

# Notice of meeting and agenda

## **Forth Neighbourhood Partnership Public Meeting**

**6pm, Thursday 18<sup>th</sup> January 2018**

**North Local Office (access from Car Park)**

**8 West Pilton Gardens, EH4 4DP**

### **Contact**

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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None

## **4. Minutes**

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- 4.1 Minutes of the Forth Neighbourhood Partnership Public Meeting of 15<sup>th</sup> August 2017 (circulated). Submitted for approval as a correct record.

## **5. Neighbourhood Partnership Business**

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- 5.1 For information: Cycle and Walking Improvements - Lower Granton Road – Report to follow
- 5.2 Introduction to the new Health & Social Care Locality Manager – Report attached
- 5.3 Update on North West Locality Improvement Plan 2017-2022 – [Locality Improvement Plans: Report to Culture and Communities Committee 051217](#)
- 5.4 Development of North West Locality Committee – [Establishment of Locality Committees: Report to Council on 231117](#)
- 5.5 Neighbourhood Environment Programme (NEP) funding 2017/18 – Report Circulated
- 5.6 Community Grants Fund (CGF) 2017/18 – Report Circulated
- 5.7 Public Questions

## **6. Dates of Future Meetings**

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To be confirmed;

**Laurence Rockey**

**Head of Strategy and Insight**

### **Committee Members**

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Councillors Bird, Campbell, Day and Gordon; Willie Black (West Pilton West Granton Community Council), Fred Marinello (Granton & District Community Council, Tim Parker (Trinity Community Council), Julie Smith / Dave Pickering (North Edinburgh Voluntary Sector Forum), Inspector Jonathan Elliot (Police Scotland), Mike Massaro-Mallinson (Health & Social Care) and James Melvin (Scottish Fire and Rescue Service).

### **Information about the Forth Neighbourhood Partnership**

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The Forth Neighbourhood Partnership consists of 4 Councillors representing Ward 4 (Forth). In addition, the Partnership includes representatives from the Police, NHS Lothian, the voluntary sector and four local Community Councils.

### **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact: Elaine Lennon, Partnership Development Officer – Tel: 0131 529 5270 Email: [elaine.lennon@edinburgh.gov.uk](mailto:elaine.lennon@edinburgh.gov.uk)

The agenda, minutes and public reports of all the main Council committees including the Neighbourhood Partnership can be viewed online by going to [www.edinburgh.gov.uk/meetings](http://www.edinburgh.gov.uk/meetings)

# Minutes

## Forth Neighbourhood Partnership Public Meeting

6.30pm Tuesday 15 August 2017

### North Edinburgh Local Office

#### Present

Cllr. Cammy Day	:	City of Edinburgh Council (Convener)
Cllr. Jim Campbell	:	City of Edinburgh Council
Cllr Eleanor Bird	:	City of Edinburgh Council
Cllr George Gordon	:	City of Edinburgh Council
Fred Marinello	:	Granton & District Community Council
Willie Black	:	West Pilton West Granton Community Council
Bill Rodgers	:	Trinity Community Council

#### In Attendance

Peter Strong	:	CEC Place – North West Locality Manager
Scott Donkin	:	CEC Place – Partnership and Information Manager
Jim Pattison	:	CEC Place – Partnership Development Officer
Helen Bourquin	:	CEC – CLD

#### 1. Order of Business

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As shown in agenda

#### 1. Election of Convener and Vice Convener

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- 2.1.1 Peter Strong welcomed everyone and said the first item of business was to appoint a Convener and Vice Convener. Councillor Day was then elected as Convener and Councillor Gordon as Vice Convener.

#### 3. Declarations of Interest

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None

#### 4. Deputations

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None

#### 5. Minutes of the Previous Meeting

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**Decision:**

To approve the minutes of Forth Neighbourhood Partnership Public meeting of 30 November 2016 as a correct record.

## **6. Neighbourhood Partnership Business**

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### **6.1 Forth Local Community Plan**

6.4.1 Jim Pattison spoke to the previously circulated report.

The report contained a summary of some of the progress and achievements against each of the plan priorities over the period 2014-17.

It was noted that the successful partnership activity and approaches that were developed during the lifetime of the Local Community Plan will be continued and built on through the development of the North-West Locality Improvement Plan 2017-22.

Progress and achievements against each of the plan priorities included:

#### **Increase Opportunities for all to live healthy lifestyles**

The Partnership supported a pilot project to look at how to improve community use of West Pilton Park, with a specific link to the health benefits of people spending more time outdoors. The activity is still ongoing but it is anticipated that the approaches developed could be used as a template for improving use of other open spaces across Forth.

An online community map was funded and developed as a way of increasing knowledge of and take up of health services.

A range of projects promoting work on physical activity and healthy eating was supported by the Partnership's Community Grant Fund, including funding for:

- Spartans Community Football Association to run a FooTEA club for young members of the BME community
- Fidra Tenants to renovate their community room and put in cooking facilities to promote healthy eating locally
- Muirhouse Millennium Centre to refit their kitchen and promote healthy eating activities within the centre
- Granton Community Gardeners to develop back greens for community use and encourage residents to grow their own vegetables
- Local youth organisations to run North Edinburgh Youth Work Games in both 2015 and 2016
- Craigroyston Amateurs FC for football strips and Lauriston Thistle AFC for portable goals and nets.
- Royston Wardieburn Community Centre for their 'Spring Chickens' initiative to provide a range of activities for older people and a Summer Programme for children and families on low incomes.

- Friends of West Pilton Park to purchase a marquee and provide recreational opportunities on the park for the local community.
- West Pilton Community Centre to help meet costs of a new astro-turf pitch.

### **Improve employment opportunities – with a focus on young people**

The Community Connections group held sessions to identify good practice and where things were not working particularly well or where there were barriers. This helped identify what actions were necessary to improve employability opportunities for young people.

A North Edinburgh Employment and Information Fair was held in Muirhouse with approximately 300 job seekers attending.

All local regeneration initiatives were encouraged to develop approaches that would maximise employment opportunities for local people. This was also a standing item for the Waterfront Development Group.

Craigroyston Community High School linked directly with Apex hotels and Urban Union in relation to courses offered in the curriculum.

A number of exploratory meetings were held to explore options regarding the development of social enterprises locally.

### **Positively engage and support young people**

The North Edinburgh Young People's Forum acted as the 'Control' group for the YouthTalk initiative. The primary role of the group was to help identify and agree methods to engage with other young people in the area and to get involved with gathering opinions, issues etc. The group also acted as ambassadors for the project and helped promote the 'North' as a positive place for young people.

Stage 1 involved the flash poll where young people were asked to provide an opinion based on their views of local services aimed at young people and where improvements could be made. The flash poll and mapping process involved over 1200 young people.

A local Youth Talk event subsequently took place - bringing together young people and adults to understand the outcomes to date and help shape future actions for improving how we best deliver a wide range of services.

A range of projects promoting work to engage and support young people were supported by CGF, including funding for:

- Local youth organisations to build on the Youth Talk initiative with a range of activities, including engaging with and helping divert young people away from risk taking behaviour.

- North Edinburgh Childcare to run a programme of Physical Activity at their out of school sessions
- Royston Wardieburn Community Centre to operate a Summer Programme,
- Local youth organisations to run North Edinburgh Youth Work Games in both 2015 and 2016
- The North Edinburgh Summer Blast – Young People’s Festival – planned and operated by the young people.

### **Improve the way we engage with and support our communities**

A number of meetings took place with representatives from Forth Community Councils to look at how to improve the way we engage with and support our communities. One of the main issues discussed was how the Neighbourhood Partnership could improve the capacity of Community Councils to communicate with the public and engage with Partnership activity.

A new programme of City Wide training was agreed and Forth Community Councils were encouraged to attend as many of these sessions as possible over the last few years.

Work was also undertaken to promote a Community Leadership College, resulting in the creation of Community Action North (CAN)

A number of initiatives were supported by CGF to improve community cohesion and promote greater involvement in community activity, including:

- A series of local engagement events for the Madelvic community
- Assisting the Polish Family Support Centre to help children from local Polish community to integrate into local schools and the wider community
- Helping Tenants and Residents in Muirhouse (TRIM) to promote community led activity in Muirhouse,
- Funding for North Edinburgh Youth Forum to produce a newspaper and run a number of engagement events for young people
- Funding Living in Harmony Group to run an equalities event locally
- Helping each of the four local Community Councils to improve communication and engagement with their community.
- Supporting North Edinburgh Arts to run a number of art based initiatives involving the local community including The Penny Tenement Opera.
- Supporting West Granton Trust to run a number of education sessions on Scottish art and culture.
- Helping Forth Children’s Theatre to renovate new rehearsal space.
- Funding North West Carers to produce and distribute carer’s information pack for local carers.
- Funding for PCHP to develop an online community map as a way of increasing knowledge of and take up of health and other local services and opportunities.

The progress and achievements were noted.

## **6.2 North West Locality Local Improvement Plan**

### **6.2.1 Scott Donkin and Peter Strong spoke to the previously circulated report.**

Locality Improvement Plans aim to achieve better outcomes for those individuals and communities experiencing the greatest inequality through partnership working and the meaningful engagement of citizens and communities.

To develop the LIPs, Project Teams were established in each of the localities. These involved lead partners from the partnership groups which support delivery of the locality model and which have responsibility for the development and delivery of the LIP.

A two-stage approach was devised. The first set about identifying priorities and outcomes to meet needs and aspirations across the wider locality and to form the main body of the LIP. The second phase centred on engaging people within the identified smaller areas.

During the first stage, the NW project group built on the experience of the Neighbourhood Partnership's with a locality wide event. Partners and key stakeholders were invited to participate with a view that much of the positive work already supported in the various working groups was not lost. This was followed by more detailed engagement across working groups and existing community based organisations.

The process asked people to think longer term against key themes. Over 900 suggestions were promoted and all recorded and made available on the Neighbourhood Partnership websites.

From this, officers set about identifying areas of commonality and devising wider statements that could be used to create outcomes or priorities. Within each theme up to 8 were identified and prepared for the second phase of the process.

All of the outcomes/priorities were promoted through libraries, community centres and in offices e.g. North, Kirkliston, South Queensferry and Drumbrae in paper format.

This has then created the outcomes/priorities as identified in the LIP document.

In the smaller areas, a different approach was used. The areas identified in North are identified as being furthest removed in terms of achieving or accessing positive outcomes across a wide range of themes including health, education, crime and employment. To support this area, following a procurement process, Community Action North were contracted to engage with those communities, individuals and groups at the heart of the issues. This has helped to create a strengthened approach to developing the actions for the area and key officers responsible for leading the themes are co-producing actions with the community.

Over 1000 people have participated in the process and those involved in the development of the engagement feel that it has been productive as it has



involved dialogue and face to face engagement creating a real quality to the process.

The LIP will be managed using thematic groups and these have been established and are:

- Employment Training and Education
- Health & Wellbeing
- Community Safety
- Place
- Children Young People and Families

The LIP will be agreed and signed off by all respective partner organisations before being submitted to the Scottish Government in October 2017 and thereafter published online.

The legislation determines that all outcomes and progress will be reported annually and it is planned to make this process engaging and interactive.

Issues raised in discussion included:

- A single partner will be responsible for taking the lead on each action.
- Health inequalities will be addressed with specific actions to be developed. A poverty unit is being set up within the Council and will address this along with other issues.
- Health and Social Care and NHS are actively engaged in process.
- We will actively engage with wider community to progress the plan.
- Community Councils will be central to the process.
- Engaging with planning system is important and Forth Councillors are meeting with planners to explore best way to do this.
- Stronger North was a success and we will explore how to roll out this approach.

The partnership noted the report and the LIP and agreed to support the priorities/outcomes and high level actions identified.

### **6.3 Development of North West Locality Committee**

#### **6.3.1 Peter Strong and Cllr Gordon provided a verbal update on this item.**

Peter gave an overview of options on how best to oversee the work of the Localities and the development and implementation of the Locality Improvement Plan.

A range of options are being explored (including Locality Committees) and will include examining how any new vehicle will relate to Neighbourhood Partnerships and Community Councils.

Each locality will come to a view on what they think would be best for their area and then report back to the Council.

Councillor Gordon is Convenor of the North West Cross Party Working Group. Some work has already been undertaken at officer level and this will now be widened to involve Councillors and communities.

It is envisaged that the Working Groups will complete their work in around 12 weeks and then report to the Council – with a final decision being taken in December/January.

The community will be kept involved and models of good practice used – with Muirhouse Shopping Centre Working Group being noted as an example of good practice.

#### 6.4 Forth Neighbourhood Environment Programme 2016/17

Peter Strong spoke to the previously circulated report.

In November 2016 the neighbourhood partnership agreed the following projects as the 2016/17 HRA NEP (it should be noted that HRA projects are restricted to ground held on the Housing Revenue Account, essentially areas of Council housing):-

Location	Description	Cost	Status
Wardieburn Road	Beds/planters for community food growing	£11,500	Complete
West Pilton Gardens	Seats and play area	£9,200	Complete
Ferry Road Drive	Fencing and bin stores	£64,600	Tender awaiting sign off
Muirhouse Gardens/Parkway	Fencing	£42,200	Tender awaiting sign off
Muirhouse Gardens	Upgrade footpath	£3,800	Complete
Pennywell Gardens/Muirhouse Loan	Fencing/landscaping	£29,980	Complete
Granton View	Soft landscaping	£2,800	Complete
Muirhouse Court/Muirhouse Medway	Soft landscaping	£16,322	Complete

West Pilton Gardens	Fencing/bin storage	£64,500	Tender awaiting sign off
Wardieburn	Fencing	£65,693	Tender awaiting sign off
West Pilton Avenue	Phase 2 backgreen	£10,300	Complete

The fencing/bin store projects in Ferry Road Drive, Muirhouse Pakway/Gardens, West Pilton Gardens and Wardieburn at an estimated total cost of £236,993 were packaged together in a mini-tender, which has returned a price of £227,000 and is awaiting sign off. Work will commence on site shortly.

In addition, a NEP project previously approved in 2015 (create bin bays in Crewe Road Gardens) was completed at a cost of £44,000.

The neighbourhood partnership also agreed that the completion of fencing projects in Wardieburn should remain in the NEP project bank for consideration future years. The estimated cost for this project is around £94,000.

In previous years, local elected members, community councils and registered tenant's organisations have provided suggestions for projects for inclusion in the NEP, which have then been prioritised by a sub group made up of these members, according to an agreed scoring criteria. This has not happened this year, for a number of reasons including uncertainty over whether neighbourhood partnerships would continue to meet and lack of clarity over the NEP budget split between Forth and Almond wards given the boundary change which included Muirhouse in Almond.

As a result, assuming the NP agrees to complete the Wardieburn fencing project there is approximately £154,500 remaining to be allocated in 2017/18 NEP budget (budget for the £227,000 for already tendered projects will be carried forward from 2016/17).

It was therefore recommended that elected members, community councils and registered tenant's organisations within Forth are canvassed for potential projects during August and early September, and that these are prioritised at a special sub group meeting to be arranged in late September.

Issues raised during discussion included:

- Friends of Granton Castle have submitted a NEP proposal and this will be considered along with other potential projects – either via HRA allocation if on HRA land or via Roads and Footpaths if not.

- We need to improve communication between identifying and completing projects to ensure the community is kept informed.
- Agreed not to take suggestions from individuals but to route them through existing process.

It is anticipated that a meeting will be held in late September/early October to finalise projects.

### Roads & Footpaths NEP

In November 2016 the neighbourhood partnership agreed the following as the 2016/17 roads & footpaths NEP:-

Location	Description	Cost	Status
Denham Green Avenue & Denham Green Place	Replace kerbs, resurface footways, replace gullies, install street lighting ducts	£50,000	Complete
Bangholm Place & Avenue	Replace kerbs and resurface footways and carriageway in Bangholm Avenue	£85,000	Complete
Russell Place	Resurface east footway and install street lighting ducts from Spencer Place to Lennox Row	£18,000	Carried Forward

The following projects were proposed as the 2017/18 roads & footpaths NEP:-

Location	Description	Estimated cost
Russell Place	Resurface east footway and install street lighting ducts from Spencer Place to Lennox Row	£18,000
<b>Total</b>		<b>£18,000</b>

### Decision:

To agree the NEP spend as outlined in the report.

## 6.5 Forth NP Community Grants Fund 2017/18

### 6.5.1 Jim Pattison spoke to the previously circulated report.

Forth Neighbourhood Partnership has a CGF budget for allocation in 2017/18 of £26,444

To help as many organisations as possible the Neighbourhood Partnership currently recommends that applications should normally be for a maximum of £3,000.

Applications totalling £15,718 have already been approved as detailed below - Granton History Hub (£500), Lauriston Thistle (£543), RWCC Spring Chickens (£3,000), RWCC Summer Programme (£2,375), MYDG Youth Work Games (£3,800), North Edinburgh Young People's Forum (£1,500), North Edinburgh Childcare (£2,000), North Edinburgh Arts (£2,000).

These applications were agreed under delegated authority in consultation with the neighbourhood partnership board as they related to time critical activities which were taking place in advance of the next scheduled neighbourhood partnership meeting.

A total of 4 applications have been received with a total value of £11,160 against the remaining budget of £10,726

Details of the applications are shown here.

**West Granton Community Trust** applied for £3,460 to meet the costs of piloting the Granton Good Citizens Project which is designed to connect people from across the community. New networks will be established to foster positive relationships between people from diverse backgrounds and from all levels and sectors of the community.

**Pilton Community Health Project** has applied for £4,200 to develop a community crèche service in North Edinburgh which any individual or organisation will be able to access.

They wish to set up a 6 months' pilot initiative to assess whether they can run the crèche as a social enterprise. During the 6-month development phase they will explore different business models to safeguard this service for future years.

**The Polish Cultural Festival** has applied for £2,000 to engage the Polish and Scottish community in a fun day with Polish modern theatre (20<sup>th</sup> of October 2017). The event will be based in the North Edinburgh Art Centre and run in both Polish and English languages. It will include the performance of "The Storytelling Machine" and theatre improvisation workshop for children, delivered by award winning Polish theatre Pinocchio ([www.teatrpinkio.pl](http://www.teatrpinkio.pl)).

**Community Action North** have applied for £1,500 to run a training and support programme for local people aimed at building positive relationships and developing collaborative approaches based on a shared understanding of community needs and priorities. The course will be run across North Edinburgh

and they have also submitted an application to Almond NP for the remaining £1,500. 15 local people will be selected in total.

Following discussion, the following awards were agreed:

**West Granton Community Trust - £3,000**  
**Pilton Community Health Project - £3,000**  
**The Polish Cultural Festival Association - £1,000**  
**Community Action North - £1,476**

The balance remaining for 2017/18 is now £2,250

## **6.6 Public Questions**

Granton CC are in discussion with East Lothian Buses regarding link from Granton to City Centre.

Kirsty Sutherland said Friends of Granton Walled Garden is on 23 September and all welcome. Kirsty will forward details to Jim Pattison for wider circulation.

## **7. Dates of Future Meetings and Close of Business**

There being no further business, the Convener closed the meeting, thanking all for their attendance.

Next meeting date – to be arranged.

# Forth Neighbourhood Partnership

6.30pm, Thursday 18<sup>th</sup> January 2018

## Introduction to new Health & Social Care Locality Manager

<b>Item number</b>	5.2
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards -</b>	Ward 4 - Forth

North West Locality Vision  
Edinburgh Health and Social Care Partnership



A word cloud of values and attributes. The words are arranged in a roughly rectangular shape, with 'Engaging' at the top left and 'Resilient' at the top right. 'Empowering' is on the left side, 'Caring' is in the middle left, and 'Connected' is at the bottom left. 'Creative' is in the center, 'Professional' and 'Realistic' are in the middle right, and 'Listening' is on the right side. 'Positive' is at the bottom center. The words are in various colors: purple, blue, yellow, green, and pink.

Engaging  
Resilient  
Empowering  
Caring  
Respectful  
Inclusive  
Responsive  
Creative  
Professional  
Realistic  
Listening  
Connected  
Positive



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**Katie Bryce**  
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*Hub services undertake assessment, provide an urgent response, discharge planning to facilitate swift discharge and provide support in the community to prevent avoidable hospital admission.*

- Single point of contact
- Urgent crisis response
- Short term intervention
- Social workers
- Physiotherapy and Occupational Therapy
- Care services with a rehab and reablement focus
- LOOPs worker

*Ongoing support for people within the geographical area, complex care provided in an integrated way working in partnership to develop preventative services to support community resilience.*

- Gylemuir Care Home
- Royston Care Home
- Older People's Mental Health
- Community Nursing
- Assessment and Care Management
- Home Care and Support

*Ongoing support for people within the geographical area, complex care provided in an integrated way working in partnership to develop preventative services to support community resilience.*

- Drumbrae Care Home
- Community Learning Disabilities Team
- Community Nursing
- Assessment and Care Management
- Home Care and Support

*Ongoing support for people within the geographical area with mental health and/or substance misuse problems who cannot be supported in other services. Complex care provided in an integrated way working in partnership to develop preventative services to support community resilience.*

- Community Mental Health Team
- Substance Misuse Team
- Primary Care Liaison Team
- Mental Health Officers
- Alcohol Related Brain Damage Unit
- Blood Borne Virus Service (City-wide)

**Clinical Lead:** Dr Robin Balfour  
**Bridge Cluster Lead:** Dr Susan Martin  
**Tower Cluster Lead:** Dr Sarah Moran  
**17c Clinical Lead:** Dr Patricia Donald  
**Development Manager:** Lyndsay Taylor  
**Health Promotion Specialist:** Liz Simpson  
**Public Health Practitioner:** Lesley Johnston  
**Primary Care Pharmacist:** Anne Young & Wendy Carswell  
**Strategic Planning Officer:** Maggie Scrugham

These roles contribute towards the clinical, operational and strategic management of the locality to ensure robust systems and processes and person centred services are designed around the needs of the people of North West Edinburgh.

There are a variety of roles within primary and secondary care and the third sector which have an integrated remit within the locality providing support to the Hub and Clusters and contribute to the overall strategic aims of Edinburgh Health and Social Care Partnership.

## North West Locality Senior Team

### Anne Walker Hub Manager

Hub Service Manager  
Lynn Forrest  
Roslyn Scott

Senior Social Worker  
Rosemary Cook  
Amanda Dobson  
Colin Garden (Gylemuir)

Day Services Manager  
Lewis Hunston

LOOPS  
Claudine Davidson

Senior Practitioner, Palliative Care  
Bernie Boyd

### Aileen Kenny Bridge Cluster Manager

Senior Social Worker  
Anita Heyes

Senior Occupational Therapist (CEC)  
Nicola Payne  
Sarah Gahagan

Gylemuir Care Home Manager  
Stephen Van Putten

Royston Care Home Manager  
Andrew Renshaw

District Nurse Team Manager  
Sarah Chalmers

Older People's Mental Health Team Lead  
Ian McDougall Nursing  
Jenny Simpson Occupational Therapy  
(Health)

Home Care Manager  
Robert Boswell

### Alison Meiklejohn Tower Cluster Manager

Senior Social Worker  
Paul Hillier

Senior Occupational Therapist (CEC)  
Louise McCann

Drumbrae Care Home Manager  
Elaine Heath

Community Learning Disabilities Team  
Derek Waye Nurse Team Manager  
Laura McLean Senior Occupational  
Therapist (Health)

District Nurse Team Manager  
Jenny Hickey

Home Care Manager  
Gordon Alexander

### Katie Bryce Mental Health & Substance Misuse Manager

Senior Social Worker  
Peter Davies

Mental Health Officers  
Chris Newman John Armstrong  
Elizabeth Purser Simon Shirley  
Kirstin Marshall

Senior Occupational Therapist (Health)  
Elizabeth Watson

Community Mental Health Nurse Team  
Manager  
Lorraine Fleming

Substance Misuse Nurse Team Manager  
Vacant

## North West Locality Values

### What you can expect from us

- To communicate clearly
- To be clear about expectations
- To listen
- To enable creative thinking
- To be supportive
- To be visible
- To be approachable

### What we expect from you

- To take professional responsibility
- To be open to working differently
- To fully participate in developing the locality
- To work together efficiently and effectively
- To be person centred

*These qualities apply to us all*

Yours views?

# Forth Neighbourhood Partnership

**Thursday 18 January 2018**

## **Neighbourhood Environment Programme 2017/18**

<b>Item number</b>	5.5
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	4 Forth

### **Executive summary**

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This report presents for approval recommended projects for the Housing Revenue Account element of the 2017/18 Neighbourhood Environment Programme.

## Neighbourhood Environment Programme 2017/18

### Recommendations

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That the Forth Neighbourhood Partnership agrees:

- 1.1 To adopt the prioritised list of Housing Revenue Account (HRA) Neighbourhood Environment Programme (NEP) projects included as Appendix 1 as the 2017/18 HRA NEP
- 1.2 To continue consideration of Roads & Footpaths projects as detailed in 2.6 below for inclusion in the 2018/19 NEP

### Main report

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#### HRA NEP

- 2.1 At its meeting on 15 August 2017 Forth Neighbourhood Partnership agreed to convene a meeting of the NEP working group to consider and prioritise projects proposed for inclusion in the 2017/18 HRA NEP.
- 2.2 The working group met on 6 December 2017. Two elected members and representatives from Granton & District, Trinity and West Pilton West Granton community Councils attended. The working group considered all NEP proposals submitted, and the prioritised list is attached at Appendix 1 for approval by the neighbourhood partnership board for approval as the 2017/18 HRA NEP.
- 2.3 If approved, this leaves a balance of £17,244 unspent from the 2017/18 HRA NEP budget of £248,444. While discussions with community councils will continue to try and identify potential projects to be included in this year's programme, any unexpended surplus will be carried forward into 2018/19's NEP budget.
- 2.4 It was reported to the August neighbourhood partnership meeting that the outstanding fencing/bin store projects in Ferry Road Drive, Muirhouse Parkway/Gardens, West Pilton Gardens and Wardieburn which had been agreed as part of the 2016/17 NEP had been packaged together as a mini-tender with an estimated price of £227,000, and it was anticipated that a site start would follow shortly. However, delays in the tendering process have

meant that work has not yet started on site, although it is anticipated that this will take place later this financial year.

2.5 A map is attached as Appendix 2 showing 2017/18 proposed NEP projects.

### **Roads & Footpaths NEP**

2.6 The 15 August 2017 NP meeting also agreed that the 2017/18 Roads & Footpaths NEP would comprise footway resurfacing at Russell Place. The December NEP sub group meeting noted that the following projects had been submitted and recommends that they be continued for consideration for 2018/19 Roads & Footpaths NEP funding, along with any other project proposals coming forward.

<b>Sponsor</b>	<b>Location</b>	<b>Project</b>
Granton Castle Walled Garden Group	Cyclepath and footpath linking Caroline Park Avenue with West Shore Road; walled garden	Improve cyclepath & footpath; mains water supply to community growing area
StrongerNorth/Cllr Bird	W Pilton Park	Install fencing
Cllr Bird	W Pilton Rise	Block off street

### **Measures of success**

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3.1.1 Improved safety, security and visual appearance of the environment within Forth ward, measured by an increase in residents expressing satisfaction with their neighbourhood as a place to live in the annual Edinburgh Peoples Survey, along with reduced ongoing maintenance costs.

### **Financial impact**

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4.1 If the NP board agree to this report's recommendations the bulk of the 2017/18 NEP budget of £268,844 will be expended, with any underspend being carried forward to 2018/19.

### **Risk, policy, compliance and governance impact**

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5.1.1 Each NEP project will be closely monitored to ensure work is completed on time, to specification and within budget.

## Equalities impact

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6.1 Positive impact on equalities groups is one of the criteria used in scoring NEP projects.

## Sustainability impact

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7.1 NEP projects are designed to enhance the visual amenity of the neighbourhood and reduce ongoing maintenance costs by replacing outdated materials with more modern sustainable materials and designs.

## Consultation and engagement

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8.1. There has been extensive consultation and engagement in proposing and prioritising potential NEP projects. Once projects have been agreed further more localised consultation will take place with residents in the immediate vicinity of each project to ensure that they are supportive of the work going ahead.

## Background reading / external references

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[Forth Neighbourhood Partnership Website](#)

**Peter Strong**

Place

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## NEP PROJECT APPLICATIONS 2017/18

## HRA Projects

Number	Sponsor	Location	Project	Estimated cost	Score
1	NP board	Various	Wardieburn	£55,500	Already agreed
10	Leith Harbour Newhaven CC/Cllr Bird	Auchinleck Court	Improve vennel and access	£1,600 for railings. Remainder funded by Leith NP	
7	GDCC	Backgreen at Wardieburn St East/ Place East/Drive/Terrace	Backgreen improvements – community growing	£25,500	80
6	WPWG CC	Area beside Inchcolm/Inchgarvie Courts	Create community growing space	£15,600	75
8	GDCC	Corner plot at Wardieburn St East/Terrace	Improve community growing area	£14,500	75
4	WPWG CC	Backgreen at Crewe Road Gardens/Crewe road North	Improve landscaping and pathway	£,8,000	70
5	GDCC	Granton Mewday	Create bin locations at various front gardens – 16 in total	£40,500	70
2	WPWG CC/Cllr Day	Rear gardens at 10 Crewe Road Gdns	Security fencing	£19,600	65
9	GDCC	Grassed area at junction of Wardieburn St	Planting	£5,500	55



		East/Terrace			
12	Cllr Gordon	Backgreen at 11 Royston Mains Gdns/1 Royston Mains Crescent/18-30 Pilton Drive North	Backgreen improvements – community growing	£25,000	55
3	WPWG CC	Wall between 23 & 24 Crewe Road Gdns	Replace wall with palisade fencing	£3,500	50
11	Cllr Gordon	60-62, 41-47, 63-77 Ferry Road Drive; 7-13, 10-12 W Pilton St	Improve fencing create bin space to complement building fabric improvements	£16,400	50
13	Patch walkabout	157-163 Crewe Road North	Removal of planter	Not priced	Consider other options
			<b>Total</b>	<b>£231,200</b>	
			<b>Budget</b>	<b>£248,444</b>	

# Forth HRA NEPs – Location Plan

## Legend

- 1, Various fencing Wardieburn.
- 2, 10 Crewe Road Gardens, install new fencing at cycle path to rear of gardens
- 3, Crewe Road Gardens (23/24) replace wall with palisade fencing, landscaping & shrubs,
- 4, Crewe Road Gardens/ North, improved landscaping & pathways
- 5, Granton Medway, create locations in various front gardens
- 6, Inchcolm Court, community growing space
- 7, Wardieburn St East/ Place East/ Drive/Terrace-Backgreen improvements, community growing
- 8, Corner plot, Wardeiburn Street East, community growing
- 9, Grassed area, junction of Wardieburn Street East/ terrace
- 10, Auchinleck Court, replacement of railings
- 11, Ferry Road Drive, various addresses. Improved fencing, create bin space to complement building fabric improvements
- 12, Royston Mains Gardens/ Crescent/ 18-30 Pilton Drive North
- 13, 157 – 163 Crewe Road North – Not proceeding
- 14, Footpath resurfacing, Russell Place





# Forth Neighbourhood Partnership

**Public meeting – 6pm, Thursday 18<sup>th</sup> January 2018**

## Community Grants Fund 2017/18

<b>Item number</b>	5.6
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	Forth

### Executive summary

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This report provides details of Community Grants Fund applications made to the Forth Neighbourhood Partnership. A budget of £26,444 has been allocated to the Forth Neighbourhood Partnership in 2017/18 for small projects progressing one or more of the local Community Plan priorities.

Applications totalling £24,194 have already been approved leaving a current balance of £2,250. An underspend of £1,653 is being returned, resulting in a balance for allocation of £3,903.

This report summarises applications received and makes recommendations for funding.

A total of four applications have been received with a total value of **£7,446** against the remaining budget of £3,903.

If the recommendations in this report are approved this will leave a balance of £NIL in the 2017/18 budget.

### Links

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Coalition pledges	<a href="#">P33</a>
Council priorities	<a href="#">CP1, CP2, CP4</a>
Single Outcome Agreement	<a href="#">SO2, SO3, S04</a>

### Community Grants Fund 2016/17

#### Recommendations

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To recommend that the Forth Neighbourhood Partnership:

- 1.1 Approves the recommendations detailed below.
- 1.2 Notes the remaining balance for 2017/18.

#### Background

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- 2.1 The Forth Neighbourhood Partnership Community Grants Fund exists to progress small, local projects in the Forth area that progress one or more of the outcomes in the Local Community Plan.
- 2.2 Grants of up to £5,000 are available to local, constituted groups for projects that meet the criteria.
- 2.3 The CGF budget for allocation in 2017/18 is £26,444

#### Main report

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- 3.1 Forth Neighbourhood Partnership has a CGF budget for allocation in 2017/18 of £26,444

To help as many organisations as possible the Neighbourhood Partnership currently recommends that applications should normally be for a maximum of £3,000.

- 3.2 Twelve applications, totalling £24,194, have already been approved as detailed in Appendix 1, leaving a balance for allocation of £2,250.

Muirhouse Youth Development Group (FNP-06-2017-18), however, has declared an underspend of £1,653, resulting in a balance for allocation of £3,903.

- 3.3 A total of four new applications have been received totalling £7,446 against the remaining budget of £3,903 and if recommendations are approved, this would leave a balance of £NIL.

Details of the applications are shown here and summarised in Appendix 2.

- 3.4 **North Edinburgh Childcare (FNP/13/2017-18)**

North Edinburgh Childcare have applied for £2,659 to run a film project to give children a chance to voice their opinions on what it is like to live in Pilton. Using film as the medium, children will explore what they need to feel healthy, happy and safe in their community. They will also learn some technical film-making skills, and the children will host a screening of their film, to share with families and other members of the community, to build confidence, pride in the accomplishments and a sense of empowerment.

All children in the Forthview, Pirniehall and St David's out-of-school clubs will be invited to take part (100 children).

This grant would fund Screen Education to carry out the film project (£2,459) and the cost of screening the event (£200), and additional costs are being provided by North Edinburgh Childcare (estimated £440).

- CGF Activity in last 2 years:
  - £2,000 in 2017/18 for summer programme
  - £2,270 in 2016/17 for physical / outdoor activity in Forthview Out of school club
- Grant Requested: £2,659
- A partial grant of £1,394 is recommended, due to limited funding.

### 3.5 **Granton Hub (FNP/14/2017-18)**

Granton Hub has applied for £1,316 to support a café aiming to target food poverty in Granton by offering affordable, health food. The café will also act as an education area to highlight the impact of food on both health and the environment, and would run regular themed events using food to bring the diverse community together.

It is hoped that at least 10 people per day would access healthy food made from surplus stock, and that the benefit of their educational work would have a much wider reaching impact.

They wish to set up an 8 weeks pilot initiative and this grant would fund staffing – one person, 12hpw x 8 wks @ £8.5/h (£816) plus initial stock (£500). The total project is estimated at £5,366, and Granton Hub have already secured £4,050.

- CGF Activity in last 2 years: £500 in 2017/18 to fund a leaflet of history walks
- Grant Requested: £1,316
- A partial grant of £690 is recommended, due to limited funding.

### 3.6 **Edinburgh & Lothians Regional Equality Council (ELREC) (FNP/15/2017-18)**

This group has applied for £1,500 to provide a support and advice outreach service into the Pilton community, via PCHP. The service will include advice such as benefits, employment, housing and hate crime, with a mandate to invigorate members of the minority communities whose members feel marginalised.

It is anticipated that 30-40 new people will benefit, and the move to the local area will help them reach individuals who may not have previously sought assistance.

This grant would pay for a Support and Advice Officer for 6 months, (£1,317), with an additional £503 being supported by ELREC, volunteer expenses (£83) and venue costs (£100)

- CGF Activity in last 2 years: NIL
- Grant Requested: £1,500
- A partial grant of £786 is recommended, due to limited funding.

### 3.7 North West Carers Centre (FNP/16/2017-18)

NW Carers Centre have applied for £1,970 to provide every carer in Forth with a simple, clear information leaflet and newsletter telling about the services they provide. This would be plain English, and jargon free to ensure people who speak English as a 2<sup>nd</sup> language, or with literacy or learning disabilities are not excluded.

This would potentially benefit every carer in Forth, as info will be available in public places. Links will also be made and improved between NW Carers and local groups to extend reach, and local professionals will be made aware of their services, and what can be done for adult and young carers.

This grant would pay for postage, envelopes, labels and ink (£1,220) and external print costs for newsletter (£750)

- CGF Activity in last 2 years: £3,400 in 2016/17 for Carers Info pack to each carer in Forth
- Grant Requested: £1,970
- A partial grant of £1033 is recommended, due to limited funding

## Measures of success

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- 4.1 The Community Grants Fund (CGF) aims to encourage small scale activity that benefits local communities and supports the work of the Neighbourhood Partnership (NP) and its community plan. The success of the awards will be measured through addressing NP priorities and through the NP's Performance Framework.

## Financial impact

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- 5.1 The Forth Neighbourhood Partnership CGF had an opening budget of £26,444 available for allocation in 2017/18.
- 5.2 If recommendations here are approved then a balance will be NIL.

## Risk, policy, compliance and governance impact

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- 6.1 There are no significant risk, policy, compliance and governance implications arising out of this report.

## Equalities impact

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- 7.1 Local community planning activity and the work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity, eliminating unlawful discrimination, harassment and victimisation and fostering good relations. This is evidenced through engagement strategies and plans which involve working with all partners and members of the community.

## Sustainability impact

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- 8.1 There are no adverse environmental implications arising from this report.

## Consultation and engagement

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- 9.1 Any constituted community or voluntary group can make a submission for a CGF award, detailing local benefits in the Forth area. Details of awards made are published on the NP website. The North Partnership and Information Team promote the award scheme through community contacts, community councils, local libraries and via social media.

## Background reading / external references

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More detail on the Forth Neighbourhood Community Grants Funding can be found on the Neighbourhood Partnership Website: [www.edinburghnp.org.uk/Forth](http://www.edinburghnp.org.uk/Forth)

Project applications in North Neighbourhood team files

### **Alistair Gaw**

Acting Executive Director Communities & Families

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## Links

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<b>Coalition pledges</b>	P33 – <u>Strengthen Neighbourhood Partnerships and further involve local people in decisions on how Council resources are used.</u>
<b>Council priorities</b>	CP1 – Children and young people fulfil their potential CP2 – Improved health and well being: reduced inequalities CP4 – Safe and empowered communities
<b>Single outcome agreement</b>	SO2 – Edinburgh’s citizens experience improved health and well being, with reduced inequalities in health SO3 – Edinburgh’s children and young people enjoy their childhood and fulfil their potential SO4 – Edinburgh’s communities are safer and have improved physical and social fabric
<b>Appendices</b>	1 - applications already approved 2016/17 2 - list of applications 2016/17



<b>Appendix 1</b>			
<b>Projects approved to date 2017/18</b>			
Lauriston Thistle <b>(FNP/01/1017-18)</b>	To run a fun day at East Pilton Park	£543	£543
Granton History Hub <b>(FNP/02/2017-18)</b>	To create an interactive, user friendly, history of North Edinburgh and it's promenade	£500	£500
North Edinburgh Young People's Forum <b>(FNP/03/2017-18)</b>	To run a celebration award night to involve young people	£1,500	£1,500
RWCC Spring Chickens <b>(FNP/04/2017-18)</b>	To provide a six month 'spring chickens' programme of activities for local older adults.	£3,364	£3,000
RWCC Summer Programme <b>(FNP/05/2017-18)</b>	To provide a holiday programme for children and young people.	£2,375	£2,375
<b>(MYDG Youth Work Games (FNP/06/2017-18)</b>	<b>To run Youth Work games – declared an underspend of £1653</b>	<b>£3,800</b>	<b>£3,800)</b>
North Edinburgh Childcare <b>(FNP/07/2017-18)</b>	To run a summer programme for out of school clubs	£2,000	£2,000
North Edinburgh Arts <b>(FNP/08/2017-18)</b>	To deliver a creative Summer programme of activities for children and young people.	£2,000	£2,000
West Granton Community Trust (Prentice Centre) <b>(FNP/09/2017-18)</b>	To meet the costs of piloting the Granton Good Citizens Project	£3,460	£3,000
Pilton Community Health Project <b>(FNP/10/2017-18)</b>	To develop a community crèche service in North Edinburgh	£4,200	£3,000
Polish Cultural Festival Association <b>(FNP/11/2017-18)</b>	To organise an event to engage the Polish and Scottish community in a fun day with Polish modern theatre	£2,000	£1,000
Community Action North (CAN) <b>(FNP/12/2017-18)</b>	To run a training and support programme for local people	£1,500	£1,476
<b>TOTAL</b>		<b>£27,242.00</b>	<b>£24,194.00</b>
<b>Opening balance 2017-18</b>			<b>£26,444</b>
<b>Balance as at 14/12/17</b>			<b>£2,250</b>

<b><u>Appendix 2 – CGF applications for consideration 15/08/17 Name of applicant group</u></b>	<b><u>Purpose of grant</u></b>	<b><u>Requested</u></b>	<b><u>Recommended</u></b>
<b>Opening balance as at 14/10/17 - £2,250, plus underspend of £1,653 from MYDG (FNP/06/2017-18) = £3,903</b>			
<b>North Edinburgh Childcare (FNP/13/2017-18)</b>	To run a film project with children	£2,659	£1,394
<b>Granton Hub (FNP/14/2017-18)</b>	To support a café aiming to target food poverty	£1,316	£690
<b>Edinburgh &amp; Lothians Regional Equality Council (ELREC) (FNP/15/2017-18)</b>	To provide a support and advice outreach service	£1,500	£786
<b>NW Carers Centre (FNP/16/2017-18)</b>	To provide carers in Forth with leaflet and newsletter	£1,971	£1033
<b>TOTAL</b>		<b>£7,446.00</b>	<b>£3,903.00</b>
<b>Balance for allocation – NIL</b>			<b>NIL</b>

## **Public Question Time**

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### **Forth Neighbourhood Partnership Meeting**

**18<sup>th</sup> January 2018**

**North Local Office**

This form will be collected by our staff just after the start of the meeting. If you need advice, please ask them.

**Your Name:**

**Question**

We will try to answer all questions during the meeting. For some questions, detailed information or advice may be required form elsewhere.

Please fill in your address, telephone number or email address so that a reply can be forwarded within 14 days of the meeting.

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Tel:** \_\_\_\_\_