Regulation Orders, road markings and signs) is estimated to be £10,000 and this will be met from within existing Parking and Housing budgets.
- 5.2 Based on current permit prices and typical permit purchasing patterns, income from the purchase of residents' permits is estimated to be in the region of £2,000 per year.
- 5.3 The introduction of parking controls may increase public parking income as they prevent lost revenue from other areas as commuters and non-residents are currently able to park free of charge in the parking areas.
- 5.4 There may also be some revenue generated from the sale of visitors' parking permits.



## **6. Risk, policy, compliance and governance impact**

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- 6.1 There are no known risk, policy compliance or governance impacts arising from this report.

## **7. Equalities impact**

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- 7.1 The introduction of parking controls will have a positive impact on disabled people by ensuring that disabled persons' parking places are enforced. Currently, one disabled persons' parking place is located within the Bedford Court parking area but this is advisory only. Should parking controls be introduced, this space will become enforceable and be regularly monitored by Parking Attendants.
- 7.2 The removal of commuter parking will generally increase parking opportunities in the area and make parking more accessible for visitors and carers making domiciliary visits in the area much easier. This will have a positive impact on disabled people and support older people living in their own homes, as the parking spaces serve some sheltered accommodation at Bedford Court. Managed parking spaces will also help maintain access for emergency service vehicles throughout the day.

## **8. Sustainability impact**

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- 8.1 The impacts of this report in relation to the three elements of the Climate Change (Scotland) Act 2009 Public Bodies Duties have been considered, and the outcomes are summarised below.
- 8.2 There is expected to be a positive impact on reducing carbon emissions and tackling climate change by removing free parking for commuters in the city centre.
- 8.3 The proposals will help achieve a sustainable Edinburgh because removing commuter parking will improve the quality of life of local residents. Improving parking for carers and third sector workers will help to support people with additional support needs continue to live in their own homes.
- 8.4 Removing commuters will also prevent residents driving further to seek an available parking space and thus contributing to congestion and pollution. The introduction of permit charges and this being linked to the vehicle emissions will encourage residents to consider the environmental impact of their travel behaviours and their vehicle choice.

## **9. Consultation and engagement**

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- 9.1 There were internal meetings including officers from Parking, Roads and Housing Teams to identify the issues and to consider possible solutions for residents.

- 9.2 There were also discussions with local residents, Housing officers attended the Bedford Community Association public meetings and met with elected members on this matter.
- 9.3 A number of walkarounds have been arranged by Housing officers to meet and discuss parking problems in Bedford Court.
- 9.4 On this basis, an informal consultation was launched in August 2017 lasting one month to seek the views of residents on parking problems and the proposed introduction of parking restrictions.
- 9.5 That consultation did not provide a clear indication of residents' views and a further consultation ran between July-August 2018. The outcome of this consultation resulted in residents slightly favouring the introduction of parking controls.
- 9.6 A further walkaround took place on 17 August 2018 which attracted around 15-20 residents who were mostly in favour of parking controls. It was noted that not all of the participants had responded to the recent survey.

## **10. Background reading/external references**

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- 10.1 None.

### **Paul Lawrence**

Executive Director of Place

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## 11. Appendices

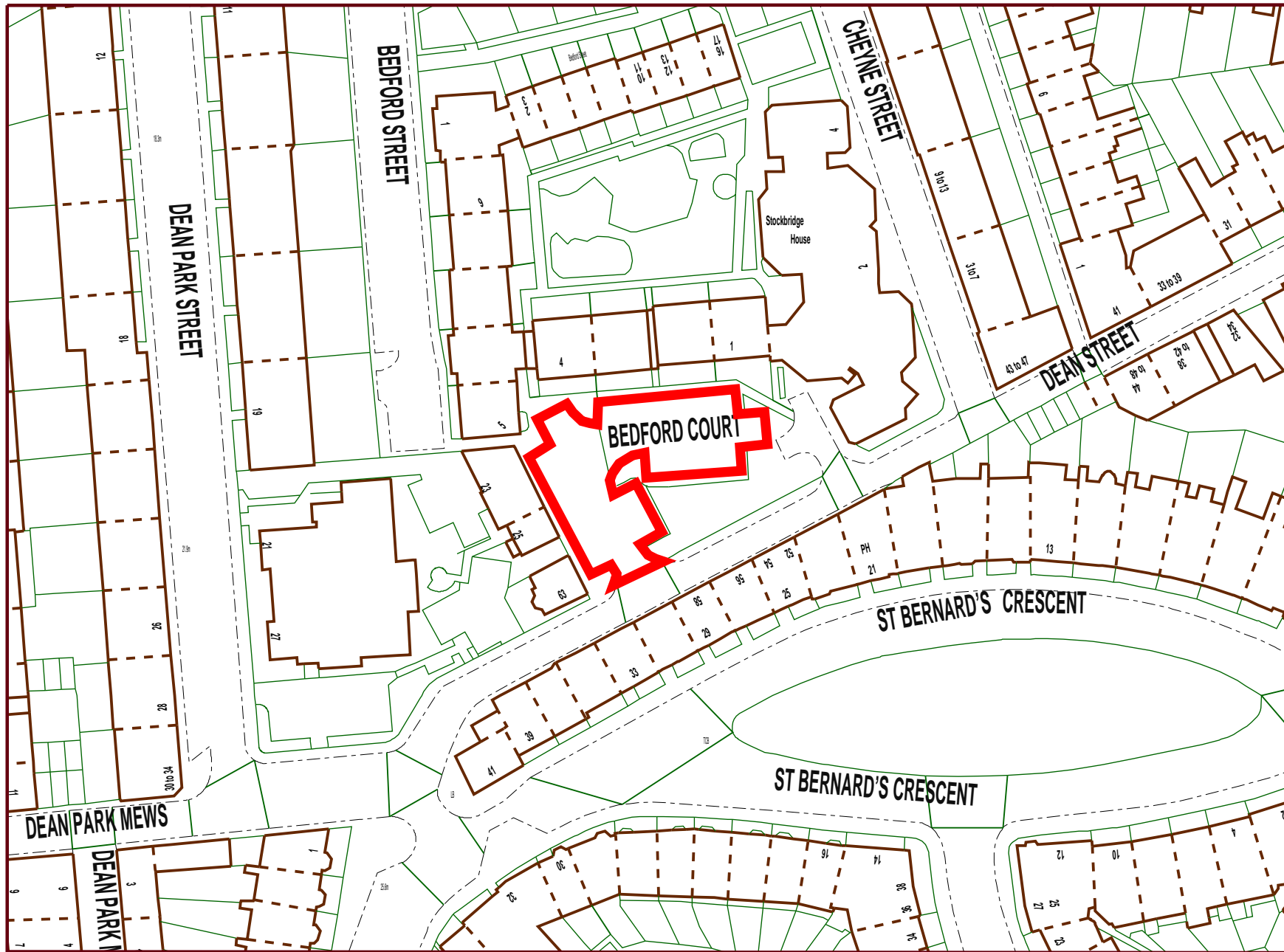
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Appendix 1 – Map of Bedford Court Parking Area


Appendix 2 – ‘Parking in Bedford Court’ Residents’ Questionnaire (August 2018)

Appendix 3 – Results of ‘Parking in Bedford Court’ Public Consultation

# Appendix One: Bedford Court Parking Area




NOTES

 Produced using Smallworld GIS

**EDINBURGH**  
 THE CITY OF EDINBURGH COUNCIL  
 Services for Communities,  
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Date: 23/04/2018  
 Drawn By:  
 Dwg No:

# Parking in Bedford Court

## Overview

The Council has received a number of complaints from residents in Bedford Court concerned about inconsiderate parking. Those residents have asked the Council to look at introducing controls designed to address these parking issues.

Residents have told us that the parking area is being used by commuters during the day and for also by non-residents parking for long periods of time. It is reported that such parking is preventing residents from parking near to their homes, visitors and trades people parking in the area and has a detrimental impact on access for emergency service vehicles.

The Council has decided to investigate these parking issues further by seeking the views of all residents. We want to find out what you think about parking and whether there is support for measures to improve parking.

## Why we are consulting

Although we have already been contacted by some residents, we want to give everyone in Bedford Court the opportunity to tell us their views on parking.

Even if you have already contacted us previously, or have taken part in any other consultations, please take a few minutes to let us know whether there are any parking problems and if you think that parking controls are necessary.

The more responses that we receive, the more representative this consultation will be.

## Introduction

### 1 What is your name?

Name

### 2 What is your address?

### 3 What is your email address?

If you enter your email address then you will automatically receive an acknowledgement email when you submit your response.

Email

## Parking Concerns

### 4 Do you experience any of the following parking problems at Bedford Court?

(Required)

*Please select all that apply*

- Commuters occupying parking places     Difficulty parking outside my house  
 Visitors not being able to park near to me     Vehicles parking dangerously  
 Do not experience any parking problems

### 5 When do you find it most difficult to park in your street?

	Mornings	Afternoons	Evening	N/A
Monday to Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday and Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 6 Do you agree that controlled parking should be introduced to help improve parking conditions in your street?

(Required)

*Please select only one item*

- Strongly agree     Agree     Neither agree nor disagree     Disagree  
 Strongly Disagree

### 7 Are you a disabled persons' blue badge holder?

*Please select only one item*

- Yes     No

## Final Comments

**8** Do you have any other comments regarding parking in Bedford Court that you would like to tell us about?

Final comments (please leave blank if none)

Thank you for taking the time to respond.  
Please return your completed questionnaire by posting it to:

The information you submit in response to this consultation will be used by the Council to help us decide if we should introduce measures designed to address the highlighted parking issues. Any comments received may be published within Council Committee reports or papers which are available on-line under Local Government (Access to Information) legislation. Data will be aggregated prior to publication and personal details will not be shared.

Further information about how we will use, store and dispose of your data and about your rights under Data Protection legislation can be accessed on our website at [www.edinburgh.gov.uk/privacy](http://www.edinburgh.gov.uk/privacy) or can be made available on request.

## Appendix Three

### Results of 'Parking in Bedford Court' Public Consultation

The public consultation started on 10 July 2018 with the delivery of a letter to all 38 households within the Bedford Court development. It ran until 5 August 2018 and a total of 12 responses were received. Two were from residents outwith the development and another resident responded twice, therefore the results from nine residents are considered in greater detail below.

Question 4 – Do you experience any of the following parking problems at Bedford Court?

Problem	Responses
Commuters occupying parking places	9
Difficulty parking outside my house	5
Visitors not being able to park near me	5
Vehicles parking dangerously	5
Do not experience any parking problems	0

This question demonstrates that each respondent experiences parking problems in Bedford Court and all identified commuter parking as the main problem, whether they support or oppose parking controls. The majority of residents have problems parking, as do their visitors and dangerous parking is also a problem.

Question 5 – When do you find it most difficult to park in your street?

	Mornings	Afternoons	Evenings	N/A
Mondays to Fridays	4	7	6	1
Saturday and Sunday	5	7	4	1

The above question demonstrates that afternoons are the most problematic time for residents to park. The introduction of parking controls will address weekday afternoon parking and while only operating Monday to Friday, may also deter non-residents from parking in the area at weekends after new road markings and signs are introduced.

Question 6 – Do you agree that controlled parking should be introduced to help improve parking conditions in your street?

Response	Number
Strongly agree	5
Agree	0
Neither	0
Disagree	0
Strongly disagree	4

The majority of respondents strongly agree with the introduction of parking controls to help improve parking opportunities in the Bedford Court car park.



While the response rate may seem low, this represents an approximately 24% return rate which is above average for a consultation of this type. The response rate may also indicate that this is a less important issue for residents than initially expected or that there is little opposition to the proposals.

Question 7 – Are you a disabled persons’ blue badge holder?

Response	Number
Yes	2
No	8

This question was included to identify demand for disabled persons’ parking places within the car park. There is currently only one advisory disabled space marked and this demonstrates that there may be more demand for such spaces and for them to be properly protected for the sole use of blue badge holders.

Question 8 – Do you have any other comments regarding parking in Bedford Court that you would like to tell us about?

The consultation elicited a further 14 separate comments that respondents submitted for consideration. The table below includes these comments, their incidence and the to this question and these are considered further below.

	Topic	No.	Response
1	All that is required is to fix the broken lock.	3	Repairing or maintaining a gate is considered to be cost prohibitive, as all costs would need to be borne by residents. This approach would also not ensure the area remained available for residents only as non-residents obtained keys and the lock was broken a number of times. A gate would also restrict access for visitors, may be difficult for disabled residents to operate and prevent emergency service vehicles from gaining close access to the premises, which is a concern for residents.
2	We need a secure gated system.	2	
3	In a CPZ residents from other streets can use the car park.	2	Parking controls are provided on a zonal basis to provide flexibility.
4	CPZ is not the answer - we will end up on other streets.	1	Removing commuter and non-residential vehicles will enhance parking opportunities for residents.
5	Residents should be issued a pass and if not showing wardens ticket them.	1	Residents would need to purchase and display a parking permit to use the parking places during the controlled hours.
6	Residents' permit scheme.	1	

7	Elderly people distressed when there's no parking spaces available.	1	Many residents, regardless of age, can be affected by the lack of parking opportunities near their homes. The proposals would address such concerns.
8	Car park needs to be better maintained. (litter, weeds, etc)	1	This has been reported to Housing for further consideration.
9	CPZ - extra costs.	1	While there is a cost for parking permits, residents would benefit from enhanced parking opportunities.
10	The deeds to my house state I am entitled to free parking space.	1	Property deeds do not entitle residents to free parking on the public road network.
11	The parking department said there would be a number of different options. What you have presented is a fait accompli which many residents may not even understand.	1	No commitment was given to provide a range of solutions. Furthermore, the most practical option available is to propose the introduction of parking controls as described.
12	One option was to allow residents to take over the upper car park, but I understand the council has taken this out of the equation and into controlled parking which will put even more pressure on our car park while the gate doesn't lock.	1	Only the Council, as roads authority, has the power to restrict access to the public road network.
13	When parking is resolved we need Wardens to keep an eye on the cars in the car park.	1	Parking Attendants regularly monitor all parking restrictions in Edinburgh.
14	Bedford Street residents should be included as they were also originally issued with keys.	1	This issue highlights the problems with ad hoc arrangements. No records were available to ascertain which residents were originally expected to use the car park or who was issued with keys to the gate. This would likely happen again if a similar system was used again. Any member of the public was entitled to respond to the survey.

# North West Locality Committee

**6.30pm, Wednesday, 14 November 2018**

## Locality Performance Dashboard

<b>Item number</b>	8.9
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	
<b>Council Commitments</b>	

### Executive Summary

---

This report provides an overview of locality performance measures for the period April to September 2018 inclusive for the service areas where power has been delegated to Locality Committees to monitor performance. The overview is presented as a dashboard which has been developed with Locality Managers.

## Locality Performance Dashboard

### 1. Recommendations

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- 1.1 It is recommended that members of the Locality Committee:
  - 1.1.1 Note the locality performance measures detailed in the locality dashboard.

### 2. Background

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- 2.1 The Terms of Reference for the Locality Committee detail the delegated functions for which the committee is responsible.
- 2.2 A performance framework to support these functions was presented at the April 2018 meeting.
- 2.3 In line with the proposed performance framework, a locality dashboard for the period April 2017 to March 2018 was reported to the June 2018 committee meeting.
- 2.4 At the June 2018 meeting, the committee agreed that the dashboard would reflect bi-annual performance, with the next dashboard reporting performance in the period April 2018 to September 2018.

### 3. Main report

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- 3.1 The locality dashboard for the reporting period April to September 2018 is detailed in Appendix 1 and contains measures for the following service areas:

Community Safety	Street cleansing & open space
Lifelong learning services	Parks & green spaces
Traffic Management and roads	

- 3.2 Neighbourhood Environment Program projects (Public Realm) will be presented on the 2018/19 full year performance dashboard. An annual, rather than six-month summary provides a more accurate comparative overview, due to variations in project scale and in development and delivery timescales.
- 3.3 Additional locality level information regarding Parks and Greenspace quality assessment are detailed in the [Parks Quality Report 2018](#).

## **4. Measures of success**

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- 4.1 This report provides the Locality Committee with an overview of locality performance to support the delegated function as outlined in section 5 of the Membership, Remit and Terms of Reference.

## **5. Financial impact**

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- 5.1 The costs of implementing locality performance reporting are contained within existing budgets.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 There are no perceived risks associated with this report.

## **7. Equalities impact**

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- 7.1 Locality performance reporting will support the monitoring of equalities outcomes and the protected characteristics within the locality.

## **8. Sustainability impact**

---

- 8.1 There are no adverse environmental implications arising from this report.

## **9. Consultation and engagement**

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- 9.1 Locality performance reporting will continue to be developed in collaboration with Elected Members, Heads of Service and Locality Managers.

## **10. Background reading/external references**

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- 10.1 [Membership and Terms of Reference](#)
- 10.2 [Locality Performance Reporting](#), NW Locality Committee 25 April 2018
- 10.3 [Locality Performance Dashboard](#) NW Locality Committee 19 June 2018
- 10.4 [Parks Quality Report 2018](#)

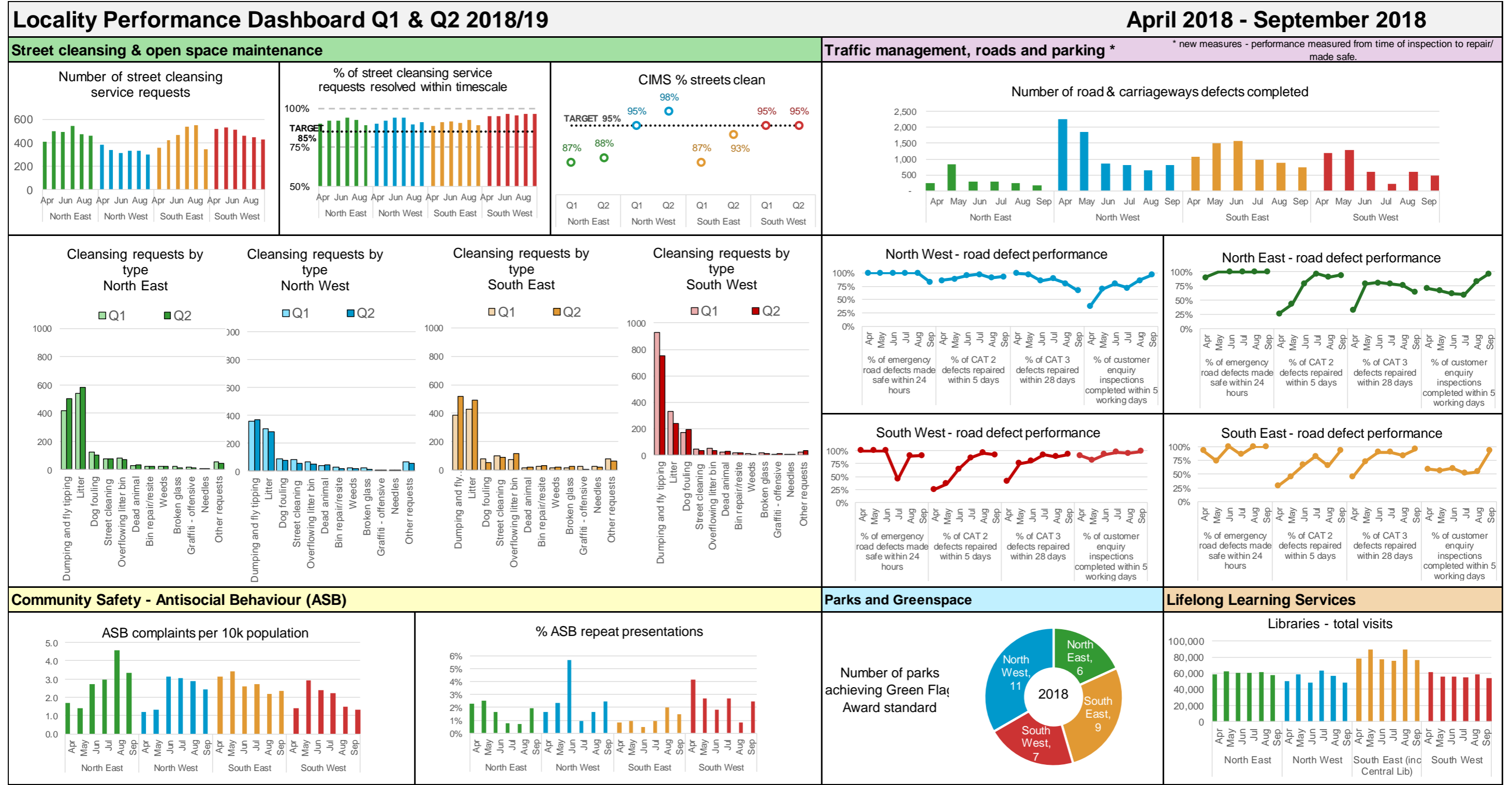
Andrew Kerr

**Chief Executive**

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11. Appendices



# North West Locality Committee

6.30pm, Wednesday 14 November 2018

## Child Poverty Action Unit Report – referral from the Culture and Communities Committee

Item number	8.10
Report number	
Wards	All
Council Commitments	

### Executive summary

---

On 11 September 2018 the Culture and Communities Committee considered a report by the Executive Director for Communities and Families proposing the establishment of a Child Poverty Action Unit.

The report has been referred to the North West Locality Committee for information.



# Terms of Referral

## Child Poverty Action Unit Report – referral from the Culture and Communities Committee

### Terms of referral

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- 1.1 On 11 September 2018 the Culture and Communities Committee considered a report by the Executive Director for Communities and Families proposing the establishment of a Child Poverty Action Unit.
- 1.2 The Committee agreed:
  - 1.2.1 To agree that the Council be part of a Child Poverty Action Unit to co-ordinate action to address Child Poverty in Edinburgh and provide a Council lead for delivery of new Local Government responsibilities arising from the Child Poverty (Scotland) Act.
  - 1.2.2 To note that the Child Poverty Action Unit will take the form of a cross-council and Partnership working group rather than a new dedicated team of staff and resource.
  - 1.2.3 To note that the Child Poverty Action Unit is distinct from, but will provide a point of liaison with, the Edinburgh Poverty Commission on issues relating to child poverty.
  - 1.2.4 To refer this report to Education, Children and Families Committee for noting.
  - 1.2.5 To refer this report to the Locality Committees for noting.
  - 1.2.6 To note that the progress and outcomes of the working group will be reported to the Education, Children and Families Committee.

### For Decision/Action

---

- 2.1 The North West Locality Committee is requested to note the report.

### Background reading / external references

---

[Culture and Communities Committee – 11 September 2018](#)

**Laurence Rockey**

Head of Strategy and Insight

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## Links

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### Appendices

Appendix 1 – report by the Executive Director for Communities and Families

# Culture and Communities Committee

10:00am, Tuesday 11 September 2018

## Child Poverty Action Unit

Item number 8.5  
Report number  
Executive/routine Executive  
Wards All  
Council Commitments [45.](#)

### Executive Summary

---

This report provides an overview of new responsibilities for Local Government and Health Boards arising from the Child Poverty (Scotland) Act. These include new requirements for publication of an annual report describing existing and new planned actions, or measures taken, to reduce and mitigate the effects of Child Poverty.

To meet these requirements, the report proposes the establishment of a Child Poverty Action Unit. This unit will take the form of a cross Partnership working group, led by Communities and Families. The purpose of this unit will be to:

- Build on existing partnership and reporting arrangements and co-ordinate Council action to address Child Poverty in Edinburgh
- Identify a Council lead for the development and publication of annual Local Child Poverty Action Reports (beginning in June 2019), and
- Identify a point of liaison with the new Edinburgh Poverty Commission on issues and actions relating to Child Poverty.

## Child Poverty Action Unit

### 1. Recommendations

---

- 1.1 It is recommended that the Culture and Communities Committee:
  - 1.1.1 Agree that the Council be part of a Child Poverty Action Unit to co-ordinate action to address Child Poverty in Edinburgh and provide a Council lead for delivery of new Local Government responsibilities arising from the Child Poverty (Scotland) Act.
  - 1.1.2 Note that the Child Poverty Action Unit will take the form of a cross-council and Partnership working group rather than a new dedicated team of staff and resource.
  - 1.1.3 Note that the Child Poverty Action Unit is distinct from, but will provide a point of liaison with, the Edinburgh Poverty Commission on issues relating to child poverty.
  - 1.1.4 Refers this report to Education, Children and Families Committee for noting.
  - 1.1.5 Note that the progress and outcomes of the working group will be reported to the Education, Children and Families Committee.

### 2. Background

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- 2.1 Edinburgh is well recognised as an affluent and a growing city, but is also a city with wide levels of inequality and home to some of the most deprived communities in Scotland. An estimated 22% of Edinburgh children grow up in poverty, with rates as high as 35% in some areas of the city. Despite high average incomes, a wide base of evidence shows Edinburgh to be a city with child poverty rates similar to the Scottish average, and with pockets of poverty and material deprivation as severe as any other area in Scotland.
- 2.2 Within Edinburgh, the Council Administration and Edinburgh Partnership set out a clear direction for action to reduce poverty, inequality, and the impact on communities. In particular, the Programme for the Capital, which sets out the administration's five-year priorities over the period 2017-22, includes a specific commitment to establish a Child Poverty Action Unit to address the inequalities faced by children in poverty in our city.

- 2.3 More recently, the City of Edinburgh Council, and the Edinburgh Partnership have both committed to support the establishment of an independent Edinburgh Poverty Commission. The purpose of this new commission will be to define the long-term actions and responses needed to reduce poverty and inequality for all groups, communities, and households living in Edinburgh, including specific recommendations to address poverty among children and families.
- 2.4 These measures are aligned with Scottish Government policy direction – including the Fairer Scotland Action Plan, and Fairer Scotland Duty, the Child Poverty (Scotland) Act 2017 and associated delivery plan – and the new responsibilities for Local Government in Scotland that arises from these policies.
- 2.5 This report provides:
- An overview of new requirements for local government work to address child poverty.
  - A proposal for a way forward to establish a Child Poverty Action Unit to meet these requirements and to align with the work and findings of the Edinburgh Poverty Commission.

### 3. Main report

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#### **Child Poverty Action Reporting**

- 3.1 The Child Poverty (Scotland) Act places a new duty on local authorities and health boards to jointly prepare an annual Local Child Poverty Action Report on what they are doing to reduce the impact of child poverty. The first Local Child Poverty Action Report is due for publication in June 2019. The legislation states that these reports must aim to provide a strategic forward look, as well as an account of progress to date, and should:
- 3.1.1 "describe any measures taken in the area of the local authority during the reporting year...for the purpose of contributing to the meeting of [national] child poverty targets.", and
- 3.1.2 set out information on measures that the local authority plans to take to contribute to the meeting of the [national] child poverty reduction targets.
- 3.2 To address these parallel aims, the Scottish Government has developed local authority guidance for the contents of Local Child Poverty Action Reports. The guidance recommends that the report requires a series of five steps:
- 3.2.1 Step 1 - Identify local partners – The guidance recommends that Community Planning Partnership processes are used to provide a helpful vehicle to coordinate reports.
- 3.2.2 Step 2 - Identify and assess child poverty in the local area – The guidance provides an analytical framework to support gathering of evidence of the scale and drivers of child poverty in local areas, and recommends this

framework is used to guide local responses. See Appendix 1 for further information.

- 3.2.3 Step 3 - Identify and assess existing action and existing plans that seek to reduce or mitigate child poverty in the local area
  - 3.2.4 Step 4 - Identify new action to reduce child poverty or expansions or modifications to existing action to increase impact
  - 3.2.5 Step 5 - Identify and share 'What is Working' and 'Lessons Learned'.
- 3.3 Within the City of Edinburgh, significant action is already in place to address Child Poverty and good partnership relationships already exist to support the meeting of the new reporting requirements described here. Indeed, Scottish Government Guidance emphasises that to ensure a streamlined approach and avoid duplication of effort development of new Child Poverty Action Reports should be undertaken alongside existing related statutory planning and reporting duties. In particular, new reports should link to and build on existing annual reports such as:
- 3.3.1 Annual reporting on Children's Services Plans
  - 3.3.2 Children's Rights reporting, and
  - 3.3.3 Annual reporting on Local Outcome Improvement Plan progress

Refer to Table 2 in (Appendix 1) for a summary of the frequency and timing of these linked reporting requirements.

### **Child Poverty Actions Already Underway**

- 3.4 Within Communities and Families, Schools and Lifelong Learning is currently developing and leading a range of professional development and practical initiatives aimed at: increasing awareness of the scale and impact of child poverty; reducing poverty related stigma and tackling the poverty related attainment gap; reducing school and holiday related costs and food stress; and maximising family incomes.
- 3.5 1 in 5 Raising Awareness of Child Poverty project

The 1 in 5 (Raising Awareness of Child Poverty) Project is taking place in over 90 schools, as well as with the voluntary and youth work sector. 1 in 5 involves: interactive training for staff and parents/carers, exploring the scale, causes and impact of child poverty in Edinburgh; focus groups highlighting education related costs such as uniform, trips, classroom and homework materials and after school activities; implementation of school led poverty proofing initiatives.

The 1 in 5 Top Tips resource provides ideas for schools helping implement poverty proofing.

The 'Making Education Equal for All: Edinburgh's Pupil Equity Framework' was developed by Lifelong Learning in partnership with NHS, Third Sector and with academic input from Dr Morag Treanor. The Framework formalises expectations of schools and the Local Authority in considering child poverty and when making

changes to achieve equity. The Frameworks promotes respect and dignity for pupils and their families affected by poverty.

The 1 in 5 Project also produced Financial Information for Families containing information about how and where to access financial support.

An Executive Summary of the 1 in 5 Evaluation Report is also available (Appendix 2) with further evaluation is currently underway.

### 3.6 **Discover!** A new programme helping reduce food stress during the holidays:

**Discover!** Is a new (Holiday Hunger) programme for Edinburgh, led by Lifelong Learning and delivered in partnership with third sector and other partner organisations. See Appendix 3 for a Parent / Carer Leaflet for this programme.

**Discover!** will run during school holidays in Hubs across the city and the first pilot has just taken place in the following hubs:

- Braidburn Community Centre
- Craigentinny Community Centre
- Goodtrees Community Centre
- Oxfangs Primary School
- Royston Wardieburn Community Centre
- West Pilton Neighbourhood Centre

The aims of **Discover!** are: to help reduce holiday food stress and social isolation; contribute to reducing the poverty related attainment and achievement gap; and promote healthy eating. This is done by engaging children and families in fun learning activities, including workshops, trips and visits. In addition, Skills Development Scotland (SDS) attend at agreed times providing fun activities, with Careers Advisors on hand to talk to parents/carers and children and young people about career and training information and advice. Also attending at agreed times are Welfare Advisors, who provide help families maximise income.

Children and young people and their families attend Discover through recommendation from schools and social work services. The schools/social work staff complete the recommendation form with the parent/carers and Lifelong Learning staff co-ordinate the allocation of places to appropriate Hubs across the city. All primary schools were invited to recommend families.

Fun and learning activities are provided by Lifelong Learning staff as well as citywide providers including the National Museum, National Galleries, Edinburgh University and Historic Scotland.

Food was provided by facilities management catering services and PPP catering contractors. Fairshare also provided food to some of the Hubs and Fairshare membership was arranged for holiday activity where most or all of the children attending met the criteria in the recommendation form.

The first **Discover!** programme (summer 2018) is being treated as a pilot and is currently being evaluated by the Improvement Service with local evaluations also being carried out. Learning from this will inform the October Discover.

**Discover!** is overseen by a Steering Group with membership including Lothian Association of Youth Clubs (LAYC) and Edinburgh Voluntary Organisations Council (EVOC). There are 2 Discover! sub-groups, one for operational matters and one for evaluation.

### 3.7 Income maximisation

In partnership with NHS Health Promotion and the third sector (CHAI, Children 1<sup>st</sup> and Capital City Partnership), income maximisation projects have taken place in the Tynecastle Cluster, Oxfords PS and special schools. This involves co-locating a Welfare Advisor into the schools, giving families direct access to holistic welfare support within the familiar school environment.

Between August 2017 and July 2018, 63 families had received support, resulting in approximately £250,000 being raised in unclaimed benefits for these families. A further project is being established in the South of the city which will include family and employability support as well as Welfare Advisor support provided by third sector partners.

Alongside this Lifelong Learning have developed the 'Cost of the School Day – Financial Support and Information' booklet which has been distributed to all schools and can be downloaded from the Child Poverty page on the City of Edinburgh Council Website.

### 3.8 Period Poverty

Free sanitary products will be available in all schools from the start of term (15 August). Each school will decide with pupils on the best approach to making sanitary products available.

### 3.9 School uniforms

Following Education, Children and Family Committee recommendations and with additional investment from the Scottish Government, City of Edinburgh Council has increased the School Clothing Grant to £100 for both primary and secondary school pupils from £43 or £50 respectively. It is anticipated that the extra money will benefit over 6000 children in total and ease the burden on families during the school year. The Transactions Team are also making automatic awards for School Clothing Grants and Free School Meals if parents are on the system as in receipt of other benefits and allowances which will also reduce administrative burden on families.

### 3.10 Music Tuition

City of Edinburgh Council Edinburgh continues to provide free Instrumental Music Tuition (IMS). Provided in every school in the city means that access to IMS is available to all pupils, albeit as a limited recourse, there is by necessity a selection process for interested pupils. The equity profile of the IMS is captured and



monitored annually with staff accessing relevant training at in-service days, including the impact of child poverty.

Youth Music Initiative (YMI) provision is free, and opportunities are both universal and targeted across the city

### 3.11 Education Trust

Schools and Lifelong Learning administers and distributes funding of up to £500 per Looked After Children, enabling them to participate in arts, cultural, sporting and outdoor learning activities which benefit their learning, including residential trips and other out of school activities.

#### **Child Poverty Action Unit**

3.12 In order to take forward work in this area, it is proposed that a Child Poverty Action Unit is established within City of Edinburgh Council. The purpose of this unit will be to:

3.12.1 Build on existing partnership arrangements and co-ordinate Council action to address Child Poverty in Edinburgh

3.12.2 Identify a Council lead for the development and submission to the Scottish Government of annual Local Child Poverty Action Reports (beginning in June 2019),

3.12.3 Provide a point of liaison with, and support the new Edinburgh Poverty Commission to develop long term direction for work to reduce child poverty in the city, and

3.12.4 Provide a Council focus for the implementation of any new recommendations to address Child Poverty which emerge from the work of the Edinburgh Poverty Commission.

3.13 In doing so the unit will aim to:

3.13.1 Meet the requirements set out by the Council Administration in Coalition Commitment 45, and

3.13.2 Ensure the Council is compliant with new statutory reporting requirements set out in the Child Poverty (Scotland) Act.

3.14 The unit will be established as a cross-council officer and Partnership working group, led by Communities and Families, supported by Strategy and Insight, with representation from all Council services directly involved in action to reduce child poverty and other relevant services and agencies.

3.15 The Executive Director for Communities and Families will act as Senior Responsible Officer for the group and for the delivery of Local Child Poverty Action Reports. Annual reports on the activity of the group and progress towards meeting Scottish Government reporting requirements will be provided to the Education Children and Families Committee.

#### **4. Measures of success**

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- 4.1 Measures of success will be defined in a Local Child Poverty Action Report to be developed by the working group proposed in this report.

#### **5. Financial impact**

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- 5.1 There are no significant financial impacts to the City of Edinburgh Council.

#### **6. Risk, policy, compliance and governance impact**

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- 6.1 The working group proposed in this report will work to ensure Council is compliant with new reporting requirements as set out in the Child Poverty (Scotland) Act.

#### **7. Equalities impact**

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- 7.1 Integrated impact assessments will be undertaken to assess the equalities impacts of new actions and policies developed as a result of this proposal.

#### **8. Sustainability impact**

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- 8.1 Integrated impact assessments will be undertaken to assess the sustainability impacts of new actions and policies developed as a result of this proposal.

#### **9. Consultation and engagement**

---

- 9.1 New actions and policies established as a result of this proposal will be developed in consultation with partners and affected communities

#### **10. Background reading/external references**

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[Every child, every chance – The Tackling Child Poverty Delivery Plan 2018-22, Scottish Government, March 2018](#)

[Edinburgh Poverty Commission, City of Edinburgh Council, June 2018](#)

[1 in 5 documents](#): Top tips for schools; Making education equal for all: Edinburgh's pupil equity framework; Cost of the School Day – Financial Support and Information

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## 11. Appendices

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- 11.1 Appendix 1 – Local Authority Guidance on Local Child Poverty Action Reports
- 11.2 Appendix 2 – Evaluation of ‘1 in 5’: Raising Awareness of Child Poverty in Edinburgh – Executive Summary
- 11.3 Appendix 3 – *Discover!* Parent / Carer Leaflet

## Appendix 1 - Local Authority Guidance on Local Child Poverty Action Reports

The Scottish Government has developed local authority guidance for the contents of Local Child Poverty Action Reports (as outlined in section 3.2 of the main report). Step 2 of this guidance directs local authorities to identify and assess child poverty in the local area by gathering evidence on the scale and drivers of poverty.

### Scale of poverty

It is recommended that the scale of local poverty is assessed against the national child poverty targets, see Table 1. The Child Poverty (Scotland) Act 2017 established these four statutory, income-based targets (all after housing costs), to be achieved by 2030. Local authorities are expected to contribute to the meeting of these child poverty targets.

**Table 1: Child Poverty (Scotland) Act 2017 – National Targets**

Child Poverty (Scotland) Act 2017			
Child poverty measure	Interim 2023 Target	2030 Target	Current figures - Scotland (2016/17)
Children in relative poverty	Less than 18%	Less than 10%	23%
Children in absolute poverty	Less than 14%	Less than 5%	20%
Children in combined low income and material deprivation	Less than 8%	Less than 5%	11%
Children in persistent poverty	Less than 8%	Less than 5%	10% (2012-16)

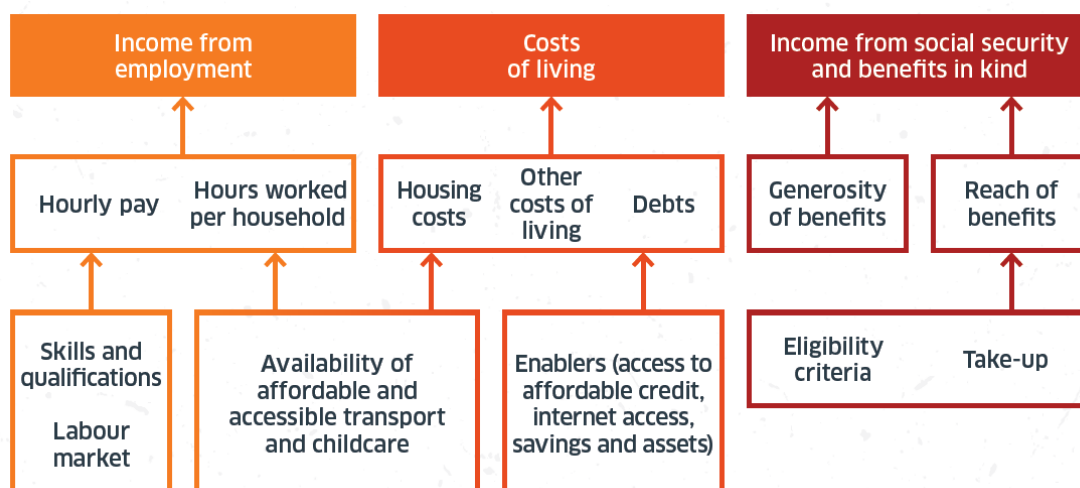
### Drivers of poverty

*Every Child, Every Chance – the National Tackling Child Poverty Delivery Plan 2018-22* sets out the three key drivers of child poverty (see Figure 1):

- income from employment,
- income from social security,
- costs of living.

The components of the three key drivers will differ by local area. It is recommended that the Child Poverty Local Action Report focus on actions that will contribute towards the targets by influencing one or more of these drivers.

**Figure 1 – The three drivers of child poverty and contributing influences**



Source: *Every Child, Every Chance – the National Tackling Child Poverty Delivery Plan 2018-22, The Scottish Government, 2018*

### Statutory reporting requirements related to child poverty

The Guidance also highlights that Child Poverty Action Reports should be undertaken alongside existing related statutory planning and reporting duties (see section 3.3. of the main report). Table 2 outlines these related reports and their corresponding reporting timescales.

**Table 2: Timetable of child poverty and related statutory planning and reporting requirements, 2018-20**

Act	Related Reporting Duty	2018			2019				2020			
		Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Child Poverty (Scotland) Act 2017	Child Poverty Local Action Report					X				X		
Children & Young People (Scotland) Act 2014	Children's Services Plans (3-yearly)									X		
	Annual Children's Services Plan Report	X				X				X		
	Children's Rights Reporting									X		
Community Empowerment (Scotland) Act 2015	Local Outcome Improvement Plan		X				X				X	
	Local Outcome Annual Reporting			X				X				X



## Evaluation of '1 in 5: Raising Awareness of Child Poverty in Edinburgh' Executive Summary Dr Briega Nugent

### Background

22% of children in Edinburgh are living in relative deprivation,<sup>1</sup> affecting around 17,363 children.<sup>2</sup> Poverty affects all aspects of life and the gap in outcomes remains wide in terms of standard of living, quality of life, health, opportunities and educational attainment. This initiative began in 2015 and was developed by the 1 in 5 project team, a small team within the Children and Families Department, the City of Edinburgh Council. It aims to help schools develop policies and put into practice initiatives that:

- Reduce the cost of the school day
- Promote equal access to opportunities
- Reduce poverty related stigma

### What does the project involve?

The core element is the interactive training delivered that explores the scale, impact, causes and stigmatising affects of child poverty. This adopts an innovative 'train the trainer' model, so that the person being trained becomes themselves 'trainers', enabling scaling up. Since the pilot, this approach has led to 1 to 2 staff members leading on the work in 16 High Schools, 3 Special Schools and 52 primary schools. Schools also receive ongoing support and in some areas have come together to form a 'cluster' group, which is an effective way to share ideas and collaborate.

### Methodology

The research adopted a mixed methods approach capturing views and testimonies from 27 teachers and 12 parents who had just taken part in training and 163 teachers who filled in a survey around six months afterwards. 23 teachers and two pupils from across three primary, three secondary and one nursery all at different stages of engagement and ends of the spectrum were interviewed. Abductive analysis was carried out drawing on the work of Strauss and Corbin (1998).<sup>3</sup>

### Findings

#### ***The Immediate Outcomes: A Call to Action***

The overwhelming reaction is that the materials, resources and training are thought provoking and could be defined as 'a call to action', with participants immediately inspired to come up with ideas or 'take it to the next level' to help families.

#### ***The Intermediate Outcomes***

Of the 163 teachers:

- 92.5% (150) had increased their understanding of the scale of child poverty.
- 91% (147) now understood more about the impact of poverty on children's outcomes.
- 84% (136) said that they understood more about the causes of poverty.
- 78% (126) felt that the financial implications of homework and charitable events were now being considered.

<sup>1</sup> Relative poverty is a measure of whether low income households are keeping pace with middle income households Scottish Government (2017) Poverty and Income Inequality in Scotland: 2015/16. Available at: <http://www.gov.scot/Publications/2017/03/2213/downloads#res515392>

<sup>2</sup> End Child Poverty (2016) Child Poverty Map of the UK. Available at: <http://www.endchildpoverty.org.uk/poverty-in-your-area-2016/>

<sup>3</sup> Strauss, A. and Corbin, J. (1998) *Basics of Qualitative Research Techniques and Procedures for Developing Grounded Theory*. London: Sage Publications.

- 71% (115) reported that this had an impact on social events and 61%(99) on the cost of prom and leavers' dances.

This project has made a significant impact to reduce the costs of the school day and for children and young people to have equal access to opportunities. All of the schools that were the focus of the study have made significant changes to how stationary, uniforms, materials and trips were provided as a result of the training. Stationary was generally being discreetly provided for free, and five of the schools had established 'swap shops' for uniforms marketed as eco-friendly or 'vintage', thereby removing potential stigma. Materials for classes such as home economics continue to cost students and it is advised that procurement policies be reviewed.

In terms of equal access, as a result of the training, in two schools a rule has been established that all children go to all trips and the parent council and funding has been made available for those unable to pay. An audit of trips has led to a more discerning approach in deciding what to do. A significant challenge has been addressing the growing levels of food poverty with schools reaching out to local businesses such as Waitrose and Nairn's Outcakes for support. Sanitary products were also identified as an area of need and not all children have access to the internet at home. There continues to be a significant gap between those who can afford tuition and those who cannot with homework clubs offered to counteract this.

Reducing poverty related stigma is an ongoing challenge although it was felt that progress has been made with staff members. Two schools were trying to 'myth bust' to the wider community using innovative ways, such as showing 'I, Daniel Blake' in the school for free or reframing this issue to be about rights or entitlements.

### **Challenges**

The main challenge is overcoming the shame felt by individuals about what is a structural issue, and to do this by building relationships with families. In St. Ninian's Primary School and Broughton High School a dedicated worker will take this forward.

### **The long-term outcomes**

This research is not able to report on the long-term outcomes but it does appear that this initiative is helping to change the narratives and myths around poverty. It was felt that this has the potential to be a part of a cultural shift and more empathetic and compassionate engagement with the complex issues surrounding inequality.

### **Conclusion**

This project is 'a call to action' with an almost immediate response pursued. It promotes dialogue between teachers, pupils, parents and the wider community to develop initiatives and be responsive to what families in the area need. Both young people interviewed felt that the project had had a marked improvement on their lives, raising their aspirations, attainment and helped them understand their situation and become advocates for change. Schools further on in their engagement with the project recognise that support from the wider community is essential and are making these links. This is helping people to understand that poverty is not a choice, but a form of social injustice. This is not just a project but rather could be better described as 'a movement.' It is recommended that it be expanded to become Scotland wide.

This issue is really important to me because it is so close to home...pupils and teachers are affected by this...this needs to be spoken about and should not be hidden...There should be things put in place to help people get access to equal opportunities...It is very important and integral for our school to be a community. It is important to make people feel that no matter what your background is you can come here and be a part of our community.' (Steven, S6 Pupil)

# Discover something new

*Discover! A new free holiday programme delivered by Lifelong Learning and partners, aiming to help reduce food stress during school holidays, provide fun learning activities for children and experiences for families to share.*



**Discover opportunities for children including:**

trips to the National Museum, local castles and the National Gallery of Modern Art  
fun art, history and science workshops • sports • making a musical • filmmaking workshops

**Discover family activities including**

cookery workshops • financial advice and support drop-in services • volunteering  
family trips and activities and parent/carer workshops





# Dates and venues

## **Craigentenny Community Centre**

Monday–Friday  
2 July–27 July

## **Royston Wardieburn Community Centre (P1–P3)**

Monday–Friday  
9 July–3 August

## **West Pilton Neighbourhood Centre (P4–7)**

Monday–Friday  
9 July–3 August

## **Goodtrees Community Centre**

Monday–Friday  
9 July–3 August

## **Braidwood Community Centre**

Monday–Friday  
9 July–3 August

## **Oxgangs Primary School**

Monday–Friday  
9 July–3 August

**Discover! is free to attend and all participants receive breakfast and a cooked lunch.**

The City of Edinburgh Council in partnership with the third sector and health