

# Notice of meeting and agenda

## **Inverleith Neighbourhood Partnership**

**7pm, Tuesday 13 August 2013**

Stockbridge Library, Hamilton Place, Edinburgh

This is a public meeting and members of the public are welcome to attend. We would particularly like to welcome any young people to this meeting.

### **Contact**

E-mail: [martina.mcchrystal@edinburgh.gov.uk](mailto:martina.mcchrystal@edinburgh.gov.uk)

Tel: 0131 529 5001

## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 None

## **4. Minutes**

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- 4.1 Minutes of the Inverleith Neighbourhood Partnership Meeting of 14 June 2013 (circulated). Submitted for approval as a correct record.

## **5. Neighbourhood Partnership Business**

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- 5.1 Fire and Rescue Performance –Stephen Gourlay, Group Manager, Scottish Fire and Rescue service. Report Quarters 3 / 4 2012-13 Interim Police and Fire and Rescue Review Committee (circulated)
- 5.2 Grounds Maintenance Service in Inverleith – Presentation by Steven Cuthill, North Environment Manager
- 5.3 Neighbourhood Environment Programme Report- Peter Strong, North Neighbourhood Manager (circulated)
- 5.4 Additional Roads Capital Expenditure 2013/14 Report –Neil MacFarlane, North Roads Manager (circulated)
- 5.5 Neighbourhood Partnership Review – Presentation by Peter Strong, North Neighbourhood Manager (circulated)
- 5.6 Community Grants Fund Report – Martina McChrystal, North Partnership and Information Manager (circulated)

## 6. Public Questions

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## 7. Dates for Future Meetings

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7.1 Wednesday 6 November 2013, Blackhall Library, 7pm

**Carol Campbell**

**Head of Legal, Risk and Compliance**

### Committee Members

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Councillors Lesley Hinds, Nigel Bagshaw, Gavin Barrie, Iain Whyte, Inspector Mark Rennie – Lothian and Borders Police, S Muir – NHS Lothian, E Thom – Craigleith Blackhall Community Council, A Dale – Drylaw Telford Community Council, S Brennan – Stockbridge Inverleith Community Council, T Brown – Voluntary Sector, T Dodd – Stockbridge Traders.

### Information about the Inverleith Neighbourhood Partnership

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The Inverleith Neighbourhood Partnership consists of four councillors representing Council ward 5 [Inverleith]. In addition, the Neighbourhood Partnership includes representatives from Lothian & Borders Police, NHS Lothian, and representatives from Inverleith Voluntary Forum, Stockbridge Traders and Craigleith Blackhall; Drylaw Telford and Stockbridge Inverleith Community Councils.

### Further information

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If you have any questions about the agenda or meeting arrangements, please contact: Martina McChrystal, Partnership Information Manager tel: 0131 529 5001, email [martina.mcchrystal@edinburgh.gov.uk](mailto:martina.mcchrystal@edinburgh.gov.uk), or Elaine Lennon: Partnership Development Officer [elaine.lennon@edinburgh.gov.uk](mailto:elaine.lennon@edinburgh.gov.uk), tel: 0131 529 5270

A copy of the agenda and papers Neighbourhood Partnership meetings – that are open to the public – are available for inspection prior to the meeting from the Partnership Information Team based at 8 West Pilton Gardens, Edinburgh, EH4 4DP

The agenda, minutes and public reports of all the main Council committees including the Neighbourhood Partnership can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol) or [www.edinburghnp.org.uk/inverleith](http://www.edinburghnp.org.uk/inverleith)

# Minutes

## Inverleith Neighbourhood Partnership Meeting

1.30pm, Friday 14 June 2013

### Present

Cllr. Gavin Barrie	CEC (Convener)
Cllr. Nigel Bagshaw	CEC
Cllr. Lesley Hinds	CEC
Eddie Thorn	Craigleith Blackhall Community Council
Alex Dale	Drylaw Telford Community Council
Inspector Mark Rennie	Police Scotland

### Supporting Officers

Peter Strong	North Neighbourhood Manager
Martina McChrystal	North Partnership and Information Manager
Elaine Lennon	North Partnership Development Officer
Helen Bourquin	CEC Children and Families

## 1. Minutes

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### Decision

To approve the minutes of the Inverleith Neighbourhood Partnership meeting of 18 February 2013 as a correct record.

## 2. Community Grants Fund

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Details were given of applications made to the Inverleith Neighbourhood Partnership.

### Decision

- 1) **Blackhall Athletic Football Club** – To approve a grant of £2,192 to purchase equipment and training courses for a new team.
- 2) **Primary School Musical** – To approve a grant of £2,500 to support the production of a film and school resources.

- 3) **Edinburgh Junior Netball Club** – To approve an award of £745 to organise a trip to International Netball event in Glasgow.
- 4) It was noted that a balance of £19,924 is still available for allocation during 2013/2014.

(Reference – report by the Neighbourhood Manager, submitted).

### 3. Youth decides!

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A presentation of 14 proposals submitted by local young people to improve their neighbourhood was given. These were:

- To install bike parking in Inverleith Park
- To set up a new club similar to 'city life'
- To have an open dance studio that's open during school holidays
- To have crazy golf in Inverleith Park
- To help the science club at Broughton High with new equipment
- To have a free school meal day
- To buy new banner and scarves for the Broughton Football Club
- For youth cafe organisers to visit a youth cafe in another area to get ideas for Inverleith Park
- To screen films in the Hub in Broughton High
- To make funding available for people who can't afford it to go to 6th year prom
- To arrange a trip to M & Ds
- To buy 'American Candy' sweets to let people try it
- To improve Fet-Lor building
- To build a skatepark in Inverleith

#### Decision

- 1) To arrange further event where young people will vote on these proposals.
- 2) To refer proposal 1 (installation of bicycle parking in Inverleith Park) to Roads Team for action.
- 3) To thank the 'Fiddlers on the Roof' band from Broughton High School for their performance.

### 4. Fet-Lor's new development

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A presentation by Mark Foster was given on the new developments at Fet-Lor youth centre

## **Decision**

- 1) To thank Mark for this presentation and note timescales

## **5. 'Unsung Heroes' award**

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Fraser Young and Calum Chapman, students at Broughton High School, were presented with a certificate for their work to support events at the school by Councillor Barrie.

## **6. Date of Future Meetings and Close of Business**

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Dates for future meetings of the Inverleith Neighbourhood Partnership are Tuesday 13<sup>th</sup> August 2013, 7pm at Drylaw Parish Church, and Wednesday 6<sup>th</sup> November, 7pm at Blackhall Library.

*Report to:*

# **City of Edinburgh Council Interim Police and Fire and Rescue Review Committee**

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## **SUBJECT: QUARTER 4 2012-13 PERFORMANCE REPORT**

### **1. INTRODUCTION**

- 1.1 The attached report provides an update on performance against the Local Fire and Rescue Plan for the City of Edinburgh 2012-13.

### **2. QUARTER 4 OUTCOMES**

- 2.1 The following identifies the Outputs from Quarter 4 2012-13:

#### **Accidental Dwelling Fires**

There were 142 Accidental Dwelling Fires during this reporting period, a decrease of 33 incidents when compared to the same period during 2011.

#### **Fire Casualties/Fatalities**

There were 2 fire fatalities and 38 fire casualties from accidental dwelling fires during this reporting period.

#### **Deliberate Secondary Fires**

There were 206 Deliberate Secondary fires during this reporting period, a decrease of 79 incidents when compared with the same period during 2011.

#### **Other Primary Fires**

There were 145 Other Primary Fires, a decrease of 31 incidents when compared with the same period in 2011.

#### **Road Traffic Collisions**

There were 28 Road Traffic Collisions during this reporting period, compared to 35 within the same period during 2011.

#### **Unwanted Fire Signals**

There were 1,601 Unwanted Fire Signals during this reporting period, a decrease of 60 incidents when compared to the same period during 2011.

### **Violence to Staff/Crews**

There were three instances of violence to staff in this reporting period, all were objects thrown at the fire appliance.

## **3. CITY OF EDINBURGH RESOURCES**

- 3.1 An overview of the COE resources, including appliances and personnel is included in appendix 1.

## **4. RECOMMENDATION**

- 4.1 The City of Edinburgh Interim Police and Fire and Rescue Review Committee is invited to consider and otherwise to note the 4<sup>th</sup> Quarter Performance report and that the performance framework will be further developed.

**John Dickie**  
**LSO City of Edinburgh**  
**30thApril 2013**





# Quarterly Performance Report

for City of Edinburgh

[www.lbfire.org.uk](http://www.lbfire.org.uk)

**Quarter 4 2012/13 (1<sup>st</sup> January – 31<sup>st</sup> March)**

## **INTRODUCTION**

This performance report provides information on our prevention, protection and operational response activities within the City of Edinburgh between 1<sup>st</sup> January and 31<sup>st</sup> March 2013

The aims of the local Fire & Rescue Service in the City of Edinburgh are to reduce fire deaths throughout the City of Edinburgh area and to reduce injuries from fire and other emergencies in the community. We aim to achieve this by working in partnership, being pro-active and targeting our prevention and protection activities to where they are required, based on evidence.

Within the Local Fire and Rescue Plan 2012-13 for City of Edinburgh, seven objectives for the local Fire and Rescue Service to work towards have been identified for 2012-13 year (listed below).

Objective 1: To reduce the occurrence of accidental fires in the home resulting in deaths and injury;

Objective 2: To reduce the occurrence of deliberate secondary fires and associated anti-social behaviour;

Objective 3: To reduce the occurrence of other primary fires and resulting death and injury;

Objective 4: To reduce the occurrence of road traffic collisions and the resulting in death and injury;

Objective 5: To reduce the occurrence of unwanted fire signals the associated disruption;

Objective 6: To reduce the occurrence of special service incidents and resulting death and injury;

Objective 7: To reduce incidents of violence to staff / crews.

## **QUARTER 4 OUTCOMES**

### **Accidental Dwelling Fires**

There were 142 Accidental Dwelling fires during this reporting period, a decrease of 33 incidents when compared to the same period during 2011.

### **Fire Casualties/Fatalities**

There were 2 fire fatalities and 38 fire casualties from accidental dwelling fires during this reporting period.

### **Deliberate Secondary Fires**

There were 206 Deliberate Secondary fires during this reporting period, a decrease of 79 incidents when compared with the same period during 2011.

### **Other Primary Fires**

There were 145 Other Primary Fires, a decrease of 31 incidents when compared with the same period in 2011.

### **Road Traffic Collisions**

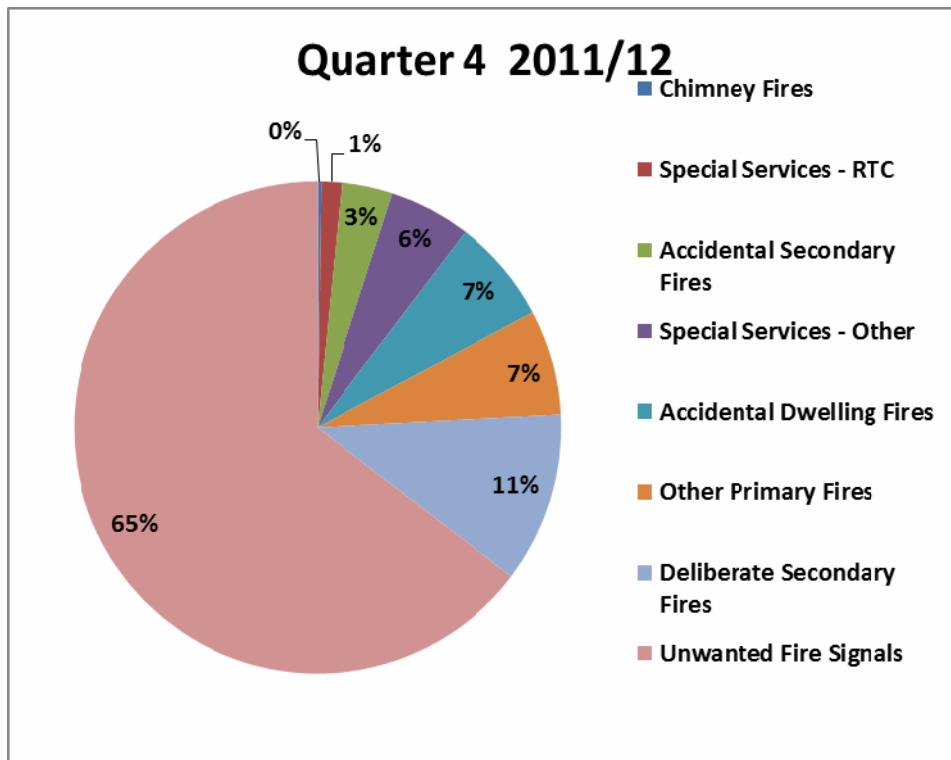
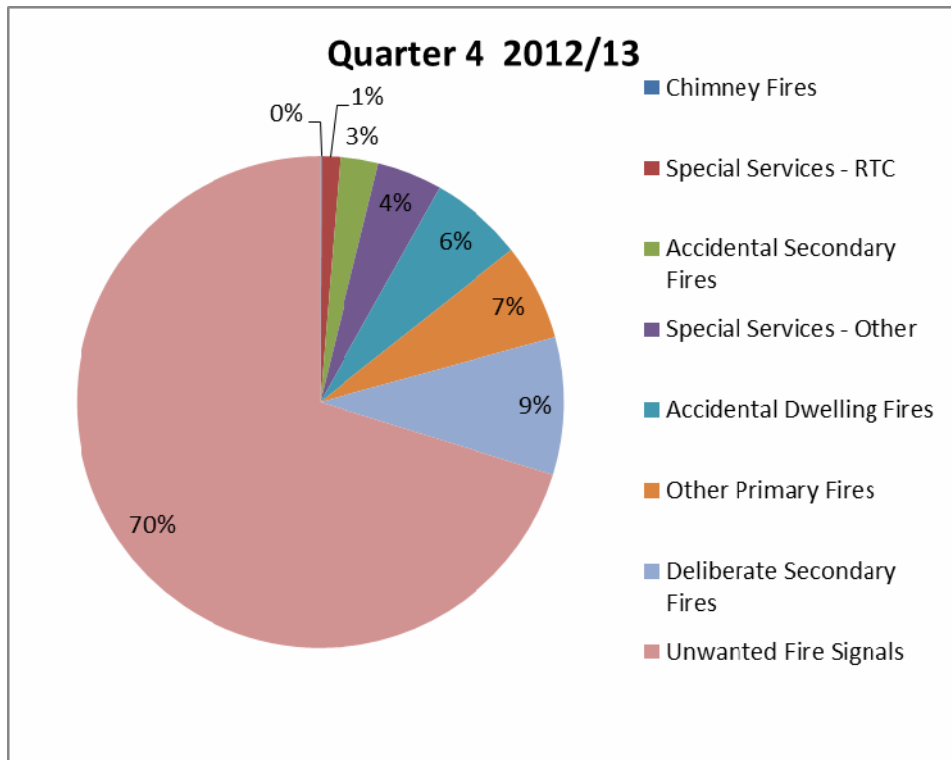
There were 28 Road Traffic Collisions during this reporting period, compared to 35 with the same period during 2011, also highlighting a slight decrease.

### **Unwanted Fire Signals**

There were 1,601 Unwanted Fire Signals during this reporting period, a decrease of 60 incidents when compared to the same period during 2011.

## INCIDENT ACTIVITY OVERVIEW

The charts below illustrate the proportional Incident Activity for Quarter 4, 2012-13 benchmarked against the same period last year.



## **CONTENTS**

1. **Accidental Dwelling Fires**
2. **Fire Fatalities**
3. **Fire Casualties**
4. **Deliberate Secondary Fires**
5. **Other Primary Fires**
6. **Road Traffic Collisions**
7. **Unwanted Fire Signals**
8. **Special Services**
9. **Violence To Crews**
10. **Incidents involving Drugs or Alcohol**
11. **Incidents caused by Smoking Materials**
12. **Non Domestic Audits**
13. **Home Safety Visits**
14. **Community Engagement**

**OBJECTIVE 1:** TO REDUCE THE OCCURRENCE OF ACCIDENTAL FIRES IN THE HOME RESULTING IN DEATHS AND INJURY.

### Accidental Dwelling Fires

*Definition: Building occupied by households, excluding hotels, hostels and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Accidental Dwelling Fires</b>	<b>175</b>	<b>608</b>	<b>142</b>	<b>597</b>
Almond Ward	0	8	4	17
City Centre Ward	13	29	8	33
Colinton/Fairmilehead Ward	8	20	4	21
Corstorphine/Murrayfield Ward	7	23	1	13
Craigtoun/Duddingston Ward	13	43	12	44
Drum Brae/Gyle Ward	5	20	6	18
Forth Ward	11	50	10	50
Fountainbridge/Craiglockhart Ward	10	30	9	34
Inverleith Ward	8	37	5	25
Leith Walk Ward	16	56	17	68
Leith Ward	10	40	16	57
Liberton/Gilmerton Ward	11	37	4	22
Meadows/Morningside Ward	7	28	8	32
Pentland Hills Ward	6	20	3	13
Portobello/Craigmillar Ward	12	39	8	36
Sighthill/Gorgie Ward	25	84	13	69
Southside/Newington Ward	13	44	12	45

Chief Fire Officer Association (Scotland) Community Fire Safety Assessment 2010 (CFSA) applies a societal cost of £25,500 per incident.

The above table shows the number of accidental dwelling fires in this reporting period compared to the same period last year. The figures reflect a decrease of 33 incidents across the area, the wards highlighted in red is the ward areas, which experienced an increase in this type of incident, it can be seen that the Leith Ward and Almond wards experienced the greatest increases. The Leith Ward has shown consecutive increases over the last two reporting periods.

### **ACTION:**

Community Safety teams continue to work with the local stations within their respective ward areas with a focus on Home Safety Visits and Enhanced Home Safety Visits for those most vulnerable to fires in their properties in order to reduce the number of this type of incident. Community safety managers are working with partners to find ways to reach the most vulnerable in our communities. The local station commander for the Leith Wards will be tasked to develop further initiatives with partners to try and reduce the incidences of accidental dwelling fires.

## Fire Fatalities as a direct result of Accident Dwelling Fires

*Definition: A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Fire Fatalities From Accidental Dwelling Fires</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>6</b>
Forth Ward	0	1	0	0
Fountainbridge/Craiglockhart Ward	0	0	0	1
Leith Walk Ward	0	1	1	2
Leith Ward	0	0	1	2
Liberton/Gilmerton Ward	1	1	0	0
Portobello/Craigmillar Ward	0	1	0	0
Southside/Newington Ward	0	0	0	1

Economic cost of fire (Department of Communities and Local Government) model attributes a cost of £1,546,688 per fatality.

The above table shows the number of fire fatalities in dwelling houses; in this reporting period, it is very disappointing to note that there were two fatalities due to being involved in an accidental dwelling fire. Both these incidents happened in March and were in the ward areas identified in red.

### **ACTION:**

Fatal Fire Case Conferences are taking place with a FRS senior officer allocated to each conference. A report will be compiled and distributed to attendees, which will include recommendations for each partner agency. A further meeting will be planned to discuss both the recommendations and subsequent outcomes.

## Non-Fatal Fire Casualties as a result of Accidental Dwelling Fires

*Definition: Total number of non-fatal casualties, injured as a direct result of a fire attended by the service. Includes those who received first aid at the scene and those who were recommended to go for a precautionary check. Does not include injuries to fire service personnel.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Non-Fatal Fire Casualties From Accidental Dwelling Fires</b>	<b>42</b>	<b>169</b>	<b>38</b>	<b>116</b>
Almond Ward	0	0	1	1
City Centre Ward	2	6	4	5
Colinton/Fairmilehead Ward	5	8	0	3
Corstorphine/Murrayfield Ward	2	8	0	1
Craigentinny/Duddingston Ward	1	11	4	7
Drum Brae/Gyle Ward	0	6	2	2
Forth Ward	5	16	1	6
Fountainbridge/Craiglockhart Ward	2	4	5	9
Inverleith Ward	2	7	3	4
Leith Walk Ward	3	8	1	19
Leith Ward	2	11	6	12
Liberton/Gilmerton Ward	0	5	0	5
Meadows/Morningside Ward	1	7	5	9
Pentland Hills Ward	0	5	1	6
Portobello/Craigmillar Ward	5	12	2	10
Sighthill/Gorgie Ward	7	45	2	9
Southside/Newington Ward	5	10	1	8

Costs attributed are:

Burns injury - £174,354

Smoke/fumes injury - £44,019

Precautionary check-up /other - £574

(Source: DCLG)

The table above relates to the number of injuries members of the public have sustained in accidental dwelling fires. The number of these incidents is four fewer than in the corresponding quarter last year; however, this is the second consecutive reporting period decrease this year in this reporting category.

### **ACTION:**

CoE community safety teams are leading on an objective to reduce the number of common stair fires in Edinburgh. These types of fires can cause large numbers of casualties due to smoke travel within the common stair and subsequent accommodation. It is hoped that targeting the risk factors of this type of incident will help reduce the number of casualties. This will be closely monitored over the coming year.

**OBJECTIVE 2: TO REDUCE THE OCCURRENCE OF DELIBERATE SECONDARY FIRES AND ASSOCIATED ANTI-SOCIAL BEHAVIOUR**

**Deliberate Secondary Fires**

*Definition: Fires that were not in primary fire locations, not chimney fires and did not involve casualties or rescues and where the cause/motive was determined to be deliberate.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Deliberate Secondary Fires</b>	<b>285</b>	<b>1475</b>	<b>206</b>	<b>952</b>
Almond Ward	8	57	9	30
City Centre Ward	19	53	2	34
Colinton/Fairmilehead Ward	6	24	1	13
Corstorphine/Murrayfield Ward	4	25	3	11
Craigtinny/Duddingston Ward	10	62	8	82
Drum Brae/Gyle Ward	7	60	5	39
Forth Ward	56	302	38	160
Fountainbridge/Craiglockhart Ward	6	30	8	19
Inverleith Ward	11	58	4	32
Leith Walk Ward	14	65	7	47
Leith Ward	16	82	25	81
Liberton/Gilmerton Ward	34	144	12	59
Meadows/Morningside Ward	6	31	4	25
Pentland Hills Ward	9	72	5	37
Portobello/Craigmillar Ward	38	176	45	170
Sighthill/Gorgie Ward	29	186	21	77
Southside/Newington Ward	12	48	9	36

*Societal costs are given at £2,080 per incident as per CFSA*

The table above relates to secondary fire incidents; it is pleasing to note that there has been a significant drop of 79 incidents when compared to the same period last year. Additionally this is another category, which has shown a consecutive decrease over two reporting periods.

**ACTIONS:**

These types of incidents are a focus of the community safety teams to ensure they are as low as possible and will therefore be closely monitored over the coming reporting year.

The provision of the Cooldown Crew programme within City of Edinburgh contributes to the reduction of fires related to Anti-social Behaviour, which generally fall into this category of Deliberate Secondary fires.



**OBJECTIVE 3: TO REDUCE THE OCCURRENCE OF OTHER PRIMARY FIRES AND RESULTING DEATH AND INJURY**

**Other Primary Fires**

*Definition: These are fires in Buildings, Caravans, Vehicles, Outdoor storage, Agricultural premises or post boxes, amongst other property types, or any fire involving casualties, rescues, or fires attended by five or more appliances. Excludes accidental dwelling fires.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Other Primary Fires Excluding Accidental Dwellings</b>	<b>176</b>	<b>790</b>	<b>145</b>	<b>588</b>
Almond Ward	8	60	11	36
City Centre Ward	28	102	20	73
Colinton/Fairmilehead Ward	5	28	5	19
Corstorphine/Murrayfield Ward	3	10	0	12
Craighentinny/Duddingston Ward	5	30	8	28
Drum Brae/Gyle Ward	7	23	3	25
Forth Ward	17	74	7	43
Fountainbridge/Craiglockhart Ward	4	22	3	16
Inverleith Ward	10	39	6	23
Leith Walk Ward	11	51	5	31
Leith Ward	9	37	19	41
Liberton/Gilmerton Ward	11	63	9	41
Meadows/Morningside Ward	7	30	3	31
Pentland Hills Ward	6	43	6	20
Portobello/Craigmillar Ward	13	52	9	36
Sighthill/Gorgie Ward	22	96	18	76
Southside/Newington Ward	10	30	12	37

The table above describes fire-related incidents, which are not dwelling houses. The table is showing a decrease of 31 incidents over this quarter. This is a positive quarterly outcome and builds on the decrease reported in quarter three of this reporting year. This continues to show improvement in this category of incident type, which was showing an increase in the first two quarterly reports.

**ACTION:**

Wards are monitored to ensure there is not an adverse trend developing in these areas. If there is a continued increase then the Community Safety Officers will focus attention to these areas with other partner agencies. Increases will be raised at the Tasking and Co Ordination Groups (TACC) by the local commanders to ensure all partners are aware of the issues, and for the potential development of joint initiatives.

## Deaths and Injuries from Other Primary Fires

	2011		2012	
	Q4	Total	Q4	Total
<b>Deaths &amp; Injuries From Other Primary Fires</b>	<b>14</b>	<b>56</b>	<b>6</b>	<b>47</b>
Fatality	0	0	0	2
Injured (incl rescue with injury)	14	56	6	45

The table above shows there has been a decrease in the number of injuries at this type of incident over this reporting period, and this is the second consecutive decrease in this reporting year.

### **ACTION:**

Continued monitoring of these types of incidents and close working with partner agencies to ensure those most at risk in the community are known to all agencies.

**OBJECTIVE 4: TO REDUCE THE OCCURRENCE OF ROAD TRAFFIC COLLISIONS AND THE RESULTING IN DEATH AND INJURY.**

### Road Traffic Collisions

*Definition: When a road vehicle collides with another vehicle, pedestrian, animal, road debris, or other stationary obstruction, such as a tree or utility pole.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Road Traffic Collisions</b>	<b>35</b>	<b>126</b>	<b>28</b>	<b>114</b>
Almond Ward	4	19	3	15
City Centre Ward	0	3	2	16
Colinton/Fairmilehead Ward	2	2	2	6
Corstorphine/Murrayfield Ward	1	4	2	3
Craigtinny/Duddingston Ward	3	4	2	3
Drum Brae/Gyle Ward	1	10	1	3
Forth Ward	2	7	1	7
Fountainbridge/Craiglockhart Ward	2	8	0	1
Inverleith Ward	1	9	0	7
Leith Walk Ward	0	2	2	5
Leith Ward	1	2	0	2
Liberton/Gilmerton Ward	5	15	1	8
Meadows/Morningside Ward	0	4	1	4
Pentland Hills Ward	7	9	4	13
Portobello/Craigmillar Ward	1	8	2	10
Sighthill/Gorgie Ward	5	17	3	7
Southside/Newington Ward	0	3	1	4

Societal costs are given at £2,080 per incident as per CFSA

### Deaths and Injuries from Road Traffic Collisions

	2011		2012	
	Q4	Total	Q4	Total
<b>Deaths &amp; Injuries from Road Traffic Collisions</b>	<b>38</b>	<b>103</b>	<b>24</b>	<b>66</b>
Fatality	2	5	1	2
Injured (incl rescue with injury)	36	98	23	64

The table above shows there has been a decrease in both the number fatalities and injuries sustained as a result of a road traffic collision.

### ACTION:

The FRS work as part of a multi-agency team approach to reducing Road Traffic Collisions (RTC's) and associated casualties and fatalities. FRS provides experienced staff and a mock up car for education of drivers at local community events to help raise awareness of the potentially hazardous nature of RTC's.

**OBJECTIVE 5: TO REDUCE THE OCCURRENCE OF UNWANTED FIRE SIGNALS THE ASSOCIATED DISRUPTION**

**Unwanted Fire Signals**

*Definition: Where the FRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Unwanted Fire Signals</b>	<b>1649</b>	<b>6710</b>	<b>1601</b>	<b>6664</b>
Almond Ward	55	230	36	192
City Centre Ward	406	1563	411	1593
Colinton/Fairmilehead Ward	33	139	23	139
Corstorphine/Murrayfield Ward	31	154	35	163
Craigtintny/Duddingston Ward	31	145	50	171
Drum Brae/Gyle Ward	46	228	48	241
Forth Ward	80	382	76	327
Fountainbridge/Craiglockhart Ward	124	450	82	379
Inverleith Ward	97	390	81	370
Leith Walk Ward	89	287	82	292
Leith Ward	55	347	95	363
Liberton/Gilmerton Ward	109	420	99	398
Meadows/Morningside Ward	139	483	107	460
Pentland Hills Ward	55	192	55	229
Portobello/Craigmillar Ward	68	281	48	269
Sighthill/Gorgie Ward	102	429	96	424
Southside/Newington Ward	129	590	165	654

Societal costs are given at £848 per incident as per DCLG

The table above indicates there has been a decrease of 48 in the number of unwanted fire signals in this reporting period. This is a reverse of the last quarters reporting figure, but is no indication that the prevention work is being successful.

**ACTION:**

Work will continue with the worst offending premises and members of the Community Safety team will work with management teams to ensure everything that can be done from a premises management perspective is being done to reduce this type of incident.

This objective remains a priority for the Community Safety management team.

**OBJECTIVE 6: TO REDUCE THE OCCURRENCE OF SPECIAL SERVICE INCIDENTS AND RESULTING DEATH AND INJURY**

**Other Special Services**

*Definition: Non-fire incidents, which require the attendance of an appliance or officer and include: flooding, rescues of persons, making safe etc.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Other Special Services</b>	<b>138</b>	<b>550</b>	<b>98</b>	<b>521</b>
Almond Ward	11	33	10	34
City Centre Ward	25	82	17	75
Colinton/Fairmilehead Ward	3	12	0	13
Corstorphine/Murrayfield Ward	2	12	1	9
Craigtinny/Duddingston Ward	13	27	11	36
Drum Brae/Gyle Ward	9	17	2	15
Forth Ward	10	41	7	38
Fountainbridge/Craiglockhart Ward	11	20	8	19
Inverleith Ward	9	42	5	30
Leith Walk Ward	10	44	10	38
Leith Ward	13	42	6	37
Liberton/Gilmerton Ward	4	36	5	34
Meadows/Morningside Ward	5	26	7	28
Pentland Hills Ward	4	17	4	15
Portobello/Craigmillar Ward	6	30	6	25
Sighthill/Gorgie Ward	8	47	12	49
Southside/Newington Ward	7	22	4	26

Societal costs are given at £2080 per incident as per CFSA

In this reporting period, compared to the same period last year, there has been an overall decrease in the number of this type of incident. This is a consecutive quarterly decrease in this category of incident.

**ACTION:**

This type of incident will be monitored, as per other increases, to ensure a trend is not developing, and raised as necessary by the local commanders at the TACC meeting.

**Deaths and Injuries from Other Special Services**

	2011		2012	
	Q4	Total	Q4	Total
<b>Deaths &amp; Injuries From Other Special Services</b>	<b>17</b>	<b>72</b>	<b>12</b>	<b>64</b>
Fatality	3	8	1	6
Injured (incl rescue with injury)	14	64	11	58

The table above is indicating a decrease in the number of fatalities and injuries in this category of incident during this quarter compared to the previous quarter in this reporting year.

**OBJECTIVE 7: TO REDUCE INCIDENTS OF VIOLENCE TO STAFF/CREWS**

**Violence to Crews/Staff**

*Definition: Incidents where it has been recorded that there was an attack on FRS personnel travelling to/from or at the incident.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Violence To Crews</b>	<b>7</b>	<b>23</b>	<b>2</b>	<b>9</b>
Harassment	2	3	0	0
Objects thrown at firefighters/appliances	5	17	3	7
Physical abuse	0	1	0	1
Verbal abuse	0	2	0	2

The table above is indicating a decrease in violent incidents towards our staff; the incidents reported in this period were all missiles thrown at the fire appliances, with no injuries being sustained by firefighters.

**ACTION:**

Violence to crews is a priority for all station commanders within CoE. Officers and crews work closely with police colleagues to react to incidents when they occur, but also carry out preventative work within schools in areas where this type of incident has historically been an issue.

## Incidents involving alcohol or drugs

*Definition: Incidents where it is suspected that Drugs/Alcohol were a contributory factor in the fire.*

	2011		2012	
	Q4	Total	Q4	Total
<b>Suspected Under the Influence</b>	<b>24</b>	<b>86</b>	<b>27</b>	<b>92</b>
Almond Ward	0	0	0	3
City Centre Ward	4	7	1	4
Colinton/Fairmilehead Ward	1	1	0	2
Corstorphine/Murrayfield Ward	1	3	0	0
Craigentinny/Duddingston Ward	1	8	3	10
Drum Brae/Gyle Ward	3	5	0	1
Forth Ward	1	6	2	5
Fountainbridge/Craiglockhart Ward	0	2	1	3
Inverleith Ward	0	2	0	3
Leith Walk Ward	0	13	6	16
Leith Ward	3	10	7	17
Liberton/Gilmerton Ward	1	7	0	3
Meadows/Morningside Ward	1	1	1	3
Pentland Hills Ward	1	3	0	1
Portobello/Craigmillar Ward	3	6	2	6
Sighthill/Gorgie Ward	3	11	4	11
Southside/Newington Ward	1	1	0	4

The table above relates to incidents in which a contributory factor for the incident included drugs or alcohol. The incidents recorded in this reporting period shows a slight increase in the number of incidents linked to casualties suspected to being under the influence of either drink or drugs.

### **ACTION:**

Education will continue to play a large part in reducing these types of incidents, working closely with other partner agencies from the drug and alcohol partnership will help focus our Home Safety Visit to areas of most need.

During Home Safety Visits, fire crews identify the hazards posed to occupants by alcohol/drugs when combined with cooking or other activities in the home. National campaigns on radio and television also highlight the dangers posed by alcohol/drugs.

## Smoking Related Incidents

Definition: Incidents where it has been recorded that the source of ignition is Smoking Related.

	2011		2012	
	Q4	Total	Q4	Total
<b>Smoking Related</b>	<b>67</b>	<b>276</b>	<b>51</b>	<b>200</b>
Almond Ward	2	10	2	4
City Centre Ward	5	26	4	11
Colinton/Fairmilehead Ward	4	15	1	5
Corstorphine/Murrayfield Ward	2	3	0	0
Craigentinny/Duddingston Ward	4	15	4	16
Drum Brae/Gyle Ward	2	12	1	7
Forth Ward	8	21	1	20
Fountainbridge/Craiglockhart Ward	2	9	4	7
Inverleith Ward	1	10	1	1
Leith Walk Ward	4	18	4	20
Leith Ward	2	13	6	16
Liberton/Gilmerton Ward	7	26	1	9
Meadows/Morningside Ward	1	10	5	13
Pentland Hills Ward	1	17	2	8
Portobello/Craigmillar Ward	4	13	3	13
Sighthill/Gorgie Ward	12	46	10	43
Southside/Newington Ward	6	12	2	7

The above table relates to incidents where smoker's materials have been identified as the cause of the fire. The incidents recorded in this reporting period shows a decrease in the number of incidents linked to smoker's material.

### ACTION:

During a Home Safety Visit, Fire crews continue to identify the hazards posed to occupants by smoking in the home. National campaigns on radio and television also highlight the dangers posed from smoking.

Work is on-going within the Edinburgh Partnership and Total Neighbourhood board to ensure partners work closer to identify members of our community who are at greatest risk of injury from fire where alcohol, drugs or smoking are involved.



## Preventative Activities

### Fire Protection Non- Domestic premises audits

Definition: Audits carried out in premises other than Dwellings under the Fire (Safety) Scotland Regulations 2006

#### Analysis of Audit Activity

District : [Edinburgh](#)

Period : 1 Jan -31 Mar 2013 (reported as at 16/04/2013)

FSEC	Premises type	Number of premises in Area as of 31 March 2012	Number of premises in Area targeted for Planned Audit 2012_13	Number Targeted Planned Audits conducted in reporting period	Number Planned Audits conducted in reporting period	Number of Premises status changes	Cumulative Planned Audits 1st April Year-to-Date	Percentage of targeted Planned Audits 1st April Year to Date	FSEC Relative Risk Profile of Area premises as AT CLOSE OF REPORTING PERIOD.						Notes
									Well Below Average (relative risk less than or equal to 3)	Below Average (relative risk greater than 3 and less than or equal to 4)	Average (relative risk is greater than 4 and less than or equal to 5)	Above Average (relative risk greater than 5 and less than or equal to 6)	Well Above Average (relative risk greater than 6)	Closing number of premises in Area	
A	Hospital	44	43	6	7		39	91.5%		1	14	28		43	
B	Care home	160	150	3	3		144	95.4%	41	12	89	48		190	
C	Houses of multiple occupation (HMO), Tenement	6,682	149	20	20	1	30	51.1%	4	4,065	665	95	10	4,839	nb. this is Terian HMO estate view of inspections conducted in addition to Edinburgh HMO officer work (ref * below)
D	Dwellings	261	130	16	21	18	88	44.4%	2	23	261	10		296	
E	Hostel	189	136	68	71	4	108	75.7%	1	14	101	62		178	
F	Hotels	406	165	9	11	3	148	87.9%	8	44	298	37		387	
G	House converted to Flat	75								2	73	2		77	
H	Other sleeping accommodation	1,829	26	2	4	2	9	52.8%	807	121	355	5	2	1,290	
J	Further education	178			1				33	93	15			141	
K	Public building	128	1						30	39	22			91	
L	Licensed premises	1,426	1		4	1	1	33.3%	152	235	591	1		979	
M	Schools	458	1		2		1	33.3%	109	166	77			352	
N	Shops	2,990	227	21	41		106	44.9%	1	747	1,460	32		2,240	
P	Other premises open to public	819	2		14		2	66.7%	181	231	110			522	
R	Factories or warehouse	457			1				261	32	3			296	
S	Offices	2,952	1		5		1	33.3%	738	223	3			964	
T	Other workplace	2,234	16	1	4	1	3	17.0%	922	351	37	1		1,311	
	<b>Total</b>	<b>21,288</b>	<b>1,048</b>	<b>146</b>	<b>209</b>	<b>30</b>	<b>680</b>	<b>66.4%</b>	<b>3,289</b>	<b>6,399</b>	<b>4,174</b>	<b>321</b>	<b>12</b>	<b>14,195</b>	

Of the 1,048, planned audits for 2012-13, 209 have been completed during this reporting period (c.64 percentage complete year-to-date) mainly focussed on hospital, care Homes and sleeping accommodation premises within the city of Edinburgh.

**HMO Inspections**

*(House in Multiple Occupation, where 3+ unrelated persons reside. Figures relate to new HMO applications dealt with by the seconded HMO officer)*

	Inspections	Phone enquiries	Internal enquiries
2012 Q1	101	250	203
2012 Q2	95	184	155
2012 Q3	74	151	140
2012 Q4	66	223	223

## Home Safety Visit Programme

LBFRS prevention programme to reduce accidental dwelling fires and the associated casualties and fatalities

*Definitions:*

### **Full HFSV including advice and alarm installations**

*The FRS must have entered the Householder premises to make a full home fire safety visit where during this visit or a follow up visit to the premises a smoke or heat alarm was installed.*

*This visit must have been completed within the financial year stated above.*

### **HFSV - advice only**

*The FRS must have entered the Householder premises to provide home fire safety advice and no smoke or heat alarm was installed.*

### **Leaflet drop**

*A leaflet drop is where any FRS literature on Home fire safety has been provided. Leaflet drops include posting information through letterbox of household, handing leaflet over to member of household but not gaining access to premises. If advice is given with the leaflets provided, it does not count as a home fire safety visit unless the FRS was given access to the householder's premises.*

	<b>Well Below Average</b>	<b>Below Average</b>	<b>Average</b>	<b>Above Average</b>	<b>Well Above Average</b>	<b>Total</b>
Full HFSV including advice and alarm installation	112	126	83	162	26	509
HFSV – Advice Only	27	27	10	74	30	168
Leaflet Drop	856	716	209	2455	597	4833
Number of Detectors fitted	179	205	127	234	41	786

The Home Safety Visit programme continues to reduce risk in the community by making people safer in their homes. 43% of Home Safety Visits completed during this reporting period were in dwellings consider to be at above average or well above average risk of having an Accidental Dwelling fire.

## Community Engagement

### COMMUNITY SAFETY: COMMUNITY ENGAGEMENT ACTIVITY

QUARTER 4 2012: 1st January to 31st March 2013

ACTIVITY	EDINBURGH
Enhanced Home Safety Visits (No. of households/occupiers visited)	37
Primary Schools Education Programme (No. of Targeted Schools)	5
Primary Schools Education Programme (No. of Pupils)	1,215
Firessharp (No. of sessions delivered)	12
Firessharp (No. of Pupils)	385
Nursery Visits	3
Youth Programmes (Cooldown Crew - No. of Programmes)	1
Youth Programmes (Cooldown Crew - No. of youths attending)	8
Youth Programmes (Phoenix - No. of Programmes)	1
Youth Programmes (Phoenix - No. of youths attending)	12
Road Safety Education (No. of Programmes)*	5
Road Safety Education (number of pupils)	141
Firesetters Intervention Programme (No. of sessions with youths)**	5
The Risk Factory: number of visiting pupils (not Scottish Borders)	1,195
Crucial Crew: number of pupils involved (Scottish Borders Only)	N/A
Community Safety Talks / Attendance at Community Events***	93
Museum of Fire (No. of Visiting Groups)	60
Museum of Fire (No. of Visitors)	155
Fire Safety Inspections (CGA) in Tenement Stairs	88

### Definitions

\*Diversionary programme delivered during school time to identified secondary school pupils

\*\*A one to one counselling session with a young person to discuss the consequences of being involved in wilful fire raising.

\*\*\*Comprises non-school events including: appliance visits to community groups (fetes, galas etc.); group visits to fire stations; specific campaigns (Stair Aware, Cooking Safety, etc.); and Community Fire-fighter talks/stall events.

The number of visits carried out, and events attended, reflects the extent to which the City of Edinburgh Community Safety teams interact with the community.

## **PARTNERSHIP WORKING**

- From January 1<sup>st</sup> a case study process was introduced to examine every fire casualty in the City of Edinburgh and where appropriate seek a partnership approach to improving safety for the individuals and their community. The results from this work will provide the information, moving forward into the Scottish Fire and Rescue Service, to further reduce the number of fire deaths and casualties.
- Work to identify those most at risk of accidental dwelling fires has continued to expand. The number of Enhanced Home Fire Safety (EHFSV) visits has increased from the previous quarter by 37%. The referrals as well as the delivery of the visits involve partners from Social Work, Housing Support, Health Workers as well as social housing providers.
- Delivery by FRS staff at level three Adult Support and Protection training, 14<sup>th</sup> March, highlighted the contributory risk factors involved in accidental dwelling fires and measures to mitigate the risks and the referral route for EHFSVs. This is an on-going training input that will be supported by City of Edinburgh SFRS resources.
- An important partnership approach to the provision of suitable, safe housing for a high-risk individual with complex needs was undertaken. Match funding was provided to enhance the safety of a specified property which will soon be completed and include a domestic sprinkler system. The work with the East Housing team is nearing completion. Further work on expansion of this area of work across the City has also commenced.

## Appendix 1

The tables below show the number of stations, appliance and personnel across the CoE LSO area, this includes the staff based on stations, HQ and community safety hubs.

Station Name	Command Group	Station Commanders	Authorised Establishment	Current Establishment	Number of Appliances	Appliance Type	Ancillary Vehicles
Tollcross	3	1	64	64	4	2 Pumping Appliances, 1 Height Appliance & 1 BA Van	3
Sighthill			60	60	3	2 Pumping Appliances, 1 Height Appliance	3
South Queensferry			10	11	1	1 Pumping Appliance	0
McDonald Rd	4	1	60	60	3	2 Pumping Appliances, 1 Height Appliance	4
Crewe Toll			60	58	4	2 Pumping Appliances, 1 Height Appliance, 1 Prime Mover, 1 Welfare Pod, 1 Environmental Pod, 2 Mass Decontamination Pods	1
Liberton	5	1	48	50	2	1 Pumping Appliance, 1 Command Support Unit;	2
Newcraighall			44	45	2	1 Pumping Appliance, 1 Major Incident Unit	2
Marionville			40	39	2	1 Pumping Appliance, 1 Incident Support Unit	0
<b>Totals</b>		<b>3</b>	<b>386</b>	<b>387</b>	<b>21</b>		<b>15</b>

The table above shows the number of the authorised personnel against the current number of personnel on the CoE stations. The current number can fluctuate for numerous reasons for example: restricted duties, temporary promotions, balancing time between personnel retiring and new trainees on stations. The table above also illustrates the number of stations, appliance numbers and types this also includes the number ancillary vehicle's.

<b>City of Edinburgh Management team &amp; Service Delivery Support</b>	
<b>LSO (DACO)</b>	<b>1</b>
<b>Group Commander B's</b>	<b>2</b>
<b>Group Commander A (Not Including Station Commanders)</b>	<b>1</b>
<b>Watch Commander B's</b>	<b>11</b>
<b>Watch Commander A's</b>	<b>4</b>
<b>Crew Commanders</b>	<b>3</b>
<b>Community Firefighters</b>	<b>3</b>
<b>Total</b>	<b>25</b>

The table above illustrates the number of staff based in HQ and the community safety hubs.

# Inverleith Neighbourhood Partnership

7pm, Tuesday, 13 August 2013

## Neighbourhood Environmental Programme (NEP) Report

Item number	5.3
Report number	
Wards	5 – Inverleith

### Links

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Coalition pledges	<a href="#">P33</a>
Council outcomes	<a href="#">C019, C026</a>
Single Outcome Agreement	<a href="#">S04</a>

### Peter Strong

North Neighbourhood Manager

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# Executive summary

## Neighbourhood Environmental Programme (NEP)

### Summary

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This report provides an update on the Inverleith Neighbourhood Partnership's NEP Programme in 2013/14.

### Recommendations

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- 1 Notes the spend to date and approve projected spend
- 2 Notes the projects in the Project Bank for 2013/14 and decide which if any should be prioritised
- 3 Decide on allocation of remaining balance should all projects be approved.

### Measures of success

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The Neighbourhood Environmental Programme (NEP) delivers environmental improvements that benefit local communities and support the work of the Neighbourhood Partnership and its community plan.

### Financial impact

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In 2013/14 a total investment of £154,828 will be made.

### Equalities impact

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Local community planning activity and the work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity, eliminating unlawful discrimination, harassment and victimisation and fostering good relations. This is evidenced through engagement strategies and plans which involve working with all partners and members of the community.

### Sustainability impact

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The proposals in this report should have a positive impact on the environment by improving vehicle and bicycle ride quality through carriageway surfacing works and improved pedestrian



passage on footway reconstruction schemes and renewal of steps, and by fencing of grassed areas.

## **Consultation and engagement**

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Any constituted community or voluntary group can make a submission for NEP funding, detailing local benefits in the Inverleith area. The North Partnership and Information Team promote the Programme through community contacts, community councils, local libraries and via social media.

## **Background reading / external references**

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- More detail on the Inverleith Neighbourhood Environmental Programme (NEP) can be found on the Neighbourhood Partnership Website: [www.edinburghnp.org.uk](http://www.edinburghnp.org.uk)

## Neighbourhood Environmental Programme (NEP) Report

### 1. Background

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- 1.1 The Inverleith Neighbourhood Partnership has a NEP allocation of £154,828 for spend 2013/14. Proposals can be made by any group within Inverleith, and all proposals are assessed by a NEP group, which consists of local Community Councils, local Friends of Parks Groups and any other interested tenants and residents groups. This group make recommendations to the Inverleith Neighbourhood Partnership for approval.

### 2. Main report

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- 2.1 Attached at Appendix 1 is an update on all projects that are recommended for approval at this meeting. These include:
- 2.1.1 Fencing at Arboretum Triangle (estimated £11,202) and scored 85 and is recommended for approval. This project has support of Stockbridge Inverleith Community Council.
  - 2.1.2 Renewal of steps at Saunders Street (estimated £32,000) and scored 80 and is recommended for approval. This project has support of Stockbridge Inverleith Community Council.
  - 2.1.3 Resurfacing of carriageway on Craigleith Hill Avenue (estimated £32,000) scored 80 and is recommended for approval. This project is supported by Craigleith/Blackhall Community Council.
  - 2.1.4 New gate at Bedford Street (estimated £1,712) scored 80 and is recommended for approval. This project has support of Stockbridge Inverleith Community Council.
  - 2.1.5 Fencing at open grassed area and also enclosed area at Easter Drylaw Bank (estimated £7,116) and is recommended for approval. This project is supported by Drylaw Telford Community Council.
  - 2.1.6 Installation of pedestrian island at East Fettes Avenue (estimate £24,000) scored 75 and is recommended for approval. This project has support of Stockbridge Inverleith Community Council.
  - 2.1.7 Ornamental garden at Maidencraig Court (estimated £4,900) scored 70 and is recommended for approval. This project is supported by Craigleith/Blackhall Community Council.
  - 2.1.8 This amounts to a total of £112,930 recommended for funding in 2013/14.

2.2 Appendix 2 contains details of the projects currently in the Project Bank. These include:

2.2.1 DrylawSkatepark Project – was allocated £40k in total over two years subject to matched funding being found. £29k remains to be paid when match funding is confirmed. If the board wish to ring fence this £29K for potential allocation during 2013/14 then the value of projects recommended in 2.1 above will have to be reduced by an equivalent amount.

2.2.2 A new walkway from Telford to Drylaw was approved but was withdrawn due to lack of land owners' permission. An alternative site has been identified at 'The Secret Garden' and additional drainage work is needed to give full estimate of this project, but initial costing is £30k. Again, if the board wish to ring fence funding for this project in 2013/14 then the amount available to be allocated to new projects recommended in 2.1 above will reduce by a further £30K.

2.2.3 Traffic calming in Easter Drylaw scored only 40, and therefore remains in project bank (estimate £5k). This has not been recommended because of ongoing evaluation of city wide traffic calming work.

2.2.4 Security measures at Ferranti Bowling Club (estimated £14,932) scored only 40 and remains in project bank.

2.2.5 Renewal of wall at Warriston Gardens (estimate £3,200) remains in project bank because of low score (35).

2.2.6 Further refuge islands in Craigcrook Road (estimate £60k) remains in project bank until traffic signal and initial island installed are evaluated.

2.2.7 A handrail project in Corstorphine Woods (estimated £5k) remains in project bank as path has not yet been adopted.

2.2.8 Lighting in Easter Drylaw Park (estimated £30k) remains in project bank until skatepark project is developed.

2.3 If the projects recommended in 2.1 above are agreed this will leave a balance of £5,898 to be allocated from the 2013/14 NEP budget (subject to the board's consideration of projects in the project bank at 2.2.1 and 2.2.2 above). A further decision is sought on whether this should be retained to provide contingency against indicative project costs or to approve a project from project bank. Alternatively, the Board may wish to consider using some or all of the additional £50,000 Roads Capital funding available (item 5.4 on this agenda) to bring forward one of the projects in the project bank.

### **3. Recommendations**

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3.1 To approve the NEP projects listed in Appendix 1

3.2 To note the projects in the Project Bank in Appendix 2

3.3 To decide on spend or otherwise of balance

## 4 Financial impact

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- 4.1 Projects completed or on site will achieve spend against the 2013/14 NEP budget.
- 4.2 Generally, investment in NEP projects leads to a reduction in ongoing maintenance costs.

## Links

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<b>Coalition pledges</b>	<u>P33 – Strengthen Neighbourhood Partnerships and further involve local people in decision on how Council resources are used.</u>
<b>Council outcomes</b>	<u>CO19 - Attractive Places and Well Maintained – Edinburgh remains an attractive city through the development of high quality buildings and places and the delivery of high standards</u> <u>CO26 – The Council engages with Stakeholders and works in Partnership to improve services and deliver on agreed objectives.</u>
<b>Single Outcome Agreement</b>	<u>SO4 - Edinburgh’s communities are safer and have improved physical and social fabric.</u>
<b>Appendices</b>	Appendix 1 – Inverleith NEP 2012/13 – Recommended Projects Appendix 2 - Project Bank

Peter Strong – North Neighbourhood Manager

<b>Appendix 1 – NEP Projects</b>			<b>Balance</b>
Budget 2013/14	Roads allocation 2013/14	£85,000	
	HRA allocation 2013/14	£66,683	
	Carry forward 2012/13	£3,145	
	<b>Total for allocation 2013/14</b>		<b>£154,828</b>
Less projects already approved but not yet completed:	Wester Drylaw Field improvements	£19,000	
	Haugh Street junction improvements (£5k allocated but further improvements identified estimated £17,000)	£17,000	
	Bell Place footway renewal (£12,067 allocated but now being funded through capital prog)	£NIL	
	<b>Total still to be deducted</b>	<b>£36,000</b>	
	<b>Total remaining for allocation 2013/14</b>		<b>£118,828</b>
Projects recommended 13/08/13	Arboretum Triangle – fencing (scored 85)	£11,202	
	Saunders Street – steps (scored 80)	£32,000	
	Craigleith Hill Avenue – carriageway resurfacing (80)	£32,000	
	Bedford Street – gates (80)	£1,712	
	Easter Drylaw Bank – fencing (75)	£7,116	
	East Fettes Avenue – pedestrian island (75)	£24,000	
	Maidencraig Court – ornamental garden (70)	£4,900	
	<b>Total recommended</b>	<b>£112,930</b>	
	<b>Total remaining if above projects approved 2013/14</b>		<b>£5,898</b>

<b>Appendix 2 – Project bank</b>	
DrylawSkatepark – balance awaiting project development	£29,000
Telford to Drylaw – walkway, awaiting full drainage inspection	£30,000
Easter Drylaw – traffic calming (on hold pending pilot project evaluation)	£5,000
Ferranti Bowling Club – security measures	£14,932
Warriston Gardens – wall	£3,200
Craigcrook Road – further refuge islands awaiting evaluation of traffic light work	£60,000
Corstorphine Woods – handrail awaiting adoption of road	£5,000
Easter Drylaw Park – lighting awaiting skatepark development	£30,000

# Inverleith Neighbourhood Partnership

7pm, Tuesday, 13 August 2013

## Additional Roads/Pavements Spend 2013/14- Report

Item number	5.4
Report number	
Wards	5 – Inverleith

### Links

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Coalition pledges	<a href="#">P33</a>
Council outcomes	<a href="#">C019, C026</a>
Single Outcome Agreement	<a href="#">S04</a>

### Peter Strong

North Neighbourhood Manager

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# Executive summary

## Additional Roads Capital Expenditure 2013/14

### Summary

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This report provides options for expenditure of an additional £50k capital funding for roads and pavements improvements in 2013/14.

### Recommendations

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- 1 The NP board agree which roads and footpath projects it wishes to progress using the additional £50k roads budget

### Measures of success

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The spend will meet local priorities for roads improvements as identified by the local community and the Neighbourhood Partnership board.

The assessment of the condition of the city's roads is measured annually by the Scottish Road Condition Measurement Survey (SRMCS). Edinburgh's Road Condition Index (RCI) has improved from 42.3% in 2005/6 to 32.5% in 2011/12. Edinburgh's ranking among the 32 Scottish Local Authorities has increased from 23rd in 2005/6 to 13th in 2011/12. A continual gradual improvement in one or both of these indicators will be a measure of success

### Financial impact

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In 2013/14 a total investment of £50k will be made.

### Equalities impact

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Local community planning activity and the work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity, eliminating unlawful discrimination, harassment and victimisation and fostering good relations. This is evidenced through engagement strategies and plans which involve working with all partners and members of the community.

The investment in the city's roads and footways improves accessibility and safety of the roads and footways network and therefore has a positive impact for all users, particularly older people and those with a disability. All footway reconstruction schemes incorporate dropped crossings at all junction points, if not already existing.



## **Sustainability impact**

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The proposals in this report should have a positive impact on the environment by improving vehicle and bicycle ride quality through carriageway surfacing works and improved pedestrian passage on footway reconstruction schemes

## **Consultation and engagement**

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The North Neighbourhood team have circulated details of proposals for the additional capital spend to the Neighbourhood Partnership board and proposals have been discussed with community representatives at Inverleith's Neighbourhood Environment Programme Group.

## **Background reading / external references**

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Road and Footway Investment – Capital Programme for 2013/14

## Additional Roads Capital Expenditure 2013/14

### 1. Background

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- 1.1 At its Budget Meeting on 7 February 2013, the Council approved the allocation of an additional £12M for road and footway investment in 2013/14. At its meeting of 4 June 2013 the Transport and Environment Committee agreed to invest an additional £50k per ward for each neighbourhood. This represents a total investment of £0.85M across all 17 wards and will allow neighbourhoods to invest in roads and footways in line with locally agreed priorities.

### 2. Main report

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- 2.1 Appendix 1 details those projects that have been identified by the North Roads Manager and local residents for the additional £50k allocated to the Inverleith ward. These have been identified through consultation with Board and NEP group members. Three projects have been identified as follows:

2.1.1 Orchard Road- Carriageway resurfacing

2.1.2 Hillpark Crescent – Carriageway resurfacing

2.1.3 Queens Avenue - Carriageway resurfacing

The first two projects are included within the roads and footpath capital programme, but do not have sufficient priority to be included within the current 3 year capital programme. Priority is subject to change depending on deterioration of the surface and the inspection regime, but as things stand neither of these projects is likely to be considered before 2016 at the earliest. The third project has been suggested as a local priority by Craighleith Blackhall Community Council.

- 2.2 Alternatively, or in addition, the board may wish to bring forward roads and footpath projects currently in the Neighbourhood Environment Programme project bank. Appendix 2 lists current projects which could be considered:-

2.2.1 Telford to Drylaw – walkway, awaiting full drainage inspection

2.2.2 Craigmock Road – further refuge islands awaiting evaluation of traffic light work

### 3. Recommendations

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- 3.1 The NP board agree which project(s) should be carried out with additional £50k roads budget as identified in Appendix 1
- 3.2 To note changes to NEP project bank if applicable.

### 4 Financial impact

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- 4.1 Projects completed or on site will achieve spend against the 2013/14 additional budget.
- 4.2 The extra Roads investment should lead to a reduction in ongoing maintenance costs.

### Links

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<b>Coalition pledges</b>	<u>P33 – Strengthen Neighbourhood Partnerships and further involve local people in decision on how Council resources are used.</u>
<b>Council outcomes</b>	<u>CO19 - Attractive Places and Well Maintained – Edinburgh remains an attractive city through the development of high quality buildings and places and the delivery of high standards</u> <u>CO26 – The Council engages with Stakeholders and works in Partnership to improve services and deliver on agreed objectives.</u>
<b>Single Outcome Agreement</b>	<u>SO4 - Edinburgh’s communities are safer and have improved physical and social fabric.</u>
<b>Appendices</b>	Appendix 1 – Projects identified for additional £50k roads Appendix 2 - Project Bank

Peter Strong – North Neighbourhood Manager

<b>Appendix 1 – additional £50k spend - Projects proposed for additional £50k for decision</b>		<b>£50,000</b>
Orchard Road – carriageway resurfacing	£47,000	
Hillpark Crescent – carriageway resurfacing	£48,000	
Queens Avenue - carriageway resurfacing	£50,000	

<b>Appendix 2 – project bank</b>	
Telford to Drylaw – walkway, awaiting full drainage inspection	£30,000
Craigcrook Road – further refuge islands awaiting evaluation of traffic light work	£60,000

# Communities & Neighbourhoods Committee

10am, Tuesday, 19 February 2013

## Review of Neighbourhood Partnerships - Scope

Item number	8.1
Report number	
Wards	All

### Links

Coalition pledges	<a href="#">P33</a>
Council outcomes	<a href="#">CO23</a> , <a href="#">CO24</a>
Single Outcome Agreement	<a href="#">SO1</a> , <a href="#">SO2</a> , <a href="#">SO3</a> , <a href="#">SO4</a>

### Mark Turley

Director of Services for Communities

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# Executive summary

## Review of Neighbourhood Partnerships - Scope

### Summary

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Neighbourhood Partnerships (NPs) provide the means for inclusive partnership working across the City. NPs comprise part of the Council's neighbourhood approach, which provides a model of integrated and devolved service delivery. As part of the community planning arrangements for the City, NPs contribute directly to the National agenda by providing a vehicle for the outcome based approach to public sector reform.

Whilst NPs have been subject to continuous development since their establishment, in light of the National and City context there is an opportunity to review the approach to strengthen the NPs contribution to the strategic reform agenda. In presenting ideas for the potential scope of the review, the decision to retain NPs as Advisory Committees of the Council is acknowledged and therefore no structural change is proposed. The review instead provides an opportunity to build on existing practice, together with the opportunity to identify core areas for development, ensuring the full business and community benefits of the partnership approach can be realised.

### Recommendations

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To recommend that the Communities and Neighbourhood Committee:

- i) Agrees the proposed scope.
- ii) Agrees the timetable for the review.
- ii) Agrees to receive a further report on the review findings and options at the May Committee meeting.

### Measures of success

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Key indicators of the overall success of the approach as measured in the Edinburgh People's survey are:

- Improved satisfaction with neighbourhood as a place to live.
- Satisfaction that people from different backgrounds can get on well together.
- People feel they are able to have a say on things happening or how services are run in their local area.

- Satisfaction with specific services e.g. community safety, environment, facilities.

The review process will seek to identify additional measures that can demonstrate the added value, or business and community benefits, of the approach in achieving better outcomes for local communities.

## **Financial impact**

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There are no direct financial implications arising from this report.

## **Equalities impact**

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Local community planning activity and work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations. This is evidenced through the engagement strategies and plans which involve working with all partners and members of the community, detail how barriers to engagement will be removed and seek to promote buy in across communities to common goals.

## **Sustainability impact**

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There are no adverse environmental implications arising from this report.

## **Consultation and engagement**

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Community involvement is core to the NP approach. The review will seek to ensure partners, including community representatives, are fully involved in the review process through a variety of means, including the establishment of appropriate stakeholder reference groups.

## **Background reading / external references**

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[Framework to Advance a Cooperative Capital 2012/17](#)

[Council Strategic Plan](#)

[Statement of Ambition](#)



## Review of Neighbourhood Partnerships - Scope

### 1. Background

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- 1.1 NPs were established in 2007 as Advisory Committees of the Council and are the local expression of community planning in the city, providing the framework by which service providers and communities come together to agree local outcomes and priority actions, setting these out in a Local Community Plan. The NP Board provides oversight of a range of partnership activity in the local setting including the work of themed sub groups, with the community being supported and contributing to this activity in a wide variety of ways. This includes participation in sub groups, organising and participating in community events, projects and initiatives such as clean up campaigns and involvement in local community groups and networks e.g. Friends of Parks Groups.
- 1.2 NPs contribute directly to the Council's commitment to work with local people and to have democratic governance arrangements that facilitate consensus based decision making. Their role in engaging communities in policy and service development and delivery to achieve better outcomes for communities is recognised within the Framework to Advance a Co-operative Capital 2012-17 and in the Council Strategic Plan, both of which were reported to Council on 25 October 2012.
- 1.3 As an outcome of recent work in reviewing the community planning approach at a National level, the Convention of Scottish Local Authorities agreed a 'Statement of Ambition' which sets out the commitment to retain community planning and Single Outcome Agreements as the vehicle for the outcome based approach to public sector reform. The statement emphasises the benefits of understanding place and the needs of communities to achieve more successful outcomes at a local level. NPs contribute directly to this reform agenda and the aspirations for change through the delivery of the Local Community Plans.
- 1.4 Whilst NPs have made significant progress since their establishment in 2007, as reported to the Policy and Strategy Committee on 28 February 2012 and the Communities and Neighbourhoods Committee on 27 November 2012, there is a recognised need for continuous development if the full benefits of the approach are to be realised. Recent developments at a city and National level provide additional impetus to review and refresh the approach to ensure it can continue to deliver better outcomes for communities and is complementary and adds value to the early development of the Total Neighbourhood approach.

## 2. Main report

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2.1 As part of the Council governance review, it was agreed to retain NPs as Advisory Committees of the Council, but to undertake a review to strengthen and develop their role in delivering better outcomes for communities with a particular focus on measures to enhance community participation and the influence of NPs on service development and delivery responding to local identified needs. Consideration will also be given to the contribution of the Total Neighbourhood approach to the future development of NPs.

2.2 A number of strands of work are proposed.

- Developing and strengthening current practice
  - identify models of good practice across NPs including involvement and contribution of stakeholders (e.g. Children and Families review of youth forums)
  - review the operational and procedural framework to ensure compliance with the new Council governance arrangements introduced in October 2012 including the constitution and protocol
  - dissemination and potential for roll out of the pilot outcome focused self assessment for NP Boards working with the Improvement Service
- Enhance community participation
  - identify new ways for involving local communities, particularly communities of interest, with this informed by practice elsewhere in the UK
  - develop partner approaches to community engagement to achieve a streamlined and integrated approach
- Strengthen the strategic influence of NPs
  - increase the influence of NPs on resources, including the potential scope for further devolvement of Council budgets to a neighbourhood level and strengthening the role of NPs in budget setting processes
  - area based analysis of Scottish Index of Multiple Deprivation to inform NP Boards and influence partner targeting of resources
  - strengthen the relationship of NPs to the Edinburgh Partnership and Strategic Partnerships and relating the Local Community Plans to the Single Outcome Agreement

- 2.3 Underpinning all of this activity will be the need to continue to develop the NP Public Performance Framework and a Communications and Social Media Strategy. In relation to performance, work will include designing an effective model for demonstrating the added value of partnership working, options for monitoring and evaluating the impact of community engagement on policy development and service design and delivery and ways of identifying and sharing practice in future.
- 2.4 The findings and options from each of the strands of work will be presented to the Committee for consideration at the May meeting. Decisions at this meeting will inform the implementation phase for services and partners. Based on the work programme proposed, it is anticipated that a suite of products will be created including refreshed guidance and protocols, a good practice guide and options for development actions.
- 2.5 To ensure all stakeholder views are captured it is proposed to hold a series of Council, partner and community sounding board events in March 2013. This will include members of NP Boards and their networks. The review will also be considered at the NP Conveners' Forum in early April 2013. Additionally, the findings from the review will need to be considered by each NP post the May Committee meeting to inform NP development activity.

### 3. Recommendations

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- 3.1 To recommend that the Communities and Neighbourhood Committee:
- i) Agrees the proposed scope.
  - ii) Agrees the timetable for the review.
  - ii) Agrees to receive a further report on the review findings and options at the May Committee meeting.

#### **Mark Turley**

Director Services for Communities

## Links

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<b>Coalition pledges</b>	P33 – Strengthen Neighbourhood Partnerships and further involve local people in decisions on how Council resources are used
<b>Council outcomes</b>	CO23 – Well engaged and well informed – Communities and individuals are empowered and supported to improve local outcomes and foster a sense of community CO24 – The Council communicates effectively internally and externally and has an excellent reputation for customer care
<b>Single Outcome Agreement</b>	SO1 – Edinburgh’s economy delivers increased investment, jobs and opportunities for all SO2 – Edinburgh’s citizens experience improved health and wellbeing, with reduced inequalities in health SO3 – Edinburgh’s children and young people enjoy their childhood and fulfil their potential SO4 – Edinburgh’s communities are safer and have improved physical and social fabric

### Appendices

# Inverleith Neighbourhood Partnership

**7pm Tuesday, 13 August 2013**

## Inverleith Community Grants

<b>Item number</b>	5.6
<b>Report number</b>	
<b>Wards</b>	Ward 5- Inverleith

### Links

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<b>Coalition pledges</b>	<a href="#">P33</a>
<b>Council outcomes</b>	<a href="#">C019, C026</a>
<b>Single Outcome Agreement</b>	<a href="#">S04</a>

Peter Strong –North Neighbourhood Manager

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# Executive Summary

## Community Grants Fund Report

### Summary

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This report provides details of Community Grants Fund applications made to the Inverleith Neighbourhood Partnership.

### Recommendations

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To recommend that the Inverleith Neighbourhood Partnership

- agrees the recommendations
- notes the balance

### Measures of success

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The Community Grants Fund (CGF) aims to encourage small scale activity that benefits local communities and supports the work of the Neighbourhood Partnership (NP) and its community plan. The success of the awards will be measured through addressing NP priorities and through the NP's Performance Framework.

### Financial impact

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The Inverleith Neighbourhood Partnership CGF had £29,161 available for allocation in 2013/14. Grants have already been awarded to projects totalling £9,237, leaving a balance of £19,924. Further applications have been received totalling £10,925 of which £3,560 is recommended as detailed below.

## **Equalities impact**

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Local community planning activity and the work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity, eliminating unlawful discrimination, harassment and victimisation and fostering good relations. This is evidenced through engagement strategies and plans which involve working with all partners and members of the community.

## **Sustainability impact**

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There are no adverse environmental implications arising from this report.

## **Consultation and engagement**

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Any constituted community or voluntary group can make a submission for a CGF award, detailing local benefits in the Inverleith area. Details of awards made are published on the NP website. The North Partnership and Information Team promote the award scheme through community contacts, community councils, local libraries and via social media.

## **Background reading / external references**

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- Project applications in North Neighbourhood team files
- Neighbourhood Partnership Website: [www.edinburghnp.org.uk/inverleith](http://www.edinburghnp.org.uk/inverleith)

# Report

## Community Grants Fund Report

### 1. Background

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1.1 The Neighbourhood Partnership Community Grants fund is a small grants fund for awards of up to £5,000 that will benefit the residents of Inverleith. The grants are available all year round to constituted community and voluntary groups.

### 2. Main report

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2.1 The Inverleith Neighbourhood Partnership CGF had £29,161 available for allocation in 2013/14. Grants have already been awarded to projects totalling £9,237, leaving a balance of £19,924. Further applications have been received totalling £10,925 of which £3,560 is recommended as detailed below.

2.2 **Broughton Association**(NP11/2013/08) have requested £2,500 to support the SeptemberFest 2013 which takes place at Broughton High School and which welcomes approx. 3000 visitors.

This event is a community festival to celebrate the diversity of the area, to bring the community together and to have a positive fun day for all ages. Most activities are provided free of charge or low cost and this grant would provide the following activities:

- Inflatables (£1050)
- Four winds activities (£1000)
- Willow activity (£250)



- Filming project (£200)

This proposal would be open to all local children and families.

This proposal progresses the Inverleith NP outcome of 'improving the wellbeing of children, young people and families' and meets the Community Grants Fund criteria. A partial award of £2,000 is recommended due to budget pressures.

Previous CGF Activity: £3,500 was awarded in June 2012 to support SeptemberFest.

£2,000 was awarded in August 2011 to support SeptemberFest.

£760 was awarded in May 2010 to support SeptemberFest.

Grant requested: £2,500

Recommended: £2,000

2.3 **Stockbridge and Inverleith Community Council**(NP11/2013/09) have requested £1,060 to help advertise and promote the 2013 StockFest to residents of Inverleith and beyond.

This grant requested would:

- To design and produce 5000 brochures promoting the events (£1060)

This proposal would benefit hundreds of local people as well as promoting the area of Stockbridge further afield.

This proposal meets the community grants fund criteria and progresses the Inverleith NP outcomes of 'improving the health and well-being of our community' and a grant of £1060 is recommended.

Previous CGF Activity: £2,100 was awarded in Feb 2013 for installation of cycle racks.

£1,345 was awarded in July 2012 towards StockFest 2012.

£4,000 was awarded in August 2008 to support StockFest 2008.

Grant Requested: £1,060

Recommended: £1,060

2.4 **Friends of Davidson Mains Park and Woods**(NP11/2013/10) have requested £2,365 to encourage more local children and families to engage with the park and to access information.

This grant requested would purchase:

- Design of a website (£200)
- Design of interpretation panel and QR code (£816)
- Production of the Interpretation panel (£1044 - £1349)

Almond NP have already awarded £2,000 for a series of outdoor learning sessions for children as this park is located in the West Neighbourhood area. The Friends group feel that many people from surrounding Blackhall / Craigleith areas visit the park, and many children from Davidson Mains Primary live in Inverleith, so this project would be of benefit to Inverleith residents too. According to 2009 figures, a total of 86 primary school pupils and 265 secondary pupils attended Davidson Mains Primary and Royal High Secondary schools respectively.

This proposal meets the community grants fund criteria and progresses the Inverleith NP outcomes of 'improving the health and well-being of our community' and also 'improving the wellbeing of children, young people and families'. Due to the relatively low number of local children who will benefit from this proposal, and that the park is not within Inverleith area, a partial grant of £500 is recommended.

Previous CGF Activity: £889 was awarded in September 2010 to produce an educational leaflet for children.

Grant requested: £2,365

Recommended: £500

2.5 **Drylaw Rainbow Club**(NP11/2013/11) have requested £5000 to support their refurbishment of the toilets in Drylaw Parish Church where they are based.

This grant requested would purchase:

- Toilet upgrade– total cost £11990, with Rainbow Club paying the balance (£5000)

This proposal does not meet the community grants fund criteria as we are unable to consider refurbishment of disabled toilets as the City of Edinburgh Council is still unable to fund disability adaptations to its own premises and is therefore not in a position to fund the 3rd sector for this. No grant is recommended.

Previous CGF Activity: £1,229 was awarded in July 2012 to organise a trip for service users.

£828 was awarded in September 2010 to purchase new equipment.

Grant requested: £5,000

Recommended: £NIL

### 3. Recommendations

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- a) To approve recommendations as detailed in 2.2 - 2.5 in this report
- b) To note the balance

### 4 Financial impact

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4.1 The Inverleith Neighbourhood Partnership CGF had a balance of £19,924 available for allocation in 2013/14. If recommendations on applications detailed here are approved, this will leave a balance of £16,364.

## Links

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<b>Coalition pledges</b>	<a href="#"><u>P33 – Strengthen Neighbourhood Partnerships and further involve local people in decision on how Council resources are used.</u></a>
<b>Council outcomes</b>	<a href="#"><u>CO19 - Attractive Places and Well Maintained – Edinburgh remains an attractive city through the development of high quality buildings and places and the delivery of high standards</u></a> <a href="#"><u>CO26 – The Council engages with Stakeholders and works in Partnership to improve services and deliver on agreed objectives.</u></a>
<b>Single Outcome Agreement</b>	<a href="#"><u>SO4 - Edinburgh’s communities are safer and have improved physical and social fabric.</u></a>
<b>Appendices</b>	Appendix 1 - <b>INVERLEITH NEIGHBOURHOOD PARTNERSHIP 2012/13 AWARDS APPROVED TO DATE</b> <b>APPENDIX 2 – NEW APPLICATIONS FOR CONSIDERATION</b>

Peter Strong – North Neighbourhood Manager

## APPENDIX ONE – grants awarded to date 2013/14

<u>Name of applicant group</u>	<u>Purpose of grant</u>	<u>Amount awarded</u>	<u>Balance</u>
			£29,161
Fet-Lor	To support the Inverleith wide Summer Holiday programme 2013 for children, young people and families	£3,300	£25,861
Blackhall Children's Sports Committee	To contribute towards the Blackhall Children's Sports Day 2013	£500	£25,361
Blackhall Athletics	To purchase equipment and training for new team	£2,192	£23,169
Primary School Musical	To produce a film and school resources based on the 'Primary School Musical' event	£2,500	£20,669
Edinburgh Junior Netball Club	To purchase transport and tickets for international netball event	£745	£19,924
<b>TOTALS</b>		<b>£9,237</b>	<b>£19,924</b>

## APPENDIX TWO – grants to be considered 130813

### INVERLEITH NEIGHBOURHOOD PARTNERSHIP 2012/13 APPLICATIONS RECOMMENDED

<u>Name of applicant group</u>	<u>Purpose of grant</u>	<u>Amount requested</u>	<u>Assessment stage</u>	<u>Recommendation</u>
Broughton Association	To support SeptemberFest 2013	£2,500	Complete and fully assessed	£2,000
Stockbridge Inverleith Community Council	To support StockFest 2013	£1,810	Complete and fully assessed	£1,060
Friends of Davidson Mains Park and Woods	To purchase transport and tickets for international netball event	£2,365	Complete and fully assessed	£1,000
Drylaw Rainbow Club	To upgrade toilets	£5,000	Complete and fully assessed	<b>NIL</b>
<b>OPENING BALANCE</b>				<b>£ 29,161</b>
<b>ALLOCATED TO DATE (App 1)</b>				<b>£9,237</b>
<b>REMAINING BALANCE</b>				<b>£19,924</b>
<b>RECOMMENDED IN THIS REPORT (App 2)</b>				<b>£3,560</b>
<b>REMAINING BALANCE 2012/13</b>				<b>£16,364</b>